PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 1/12/20. | Prepared by: | D.SOWMYA |
| PO/WO no. | 72213. | PO / WO Date. | 17/11/20 |
| Supplier Name | SSllp. | PO/WO amount | 2,171 |
| Firm/Company | Voc llp | Project | Voc llp |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 14470. | 27/11/20. | 2,171 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 2,171 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 12286. | 27/11/20 | 85769 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| Amount B –Other Credits : Transportation charges | | | | – |
| Amount C –Other Debits : | | | | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 2,171 |
| Amount E – PO / WO value: | | | | -2,171 |
| Amount F – Difference (A – E): GST-18% | | | | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ ~~Yes □ No (explained below)~~ |
| Excess / short material received | □ ~~Approved – within~~ acceptable limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- ☑ No |
| Payment – due date | **5.12.2020** |

Remarks:

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | [signature] | | | | | |
| Date | 1/12/20 | 8/12 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INV...

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Villa Orchids LLP | Invoice No. | 14470 |
| Behind Janapriya, Kowkur, Hyderabad | Invoice Date. | 27-11-2020 |
| | PO No. | 72213 |
| | PO Date. | 17-11-2020 |
| | Req ID | 61609 |
| GSTIN : 36AANFG4817C1ZH | Req Date | 17-11-2020 |
| | Loc Req No | 63591 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 3134 - Chemicals - Tile Grout - 1kg - pkts | 3214 | 20 | 46.00 | 920.00 | 18 | 165.60 |
| | silk | | | | | | |
| 2 | 3134 - Chemicals - Tile Grout - 1kg - pkts | 3214 | 20 | 46.00 | 920.00 | 18 | 165.60 |
| | white | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

MODI PROPERTIES PVT. LTD. INWARD No. 71741 Date 3/12/20 Sign. SEC'BAD

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 1,840.00 | | 331.20 |
| | 165.60 | 165.60 | Total Invoice Amount | | 2,171.20 | |

Rupees : Two Thousand One Hundred Seventy One and Paise Twenty Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 18-11-2020 4:57:37 PM Orig

72213
16.11.20 11:21:50

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 72213 | 63591 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 17-11-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 17-11-2020 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 3134 - Chemicals - Tile Grout - 1kg - pkts<br>*silk* | 20.00 | 46.00 | 0.00 | 18.00 | 1,085.60 |
| 2 | 3134 - Chemicals - Tile Grout - 1kg - pkts<br>*white* | 20.00 | 46.00 | 0.00 | 18.00 | 1,085.60 |
| | | | | | **Total Order Value . . .** | **2,171.20** |

Rupees : Two Thousand One Hundred Seventy One and Paise Twenty Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Villa Orchids<br>kowkur, Alwal<br>Phone. . |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.76,284,128,127,130,131 use perpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Supplier: |

For ***Villa Orchids LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | VOC LLP | Date: | 17-11-2020 |
| Site & Phase: | VOC | Time: | 13:11 |
| Supplier: | SSLLP | Req. No. | 63591 |
| Material required before : | **19-11-2020** | ID No. | 61609 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Tile grout ivory | 01 kg | 02 | Boxes | | |
| 2 | Tile grout white 72213 | 01 kg | 02 | Boxes | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Remarks: for villa no 76,284,128,127,130,131 kitchen dado tiles purpose

| | | | |
|---|---|---|---|
| Prepared by | K.SNEHA | Approved by | A.Suresh |
| Sign.& Date | 17-11-2020 | Sign& Date | 17-11-2020 |

APPROVED
19 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 12286 |
|---|---|---|
| Villa Orchids LLP | DC Date. | 27-11-2020 |
| Behind Janapriya, Kowkur, Hyderabad | PO No. | 72213 |
| | PO Date. | 17-11-2020 |
| | Req ID | 61609 |
| GSTIN : 36AANFG4817C1ZH | Req Date | 17-11-2020 |
| | Loc Req No | 63591 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 3134 - Chemicals - Tile Grout - 1kg - pkts | 3214 | 20 |
| 2 | 3134 - Chemicals - Tile Grout - 1kg - pkts | 3214 | 20 |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |
| 16 | | | |
| 17 | | | |
| 18 | | | |
| 19 | | | |
| 20 | INWARD | | |
| 21 | Inward No: 15471 Dt: 27/11/20 | | |
| 22 | MRN No: 85769 Dt: 28/11/20 | | |
| 23 | Received By Sign: | | |
| 24 | | | |
| 25 | VILLA ORCHIDS LLP | | |
| 26 | | | |
| 27 | 17:30 | | |
| 28 | | | |
| 29 | | | |
| 30 | | | |

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 43365
Date 30/11
Sign

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

TAX INVOICE

# Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Villa Orchids LLP | Invoice No. | 14470 |
| Behind Janapriya, Kowkur, Hyderabad | Invoice Date. | 27-11-2020 |
| | PO No. | 72213 |
| | PO Date. | 17-11-2020 |
| | Req ID | 61609 |
| GSTIN : 36AANFG4817C1ZH | Req Date | 17-11-2020 |
| | Loc Req No | 63591 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 3134 - Chemicals - Tile Grout - 1kg - pkts silk | 3214 | 20 | 46.00 | 920.00 | 18 | 165.60 |
| 2 | 3134 - Chemicals - Tile Grout - 1kg - pkts white | 3214 | 20 | 46.00 | 920.00 | 18 | 165.60 |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

INWARD
Inward No: 15471 Dt: 27/11/20
MRN No: 85769 Dt: 28/11/20
Received By Sign: Sri
VILLA ORCHIDS LLP

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 1,840.00 | | 331.20 |
| | 165.60 | 165.60 | Total Invoice Amount | | 2,171.20 | |

Rupees : Two Thousand One Hundred Seventy One and Paise Twenty Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction