

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		07/12/2020		Prepared by:		NEHA .C	
PO/WO no.		72406		PO / WO Date.		18/11/2020	
Supplier Name		M/s Vivid world		PO/WO amount		660.8/-	
Firm/Company		MPPL		Project		Head office	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	1889	19/11/20		660.8/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						660.8/-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	1	1		☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :_Transportation charges						—	
Amount C –Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						660.8/-	
Amount E – PO / WO value:						660.8/-	
Amount F – Difference (A – E): GST-18%						—	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			11/12/2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Nehe						
Date	07/12/20	27/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 1889	Transport Mode :
Invoice Date : 19/11/2020	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA	Code 36

Bill to Party

Address: M/S .MODI PROPERTIES PVT LTD
5-4-187/3&4 , 2ND FLOOR, SOHAM MANSION,
MG ROAD, SECBAD.

Ship to Party

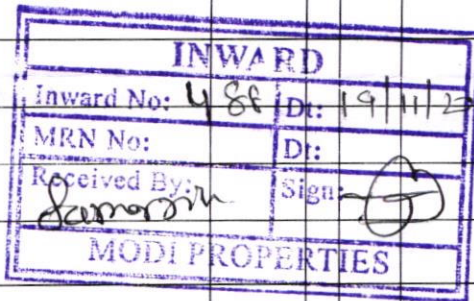
GATE PASS NO:2517

GST: 36AABCM4761E1ZM.

GSTIN :

State : TELANGANA Co de State : Code

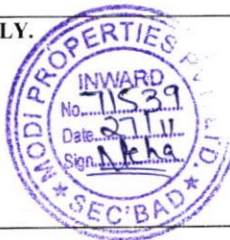
Product Description	HSN Code	U O M	Qty.	Rate	Amount	TAXABLE VALUE	CGST	SGST	TOTAL
							RATE	AMT	
HP 12A LASER TONER REFILLING	3707		02	230.00	460.00	82.80	9%	41.40	542.80
HP 12A LASER TONER MAGNET	8443		01	100.00	100.00	18.00	9%	9.00	118.00



560.00 100.80 660.80

560.00

RS .SIX HUNDRED SIXTY AND EIGHTY PAISE ONLY.
(RS.660.80)



ADD :CGST 9% 50.40

ADD: SGST 9% 50.40

Total Amount After Tax 660.80

GST on Reverse Charge

Bank Details

Bank Name : INDIAN BANK

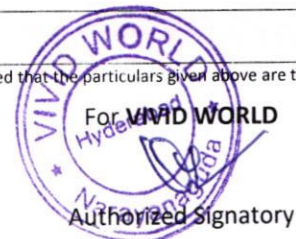
Branch : Narayanguda Branch

Bank A/C : 406746378

Bank IFSC : IDIB000N015

Common Seal

Certified that the particulars given above are true and correct



Purchase Order

Page(s) 1 Of 1

24-11-2020 16:10:52

0



72406

16.11.20 11:25:35

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No 72406 16687**Doc Date** 18-11-2020**Quote No** Nil**Quote Date** 18-11-2020**SupplyType** Supply**Kind Attn : Mr. Vishal**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	2.00	230.00	0.00	18.00	542.80
2 3530 - Computers and Peripherals - Toner Magnet - Other - nos	1.00	100.00	0.00	18.00	118.00
Total Order Value . . .					660.80

Rupees : Six Hundred Sixty and Paise Eighty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil**Transportation** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for office use Ramakrishna**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**Name : 

Name : _____

Date : __/__/__

Contact : __

Requisition Form

Company Name:		Modi Properties		Date:		19-11-2020	
Site & Phase :		Head Office		Time:			
Supplier				Req. No.		16687	
Material required before date:					ID No.		61720
No	Description	Size	Quantity	Units	Inward No	Date	
1	12A Toner refilling		2	No			
2	12A toner magnat		1	No			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for Aruna madam and ramakrishna							
Prepared By		Suneel		Approved by			
Sign. & Date		19-11-2020		Sign. & Date			

P.O. 72406



Note: On receipt of material at site write inward number and date in last 2 columns.