PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/12/2020		Prepared by:		NEHA .C
PO/WO no.	72406		PO / WO Date.		18/11/2020
Supplier Name	M/s Vivid world		PO/WO amount		660.8/-
Firm/Company	MPPL		Project		Head office
Sl. No.	Bill No.		Bill Date		Bill amount
1	1889		19/11/20		660.8/-
2					
3					
4					
Amount A – Bills total(Excluding Transport & Hamali Charges):					660.8/-
Sl. No.	DC .No	DC. Date		MRN No.	DC matches MRN
1.					□ Yes □ No
2.					□ Yes □ No
3.					□ Yes □ No
Amount B –Other Credits : Transportation charges					—
Amount C –Other Debits :					—
Amount D (D=A+B-C) – Amount to be credited to the supplier:					660.8/-
Amount E – PO / WO value:					660.8/-
Amount F – Difference (A – E): GST-18%					—
Quantity received as per PO /WO		☑ Yes □ Excess received □ Short received □ Other (explained below)			
Is difference between PO / Bill acceptable?		□ ~~Yes □ No (explained b~~elow)			
Excess / short material received		□ ~~Approved – within acceptable limits □ No (explained below~~)			
Close PO / W?O		☑ Yes □ No – wait for balance material □ No (explained below)			
Advance paid / PDC given (deduct when paying)		□ Yes – Rs._____/- ☑ No			
Payment – due date		11/12/2020			
Remarks:					

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	07/12/20	7/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

72406

TAX INVOICE

Invoice No. : 1889			Transport Mode :
Invoice Date : 19/11/2020			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

5/12/20

Bill to Party	Ship to Party
Address: M/S .MODI PROPERTIES PVT LTD 5-4-187/3&4 , 2^{ND} FLOOR, SOHAM MANSION, MG ROAD, SECBAD.	GATE PASS NO:2517
GST: 36AABCM4761E1ZM.	GSTIN :
State : TELANGANA — Code	State : — Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		02	230.00	460.00	82.80	9%	41.40	9%	41.40	542.80
HP 12A LASER TONER MAGNET	8443		01	100.00	100.00	18.00	9%	9.00	9%	9.00	118.00
					560.00	100.80					660.80

INWARD
Inward No: 488 Dt: 19/11/20
MRN No: Dt:
Received By: Sumanth Sign:
MODI PROPERTIES

		560.00
RS .SIX HUNDRED SIXTY AND EIGHTY PAISE ONLY. (RS.660.80)	ADD :CGST 9%	50.40
	ADD: SGST 9%	50.40
	Total Amount After Tax	660.80
	GST on Reverse Charge	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 71539 Date 27/11 Sign Neha

Bank Details

Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

Purchase Order

72406
16.11.20 11:25:35

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Vivid World	**Doc No**	72406	16687
204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc Date**	18-11-2020	
	Quote No	Nil	
GSTIN 36AVTPS1528D1ZB	**Quote Date**	18-11-2020	
6682-3161/ 6682-3171 92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	2.00	230.00	0.00	18.00	542.80
2	3530 - Computers and Peripherals - Toner Magnet - Other - nos	1.00	100.00	0.00	18.00	118.00
				Total Order Value . . .		**660.80**

Rupees : Six Hundred Sixty and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for office use Ramakrishna
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For ***Vivid World***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties	Date:	19-11-2020
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	16689
Material required before date:		ID No.	61720

No	Description	Size	Quantity	Units	Inward No	Date
1	12A Toner refilling		2	No		
2	12A toner magnat		1	No		
3						
4						
5						
6						
7						
8						
9						
10						

P.O. 72406

Remarks: This is for Aruna madam and ramakrishna

Prepared By	Suneel	Approved by	
Sign.& Date	19-11-2020	Sign. & Date	

APPROVED
24 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.