

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 8-12-20		Prepared by: T Bhasker	
PO/WO no. 72331		PO / WO Date. 20/11/2020	
Supplier Name Sri Balaji Enterprises		PO/WO amount 2,590/-	
Firm/Company Modi properties Pvt Ltd		Project 410	
Sl. No.	Bill No.	Bill Date	Bill amount
1	127	30/11/2020	3,191/-
2			
3			
4			2,660/-
Amount A – Bills total(Excluding Transport & Hamali Charges):			
Sl. No.	DC No	DC. Date	MRN No.
1.			86080
2.			
3.			
Amount B –Other Credits :Transportation charges 450/- + 18/-			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier: 3,191/-			
Amount E – PO / WO value: 2,590/-			
Amount F – Difference (A – E): GST-18% 601/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ____/- ☒ No	
Payment – due date		12/12/2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	3-12-20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice



SRI BALAJI ENTERPRISES

#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No.

127

Dated

30-11-2020

PO / DOC No.

72331

D.C. No.

127

Vehicle No.

TS11UC-0860

Destination

HEAD OFFICE

Billing Address :

MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

Shipping Address :

MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	FLUSH DOOR (STD 78X26)	30MM	76X26	2	1127.00	2254.00
						Cartage	450.00
					2		2704.00

Pre Tax : Rs 2704.00

Tax Rs.: 486.72

Post Tax Rs.: 3190.72

R/o Rs.: 0.24

Final Rs.: 3190.96

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	2704	9%	243.36	9%	243.36			486.72
								0
								0
Total	2704	0.09	243.36	0.09	243.36	0	0	486.72

TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.



Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

"SHREE GANESHAY NAMA"

DELIVERY CHALLAN

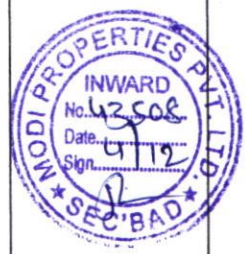
 SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 GSTN : 36AEIPJ0494H1ZF	D. C. No. 127	Dated 30-11-2020
	PO / DOC No. 72331	
	Vehicle No. TS11UC-0860	Cont. No. HEAD OFFICE

Billing Address :

MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

Shipping Address :

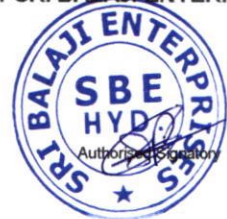
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

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For SRI BALAJI ENTERPRISES



Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

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Purchase Order

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20-Nov-20 1:43:23 PM



72331

16.11.20 11:23:59

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderabad-500001 GSTIN 36AEIPJ0494H1ZF 9030605690	Doc No	72331	16683
	Doc Date	20-11-2020	
	Quote No	Nil	
	Quote Date	20-11-2020	
	SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2007 - Carpentry - doors - Flush Door - 30mm - other - sft 26"x76"- 2 nos	27.44	80.00	0.00	18.00	2,590.34
Total Order Value . . .					2,590.34
Rupees : Two Thousand Five Hundred Ninty and Paise Thirty Four Only.					

Terms and Conditions :-

Specification / Brand	Flush door Rate per sft is Rs. 80+18% GST
Payment Terms	After delivery and production of bills
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for labour quarters , purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Standerd sizes of door will be calculated.

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Date : _/_/

Requisition Form

Company Name:		MPPL		Date:		19-11-2020	
Site & Phase :		Head Office		Time:		16:30PM	
Supplier				Req. No.		16683	
Material required before date:		Urgent		ID No.		61695	
No	Discription	Size	Quantity	Unibts	Inward No	Date	
1	Panel Door	26"x80"	01	NOS			
2	Flush Door	26"x76"	02	NOS			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks :Towards replace doors for servant and security rooms at plot 280.							
Prepared By		Meenakshi.N		Approved by			
Date		19-11-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

