PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3-12-20	Prepared by:	~~T Bhasker~~ MINISH.
PO/WO no.	72331	PO / WO Date.	20/11/2020.
Supplier Name	Sri Balaji Enterprises.	PO/WO amount	2,590/-
Firm/Company	Modi properties Pvt ltd	Project	410.
Sl. No.	Bill No.	Bill Date	Bill amount
1	127	30/11/2020	3,191/-
2			
3			
4			2,660/-
Amount A – Bills total(Excluding Transport & Hamali Charges):			

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			86080.	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :Transportation charges 450/+18/.	531/-
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,191/-
Amount E – PO / WO value:	2,590/-
Amount F – Difference (A – E): GST-18%	601/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	12/12/2020.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 08 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	3-12-20	8/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES
#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No. **127**	Dated **30-11-2020**
PO / DOC No. **72331**	D.C. No. **127**
Vehicle No. **TS11UC-0860**	Destination **HEAD OFFICE**

Billing Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

Shipping Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	FLUSH DOOR (STD 78X26)	30MM	76X26	2	1127.00	2254.00
						Cartage	450.00
					2		2704.00

INWARD
Inward No: 530 Dt: 30/11/20
MRN No: 66080 Dt:
Received By: Sign:
MODI PROPERTIES

re Tax : Rs 2704.00 Tax Rs.: 486.72 Post Tax Rs.: 3190.72 R/o Rs.: 0.24 **Final Rs.: 3190.96**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	2704	9%	243.36	9%	243.36			486.72
								0
								0
Total	**2704**	**0.09**	**243.36**	**0.09**	**243.36**	**0**	**0**	**486.72**

TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 71876 Date 4/12

For SRI BALAJI ENTERPRISES

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

"SHREE GANESHAY NAMAH"

DELIVERY CHALLAN

SRI BALAJI ENTERPRISES
#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

D. C. No. **127**	Dated	30-11-2020
PO / DOC No. **72331**		
Vehicle No. **TS11UC-0860**	Cont. No.	HEAD OFFICE

Billing Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

Shipping Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

S. N0.	HSN	Description	Thickness	Size	Qty	Remark
1	4418	FLUSH DOOR (STD 78X26)	30MM	76x26	2 NO	
					2	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 42508
Date 4/12
Sign.

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

For SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

 20-Nov-20 1:43:23 PM

Purchase Order

72331

16.11.20 11:23:59

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises	**Doc No**	72331	16683
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	20-11-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	20-11-2020	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2007 - Carpentry - doors - Flush Door - 30mm - other - sft *26"x76"- 2 nos*	27.44	80.00	0.00	18.00	2,590.34
				Total Order Value . . .		**2,590.34**

Rupees : Two Thousand Five Hundred Ninty and Paise Thirty Four Only.

Terms and Conditions :-

Specification / Brand	Flush door Rate per sft is Rs. 80+18% GST
Payment Terms	After delivery and production of bills
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for labour quarters , purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Standerd sizes of door will be calculated.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	19-11-2020
Site & Phase :	Head Office	Time:	16:30PM
Supplier		Req. No.	16683
Material required before date:	72330 Urgent	ID No.	61695

No	Discription	Size	Quantity	Unibts	Inward No	Date
1	Panel Door	26"x80"	01	NOS		
2	Flush Door	26"x76"	02	NOS		
3						
4						
5	72331					
6						
7						
8						
9						
10						

Remarks :Towards replace doors for servant and security rooms at plot 280.			
Prepared By	Meenakshi.N	Approved by	APPROVED 19 NOV 2020 P. PRABHAKAR Sr. MANAGER PURCHASE
Date	19-11-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.