PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 09/12/2020 | Prepared by: | MINISH. |
| PO/WO no. | 72646. | PO / WO Date. | 72646. |
| Supplier Name | Reflections Electricals Pvt ltd | PO/WO amount. | 14,280/- |
| Firm/Company | Mehta & Modi Realty Kowkur LLP. | Project | GHT. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 2173. | 04/12/2020 | 14,280/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 14,280/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 86012 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| Amount B –Other Credits :Transportation charges | | | | — |
| Amount C –Other Debits : | | | | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 14,280/- |
| Amount E – PO / WO value: | | | | 14,280/- |
| Amount F – Difference (A – E): GST-18% | | | | – NIL – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ Yes ~~□ No (explained below)~~ |
| Excess / short material received | □ ~~Approved – within acceptable limits □ No (explained below)~~ |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs.____/- ☑ No |
| Payment – due date | 12/12/2020. |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | [signature] | APPROVED 09 DEC 2020 | | | | |
| Date | 3-12-20 | 9/12 | MINISH PARIKH MANAGER PROCUREMENT | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# Tax Invoice

| | | |
|---|---|---|
| **Reflections Electricals Pvt Ltd.**<br>5-4-187/7, M G Road & R P Road Junction<br>Karbala Maidan, M G Road<br>Secunderabad - 500 003, T.S.<br>TELE:27543785 Mb: 970 55 77 77 6<br>GSTIN/UIN: 36AADCR2047Q1ZZ<br>State Name : Telangana, Code : 36<br>E-Mail : reflections_hyderabad@yahoo.com | Invoice No.<br>**2173** | Dated<br>**4-Dec-2020** |
| | Delivery Note<br>**640** | Mode/Terms of Payment<br>**Against Delivery** |
| | Supplier's Ref.<br>**2173** | Other Reference(s) |
| Buyer<br>**Mehta & Modi Realty Kowkur LLP**<br>5-4-187/3&4, II Floor, MG Road<br>Soham Mansion, Secunderabad 500 003<br>GSTIN/UIN : 36ABLFM7631F1Z3<br>State Name : Telangana, Code : 36<br>Place of Supply : Telangana | Buyer's Order No.<br>**72646/140320** | Dated<br>**2-Dec-2020** |
| | Despatch Document No. | Delivery Note Date<br>**4-Dec-2020** |
| | Despatched through<br>**Your Self** | Destination<br>**Kowkur** |
| | Terms of Delivery | |

| SI No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **LED Flood Light 100W 6500K D910065** | 9405 | 12 % | **5 No's** | 2,550.00 | No's | **12,750.00** |
| | ***OUTPUT CGST*** | | | | | | **765.00** |
| | ***OUTPUT SGST*** | | | | | | **765.00** |
| | Total | | | **5 No's** | | | **₹ 14,280.00** |

INWARD
Inward No: 10631 Dt: 05/12/20
MRN No: 86012 Dt: 5/12/20
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
Time - 13:13

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 7183
Date 08/12
Sign. Neha

E. & O.E

Amount Chargeable (in words)

**INR Fourteen Thousand Two Hundred Eighty Only**

| HSN/SAC | Taxable Value | Central Tax | | State Tax | | Total Tax Amount |
|---|---|---|---|---|---|---|
| | | Rate | Amount | Rate | Amount | |
| 9405 | 12,750.00 | 6% | 765.00 | 6% | 765.00 | 1,530.00 |
| **Total** | **12,750.00** | | **765.00** | | **765.00** | **1,530.00** |

Tax Amount (in words) : **INR One Thousand Five Hundred Thirty Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for Reflections Electricals Pvt Ltd.**

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

# Purchase Order

Page(s) 1 Of 1 03-12-2020 3:02:33 PM

72646
25.11 20 1:28:07

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

| **Supplier Details** | | | |
|---|---|---|---|
| Reflections Electricals Pvt. Ltd., | **Doc No** | 72646 | 140320 |
| 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003 | **Doc Date** | 02-12-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36AADCR2047Q1ZZ 27540307 | **Quote Date** | 02-12-2020 | |
| 27543785.. 9849875767 | **SupplyType** | Supply | |

**Kind Attn : MR.Shakib khan**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4746 - Electrical - other - LED Lights - NA - nos<br>*D910065* | 5.00 | 2,550.00 | 0.00 | 12.00 | 14,280.00 |
| | | | **Total Order Value . . .** | | | **14,280.00** |

Rupees : Fourteen Thousand Two Hundred Eighty Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of 'Wipro' brand, |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | 10 years warranty. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order B block slab work purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | MMR Kowkur Realty LLP | Date: | 02-12-2020 |
| Site & Phase : | GHT | Time: | 10:00 |
| Supplier | SSLLP | Req. No. | 140320 |
| Material required before date: | 06-12-2020 | ID No. | 62008 |

| No | Description/Brand/Model No. | Warm or White | Wattage | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|---|
| 1 | LED Street Lights[Flood lights] | White | 100 Watts | 05 | Nos | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | 72646 | | | | | | |
| 5 | | | | | | | |
| 6 | | | | APPROVED | | | |
| 7 | | | | 03 DEC 2020 | | | |
| 8 | | | | MINISH PARIKH | | | |
| 9 | | | | MANAGER PROCUREMENT | | | |
| 10 | | | | | | | |

Remarks:For GHT site B-Block slab work purpose

| | | | |
|---|---|---|---|
| Prepared By | Shravya | Approved by | Suresh |
| Sign.& Date | 02-12-2020 | Sign. & Date | 02-12-2020 |

Note: On receipt of material at site write inward number and date in last 2 columns.