PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	09/12/2020	Prepared by:	NEHA .C
PO/WO no.	72186	PO / WO Date.	16/11/2020
Supplier Name	SSLLP	PO/WO amount	6237.4/-
Firm/Company	Nilgiri Estates	Project	Nilgiri Estates
Sl. No.	Bill No	Bill Date	Bill amount
1	14558	03/12/2020	6237.4/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6237.4/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12366	03/12/2020	85952	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6237.4/-
Amount E – PO / WO value:	6237.4/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ / ☑ No
Payment – due date	11/12/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	09/12/2020	9/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	14558
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	03-12-2020
	PO No.	72186
	PO Date.	16-11-2020
	Req ID	61568
GSTIN : 36AAHFN0766F1ZA	Req Date	16-11-2020
	Loc Req No	175039

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	30	16.00	480.00	0	0.00
2	~~4039 - Consumables - Lisol Cleaning Liquid - NA -~~	~~3808~~	~~10~~	~~85.00~~	~~850.00~~	~~18~~	~~153.00~~
3	4065 - Consumables - Vim bar - NA - nos	3405	5	42.00	210.00	18	37.80
4	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	25.00	125.00	18	22.50
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	10	85.00	850.00	18	153.00
6	4003 - Consumables - Bombay Broom - Big - nos	9603	20	56.00	1,120.00	0	0.00
7	4014 - Consumables - Colin - 500ml - nos	3402	10	77.00	770.00	18	138.60
8	4098 - Consumables - Dust pan - NA - nos		10	25.00	250.00	18	45.00
9	4022 - Consumables - Dettol - NA - nos Hand wash	3401	5	65.00	325.00	18	58.50
10	4001 - Consumables - Air Freshner - NA - nos Air wick	3307	10	55.00	550.00	18	99.00
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	5,530.00	707.40
	353.70	353.70	Total Invoice Amount	6,237.40	

Rupees : Six Thousand Two Hundred Thirty Seven and Paise Fourty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 71956 Date 08/12 Sign.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 16-11-2020 16:55:58

72186
06.11.20 4:56:38

From Company :	**Nilgiri Estates** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003. G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	72186	175039
	Doc Date	16-11-2020	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	16-11-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	30.00	16.00	0.00	0.00	480.00
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	85.00	0.00	18.00	1,003.00
3	4065 - Consumables - Vim bar - NA - nos	5.00	42.00	0.00	18.00	247.80
4	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	25.00	0.00	18.00	147.50
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	10.00	85.00	0.00	18.00	1,003.00
6	4003 - Consumables - Bombay Broom - Big - nos	20.00	56.00	0.00	0.00	1,120.00
7	4014 - Consumables - Colin - 500ml - nos	10.00	77.00	0.00	18.00	908.60
8	4098 - Consumables - Dust pan - NA - nos	10.00	25.00	0.00	18.00	295.00
9	4022 - Consumables - Dettol - NA - nos *Hand wash*	5.00	65.00	0.00	18.00	383.50
10	4001 - Consumables - Air Freshner - NA - nos *Air wick*	10.00	55.00	0.00	18.00	649.00
					Total Order Value . . .	**6,237.40**

Rupees : Six Thousand Two Hundred Thirty Seven and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil

For ***Nilgiri Estates***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Contact - -

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	05-11-2020
Site & Phase :	NILGIRI ESTATE	Time:	14:07
Supplier		Req. No.	175039
Material required before date:		ID No.	61568

No	Description	Size	Quantity	Units	Inward No	Date
1	Coconut Brooms	BIG	30	No's		
2	Lizol	1 Litter	10	No's		
3	Vim Bar Soap		05	No's		
4	Wheel Detergent Powder		05	No's		
5	Harpic		10	No's		
6	Bombay Brooms	BIG	20	No's		
7	Colin		10	No's		
8	Air wick		10	No's		
9	Dust pan		10	No's		
10	Dettol Hand Wash	STD	05	No's		

P.O. 72186

Remarks: - For Site use Purpose

Prepared By	Vijay Raj	Approved by	Vijay Raj
Sign.& Date	04-11-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
16 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Company Name:			Date:	
Site & Phase :			Time:	
Supplier			Req. No.	
Material required before date:		Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	DC No.	12366
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date.	03-12-2020
	PO No.	72186
	PO Date.	16-11-2020
	Req ID	61568
GSTIN : 36AAHFN0766F1ZA	Req Date	16-11-2020
	Loc Req No	175039

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	30
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	10
3	~~4065 - Consumables - Vim bar - NA - nos~~	~~3405~~	~~5~~
4	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	10
6	4003 - Consumables - Bombay Broom - Big - nos	9603	20
7	4014 - Consumables - Colin - 500ml - nos	3402	10
8	4098 - Consumables - Dust pan - NA - nos		10
9	4022 - Consumables - Dettol - NA - nos	3401	5
10	4001 - Consumables - Air Freshner - NA - nos	3307	10
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INWARD
Inward No: 2225 Dt: 03/12/20
MRN No: 85952 Dt: 04/12/20
Received By: Sign
Nilgiri Estates

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 43533
Date 3/12/20
Sign.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised Signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

 03-12-2020

Customer Details		
Nilgiri Estates	Invoice No.	14558
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	03-12-2020
	PO No.	72186
	PO Date.	16-11-2020
	Req ID	61568
GSTIN : 36AAHFN0766F1ZA	Req.Date	16-11-2020
	Loc Req No	175039

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	30	16.00	480.00	0	0.00
2	~~4039 - Consumables - Lisol Cleaning Liquid - NA -~~	~~3808~~	~~10~~	~~85.00~~	~~850.00~~	~~18~~	~~153.00~~
3	4065 - Consumables - Vim bar - NA - nos	3405	5	42.00	210.00	18	37.80
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6	4003 - Consumables - Bombay Broom - Big - nos	9603	20	56.00	1,120.00	0	0.00
7	4014 - Consumables - Colin - 500ml - nos	3402	10	77.00	770.00	18	138.60
8	4098 - Consumables - Dust pan - NA - nos		10	25.00	250.00	18	45.00
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10	4001 - Consumables - Air Freshner - NA - nos Air wick	3307	10	55.00	550.00	18	99.00
11							
12							
13							
14							
15							

INWARD
Inward No: 22215 Dt: 03/12/20
MRN No: Dt:
Received By: Ashok Sign
Nilgiri Estates

IGST	CGST	SGST			
			Total Taxable Amount	5,530.00	707.40
	353.70	353.70	Total Invoice Amount	6,237.40	

Rupees : Six Thousand Two Hundred Thirty Seven and Paise Fourty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory