PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	09-12-20	Prepared by:	Prabhakar.P
PO/WO no.	72437	PO / WO Date.	25-11-20
Supplier Name	Summit Sales LLP	PO/WO amount	1,809-96
Firm/Company	Vista Homes	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1	14442	26-11-20	1,809-96
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,809-96

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12258	26-11-20	85701	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				
Amount C –Other Debits :				
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,809-96
Amount E – PO / WO value:				1,809-96
Amount F – Difference (A – E): GST-18%				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	**14-12-20**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		9/12					

APPROVED
09 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	14442
Kapra, Opp to MRR School, Ecil	Invoice Date.	26-11-2020
	PO No.	72437
	PO Date.	25-11-2020
SY.no.193	Req ID	61793
GSTIN : 36AAGFV2068P1ZJ	Req Date	24-11-2020
	Loc Req No	99957

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4001 - Consumables - Air Freshner - NA - nos	3307	8	45.00	360.00	18	64.80
	Godrej Air pockets						
2	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.00	320.00	5	16.00
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	30	16.00	480.00	5	24.00
4	4014 - Consumables - Colin - 500ml - nos	3402	6	77.00	462.00	18	83.16
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,622.00		187.96
	93.98	93.98	Total Invoice Amount	1,809.96		

Rupees : One Thousand Eight Hundred Nine and Paise Ninty Six Only.

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 71846 Date 4/12 Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 25-11-2020 12:33:39 Origin:

72437
16.11.20 11:25:36

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	72437	99957
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	25-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-11-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4001 - Consumables - Air Freshner - NA - nos *Godrej Air pockets*	8.00	45.00	0.00	18.00	424.80
2	4008 - Consumables - Cleaning Cloth - other - nos	20.00	16.00	0.00	5.00	336.00
3	4040 - Consumables - Mopping Cloth - NA - nos	30.00	16.00	0.00	5.00	504.00
4	4014 - Consumables - Colin - 500ml - nos	6.00	77.00	0.00	18.00	545.16
					Total Order Value . . .	**1,809.96**

Rupees : One Thousand Eight Hundred Nine and Paise Ninty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Vista Homes*
Authorised Signatory

Name : 26/11/2020

Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	24.11.2020
Site & Phase :	Vista Homes	Time:	11:15
Supplier:		Req. No.	99957
Material required before date:	27.11.20	ID No.	61793

No	Description	Size	Quantity	Units	Inward No	Date
1	**Mopping cloths**		30	No's		
2	**Yellow cloths**		20	No's		
3	Colin		06	No's		
4	Godrej Air pockets		08	No's		
5						
6						
7						
8						
9						
10						
11						

P.O. 72437

Remarks: For Site office purpose.

APPROVED
26 NOV 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Madhu	Approved by	Madhu
Sign.& Date	24.11.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Vista Homes	Date:	
Site & Phase :	Vista Homes	Time:	
Supplier	-	Req. No.	
Material required before date:	27.07.20	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: For

Prepared By	Madhu	Approved by	Madhu
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12258
Vista Homes	DC Date.	26-11-2020
Kapra, Opp to MRR School, Ecil	PO No.	72437
	PO Date.	25-11-2020
SY.no.193	Req ID	61793
GSTIN : 36AAGFV2068P1ZJ	Req Date	24-11-2020
	Loc Req No	99957

	Description of Goods	HSN/SAC	Qty
1	4001 - Consumables - Air Freshner - NA - nos	3307	8
2	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	30
4	4014 - Consumables - Colin - 500ml - nos	3402	6
5			
6			
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29			
30			

INWARD
Inward No: 25390 Dt: 26/11/20
MRN No: 8570 Dt:
Received By: Sign: Nikhil
Vista Homes

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 43297
Date 27/11
Sign. Neha

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14442
Vista Homes	Invoice Date.	26-11-2020
Kapra, Opp to MRR School, Ecil	PO No.	72437
	PO Date.	25-11-2020
SY.no.193	Req ID	61793
	Req Date	24-11-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99957

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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	Godrej Air pockets						
2	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.00	320.00	5	16.00
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4	4014 - Consumables - Colin - 500ml - nos	3402	6	77.00	462.00	18	83.16
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 2530 Dt: 26/11/20
GRN No. 85701 Dt:
Received by Sign: Nikhil
Vista Homes

IGST	CGST	SGST	Total Taxable Amount	1,622.00	187.96
	93.98	93.98	Total Invoice Amount	1,809.96	

Rupees : One Thousand Eight Hundred Nine and Paise Ninty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction