PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	09/12/2020	Prepared by:	NEHA .C
PO/WO no.	72616	PO / WO Date.	01/12/2020
Supplier Name	SSLLp	PO/WO amount	1183.58/-
Firm/Company	Villa orchids LLp	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1	14587	04/12/2020	1183.58/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1183.58/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12391	04/12/2020	85989	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1183.58
Amount E – PO / WO value:	1183.58
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	11/12/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	09/12/2020	9/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14587
Villa Orchids LLP	Invoice Date.	04-12-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	72616
	PO Date.	01-12-2020
	Req ID	61943
GSTIN : 36AANFG4817C1ZH	Req Date	30-11-2020
	Loc Req No	63604

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	36	8.30	298.80	18	53.78
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	24	8.30	199.20	0	0.00
3	4009 - Consumables - Coconut Broom - other - nos	9603	24	16.00	384.00	0	0.00
4	4065 - Consumables - Vim bar - NA - nos	3405	5	42.00	210.00	18	37.80
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IGST	CGST	SGST				
			Total Taxable Amount	1,092.00		91.58
	45.79	45.79	Total Invoice Amount	1,183.58		

Rupees : One Thousand One Hundred Eighty Three and Paise Fifty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD
INWARD
No. 71928
Date 17/12/20
Sign

Authorised Signatory

Purchase Order

 02-12-2020 2:35:24 PM

72616
25.11.20 1:28:07

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	72616	63604
	Doc Date	01-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	36.00	8.30	0.00	18.00	352.58
2	4080 - Consumables - Bombay Brooms - Other - Nos	24.00	8.30	0.00	0.00	199.20
3	4009 - Consumables - Coconut Broom - other - nos	24.00	16.00	0.00	0.00	384.00
4	4065 - Consumables - Vim bar - NA - nos	5.00	42.00	0.00	18.00	247.80
	Total Order Value . . .					**1,183.58**

Rupees : One Thousand One Hundred Eighty Three and Paise Fifty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Villa Orchids LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	30-11-2020
Site & Phase:	VOC	Time:	14:09
Supplier:	SSLLP	Req. No.	63604
Material required before :	**02-12-2020**	ID No.	61943

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges	Std	03	Dozes		
2	Bombay brooms	big	02	Dozens		
3	Coconut brooms	Std	02	Dozens		
4	Vim bar 72616	500gms	05	Nos		

APPROVED
30 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Remarks: for office& After stage III villa cleaning&civil patches plastering purpose

Prepared by	K.SNEHA	Approved by	A.Suresh
Sign.& Date	30-11-2020	Sign& Date	30-11-2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12391
Villa Orchids LLP	DC Date.	04-12-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	72616
	PO Date.	01-12-2020
	Req ID	61943
GSTIN : 36AANFG4817C1ZH	Req Date	30-11-2020
	Loc Req No	63604

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	36
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	24
3	4009 - Consumables - Coconut Broom - other - nos	9603	24
4	4065 - Consumables - Vim bar - NA - nos	3405	5
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22	INWARD		
23	Inward No: 15477 Dt: 04/12/20		
24	MRN No: 85989 Dt: 08/12/20		
25	Received By Sign		
26			
27	VILLA ORCHIDS LLP		
28	16 : 30		
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 43562 Date 7/12 Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	14587
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	04-12-2020
	PO No.	72616
	PO Date.	01-12-2020
	Req ID	61943
GSTIN : 36AANFG4817C1ZH	Req Date	30-11-2020
	Loc Req No	63604

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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3	4009 - Consumables - Coconut Broom - other - nos	9603	24	16.00	384.00	0	0.00
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INWARD 04/12/20

Inward No: 15477 Dt: 05/12/20

MRN No: 85989 Sign

Received By

VILLA ORCHIDS LLP

IGST	CGST	SGST	Total Taxable Amount	1,092.00		91.58
	45.79	45.79	Total Invoice Amount		1,183.58	

Rupees : One Thousand One Hundred Eighty Three and Paise Fifty Eight Only.

for Summit Sales LLP

Authorised signatory

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