PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	09/12/2020	Prepared by:	NEHA .C
PO/WO no.	72433	PO / WO Date.	28/11/2020
Supplier Name	SSLLp	PO/WO amount	1958.8/-
Firm/Company	VOC LLp	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1	14589	04/12/2020	1840.8/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1840.8/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12393	04/12/2020	85987	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1840.8/-
Amount E – PO / WO value:	1958.8/-
Amount F – Difference (A – E): GST-18%	118/-

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. -/- □ No
Payment – due date	11/12/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	09/12/2020	9/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14589
Villa Orchids LLP	Invoice Date.	04-12-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	72433
	PO Date.	25-11-2020
	Req ID	61788
	Req Date	24-11-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63600

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	5	77.00	385.00	18	69.30
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	85.00	425.00	18	76.50
3	4022 - Consumables - Dettol - NA - nos Hand wash	3401	5	65.00	325.00	18	58.50
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	85.00	425.00	18	76.50
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IGST	CGST	SGST	Total Taxable Amount	1,560.00	280.80
	140.40	140.40	Total Invoice Amount	1,840.80	

Rupees : One Thousand Eight Hundred Fourty and Paise Eighty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES * SEC'BAD INWARD No. 71926 Date 7/12/20 Sign. MC.L

71926

Authorised signatory

Purchase Order

 25-11-2020 12:33:39 Or

72433
16.11.20 11:25:35

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP	**Doc No**	72433	63600
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	25-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-11-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4014 - Consumables - Colin - 500ml - nos	5.00	77.00	0.00	18.00	454.30
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	85.00	0.00	18.00	501.50
3	4022 - Consumables - Dettol - NA - nos *Hand wash*	5.00	65.00	0.00	18.00	383.50
4	4000 - Consumables - Acid - NA - ltrs	5.00	20.00	0.00	18.00	118.00
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	85.00	0.00	18.00	501.50
					Total Order Value . . .	**1,958.80**

Rupees : One Thousand Nine Hundred Fifty Eight and Paise Eighty Only.

@ 14589 - 04/12/2020 - 1840.81/-
Rekha
09/12/2020
Bal amt receivable - 118/-

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Villa Orchids LLP*
Authorised Signatory
26/11/2020

Name : ____________

Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	24-11-2020
Site & Phase:	VOC	Time:	12:03
Supplier:	SSLLP	Req. No.	63600
Material required before :	**26-11-2020**	ID No.	61788

R.O. 72433

No	Description	Size	Quantity	Units	Inward No	Date
1	Colin	500 ml	05	Nos		
2	Lizol	500 ml	05	Nos		
3	Dettol hand wash	250 ml	05	Nos		
4	Acid	1 liter	05	Nos		
5	Harpic	500ml	05	Nos		

APPROVED
26 NOV 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: for voc office&after possession villa cleaning purpose

Prepared by	K.SNEHA	Approved by	A.Suresh
Sign.& Date	24-11-2020	Sign& Date	24-11-2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	DC No.	12393
Behind Janapriya, Kowkur, Hyderabad	DC Date.	04-12-2020
	PO No.	72433
	PO Date.	25-11-2020
	Req ID	61788
GSTIN : 36AANFG4817C1ZH	Req Date	24-11-2020
	Loc Req No	63600

	Description of Goods	HSN/SAC	Qty
1	4014 - Consumables - Colin - 500ml - nos	3402	5
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
3	4022 - Consumables - Dettol - NA - nos	3401	5
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
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20	INWARD		
21	Inward No: 15475 Dt: 04/12/20		
22	MRN No: 85987 Dt: 05/12/20		
23	Received By Sign		
24			
25	VILLA ORCHIDS LLP		
26	16:30		
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 43563
Date 7/12
Sign

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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	PO No.	72433
	PO Date.	25-11-2020
	Req ID	61788
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15							

INWARD
Inward No: 15475 Dt: 04/12/2020
MRN No: 85987 Dt: 05/12/20
Received By
VILLA ORCHIDS LLP

IGST	CGST	SGST			
			Total Taxable Amount	1,560.00	280.80
	140.40	140.40	Total Invoice Amount	1,840.80	

Rupees : One Thousand Eight Hundred Fourty and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

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