PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	09/12/2020	Prepared by:	NEHA .C
PO/WO no.	72677	PO / WO Date.	03/12/2020
Supplier Name	SSLLP	PO/WO amount	4230.30/-
Firm/Company	MPPL	Project	Head office
Sl. No.	Bill No.	Bill Date	Bill amount
1	14562	03/12/2020	4230.30/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4230.3/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12370	03/12/2020		□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4230.3/-
Amount E – PO / WO value:	4230.3/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	11/12/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	09/12/2020	9/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

Invoice No.	14562
Invoice Date.	03-12-2020
PO No.	72677
PO Date.	03-12-2020
Req ID	61938
Req.Date	30-11-2020
Loc Req No	16710

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2285 - Carpentry - hardware - SS Hinges - Others - 4"	8302	9	218.00	1,962.00	18	353.16
2	2165 - Carpentry - hardware - SS Cylindrical Lock -	8301	3	541.00	1,623.00	18	292.14
3							
4							
5							
6							
7							
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9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,585.00		645.30
	322.65	322.65	Total Invoice Amount	4,230.30		

Rupees : Four Thousand Two Hundred Thirty and Paise Thirty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 7195
Date 7/12/20
Sign. Neli

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised Signatory

Purchase Order

 03-Dec-20 1:18:37 PM

Original /

72677
25.11.20 1:28:07

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	72677	16710
	Doc Date	03-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	9.00	218.00	0.00	18.00	2,315.16
2	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	3.00	541.00	0.00	18.00	1,915.14
					Total Order Value . . .	**4,230.30**

Rupees : Four Thousand Two Hundred Thirty and Paise Thirty Only.

Terms and Conditions :-

Specification / Brand	Brand is of Dorset.
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order is for Plot no 280 , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/__

Requisition Form

Company Name:	MPPL	Date:	30-11-2020
Site & Phase :	Head Office	Time:	12:30PM
Supplier		Req. No.	16710
Material required before date:	Urgent	ID No.	61938

No	Discription	Size	Quantity	Unibts	Inward No	Date
1	Door hinges	STD	09			
2	Cylindarical locks 1267	STD	03			
3						
4						
5						
6						
7						
8						
9						
10						

Remarks :Towards security and toilets door fixing at plot 280.

Prepared By	Meenakshi.N	Approved by	
Date	30-11-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
30 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

DC No.	12370
DC Date.	03-12-2020
PO No.	72677
PO Date.	03-12-2020
Req ID	61938
Req Date	30-11-2020
Loc Req No	16710

	Description of Goods	HSN/SAC	Qty
1	2285 - Carpentry - hardware - SS Hinges - Others - nos	8302	9
2	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	8301	3
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INWARD
Inward No: 547 Dt: 03/12/2
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. *SEC'BAD*
INWARD
No. 14352
Date 7/12/2

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

Invoice No.	14562
Invoice Date.	03-12-2020
PO No.	72677
PO Date.	03-12-2020
Req ID	61938
Req Date	30-11-2020
Loc Req No	16710

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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IGST	CGST	SGST			
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Rupees : Four Thousand Two Hundred Thirty and Paise Thirty Only.

for Summit Sales LLP

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Authorised signatory