

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		09/12/2020		Prepared by:		NEHA .C	
PO/WO no.		72677		PO / WO Date.		03/12/2020	
Supplier Name		SSLP		PO/WO amount		4230.30	
Firm/Company		MPPL		Project		Head office	
Sl. No.	Bill No.			Bill Date	Bill amount		
1	14562			03/12/2020	4230.30		
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
Sl. No.	DC No	DC. Date	MRN No.	4230.30			
1.	12370	03/12/2020		DC matches MRN			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
Amount E – PO / WO value:							
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☐ Yes ☐ No (explained below)			
Excess / short material received				☐ Approved – within acceptable limits ☐ No (explained below)			
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. /- ☒ No			
Payment – due date				11/12/2020			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha						
Date	09/12/2020	11/12/2020					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad, 500093

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

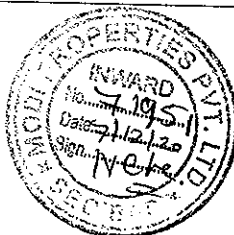
1 of 1 : 03-12-2020

Customer Details				Invoice No.		14562	
Modi Properties Pvt. Ltd. HEAD OFFICE, 5-4-187/3&4, M.G ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM				Invoice Date.		03-12-2020	
				PO No.		72677	
				PO Date.		03-12-2020	
				Req ID		61938	
				Req Date.		30-11-2020	
				Loc Req No		16710	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2285 - Carpentry - hardware - SS Hinges - Others - 4"	8302	9	218.00	1,962.00	18	353.16
2	2165 - Carpentry - hardware - SS Cylindrical Lock -	8301	3	541.00	1,623.00	18	292.14
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9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				322.65		322.65	
Total Taxable Amount				3,585.00		645.30	
Total Invoice Amount				4,230.30			
Rupees : Four Thousand Two Hundred Thirty and Paise Thirty Only.							

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

03-Dec-20 1:18:37 PM

Original /

72677

25.11.20 1:28:07

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
GST No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	72677	16710
Doc Date	03-12-2020	
Quote No	Nil	
Quote Date	03-12-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	9.00	218.00	0.00	18.00	2,315.16
2 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	3.00	541.00	0.00	18.00	1,915.14

Rupees : Four Thousand Two Hundred Thirty and Paise Thirty Only.

Total Order Value . . .	4,230.30
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Terms and Conditions :-

Specification / Brand Brand is of Dorset.

Payment Terms After delivery and production of bill

Tax Included in the above prices

Delivery Date With in a day

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Cost Nil

Warranty One year on doors, 5 years on mortise lock, one year on other hardware items.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.above order is for Plot no 280 , purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Nil

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : __/__/__

Requisition Form

Company Name:		MPPL		Date:		30-11-2020	
Site & Phase :		Head Office		Time:		12:30PM	
Supplier				Req. No.		16710	
Material required before date:		Urgent		ID No.		61938	

No	Discription	Size	Quantity	Unibts	Inward No	Date
1	Door hinges	STD	09			
2	Cylindarical locks	STD	03			
3						
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7						
8						
9						
10						

Remarks :Towards security and toilets door fixing at plot 280.

Prepared By	Meenakshi.N	Approved by	
Date	30-11-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
30 NOV 2020
P. PRABHAKAR
ST. MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

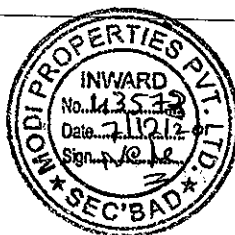
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-12-2020

Customer Details		DC No.	12370
Modi Properties Pvt. Ltd.		DC Date.	03-12-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD		PO No.	72677
		PO Date.	03-12-2020
		Req ID	61938
		Req Date	30-11-2020
GSTIN : 36AABCM4761E1ZM		Loc Req No	16710
Description of Goods		HSN/SAC	Qty
1	2285 - Carpentry - hardware - SS Hinges - Others - nos	8302	9
2	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	8301	3
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INWARD	
Inward No: 547	Dt: 03/12/20
MRN No:	Dt:
Received By: <i>[Signature]</i>	Sign: <i>[Signature]</i>
MODI PROPERTIES	



for Summit Sales LLP

[Signature]
 Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500005

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

TRANSIT COPY

Supplier / Customer / Transporter - Copy

1 of 1 : 03-12-2020

Customer Details				Invoice No.	14562		
Modi Properties Pvt. Ltd. HEAD OFFICE, 5-4-187/3&4, M.G. ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM				Invoice Date.	03-12-2020		
				PO No.	72677		
				PO Date.	03-12-2020		
				Req ID	61938		
				Req Date.	30-11-2020		
				Loc Req No	16710		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2285 - Carpentry - hardware - SS Hinges - Others - 4"	8302	9	218.00	1,962.00	18	353.16
2	2165 - Carpentry - hardware - SS-Cylindrical Lock -	8301	3	541.00	1,623.00	18	292.14
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