PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/12/2020	Prepared by:	MINISH
PO/WO no.	71675.	PO / WO Date.	29/10/2020.
Supplier Name	Pranav Agencies	PO/WO amount	59,999/-
Firm/Company	SSLLP.	Project	SHLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1	508	05/11/2020.	86,998/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			86,998/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			85297	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	86,998/-
Amount E – PO / WO value:	59,999/-
Amount F – Difference (A – E): GST-18%	26,999/-
Quantity received as per PO /WO	☐ Yes ~~☐ Excess received~~ ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes~~ ☐ No (explained below)
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No~~ (explained below)
Close PO / W?O	~~☐ Yes~~ ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs.____/-~~ ☐ No
Payment – due date	Advance Paid 59,999/- Balance Amt To Pay 26,999/-
Remarks:	Excess Qty Recieved of 90 Bag's PPC Cement

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 11 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	3-12-20	11/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

PRANAV AGENCIES # 15, 2-1-150, 1st Floor, H.M.Ishaque Estate, M.G.Road SECUNDERABAD - 500 003. GSTIN/UIN: 36AGKPK7722P1ZQ State Name : Telangana, Code : 36 E-Mail : kalpesh218@gmail.com	Invoice No. **508** e-Way Bill No.	Dated **5-Nov-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, 2nd Floor, M.G.Road, Secunderabad 3 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **7165** 71675	Dated **5-Nov-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination **Cheverla**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**CEMENT**		**290 BAGS**	234.37	BAGS	**67,967.30**
	CGST					**9,515.42**
	SGST					**9,515.42**
	Less : ***ROUND OFF***					**(-)0.14**
	Total		**290 BAGS**			**₹ 86,998.00**

Amount Chargeable (in words) *E. & O.E*

INR Eighty Six Thousand Nine Hundred Ninety Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	67,967.30	14%	9,515.42	14%	9,515.42	19,030.84
Total	**67,967.30**		**9,515.42**		**9,515.42**	**19,030.84**

Tax Amount (in words) : **INR Nineteen Thousand Thirty and Eighty Four paise Only**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 7144
Date 23/11/20
Sign. Neha

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for PRANAV AGENCIES

Authorised Signatory

This is a Computer Generated Invoice

INWARD	
Inward No: 15233	Dt: 10/11/20
MRN No: 85297	Dt:
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

PRANAV AGENCIES

Purchase Order

 29-10-2020 14:19:37

71675
20.10.20 4:01:44

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
PRANAV AGENCIES 311 , 3rd Floor Ispat Bhavan, Distillery Road, Ranigunj, Secunderabad - 500003	**Doc No**	71675	168086
	Doc Date	29-10-2020	
GSTIN 36agkpk7722p1zq	**Quote No**	NIL	
	Quote Date	29-10-2020	
9989210123	**SupplyType**	Supply	

Kind Attn : Mr. Kalpesh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3002 - Cement - PPC - 50kgs - bags	200.00	234.37	0.00	28.00	59,998.72
					Total Order Value . . .	**59,998.72**

Rupees : Fifty Nine Thousand Nine Hundred Ninty Eight and Paise Seventy Two Only.

Terms and Conditions :-

Specification / Brand	Item shall be Of Penna CEMENT
~~Payment Terms~~	~~100% as advance~~
Tax	Included in the above price
Delivery Date	Immediate
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	NIL
Transportation Cost	Included in the above price and Hamali charges
Warranty	NIL
~~Advance Paid~~	~~RS-59999/-~~
Other Terms	We reserve the right to reject the item not conforming to the Quality and specs. Hamali charges extra Rs. 5/- per bag site use purpose
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	Delivery at Serene-Cheverla Contact person Mr.Sarwar-7319104968

For ***Summit Sales LLP***
Authorised Signatory

29/10/2020

Name : ____________

Contact

Accepted the above Terms And Conditions
For ***PRANAV AGENCIES***

Name : ____________

Date : __/__/____