PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	1/12/20.	Prepared by:	D.SOWMYA
PO/WO no.	78353.	PO / WO Date.	21/11/20.
Supplier Name	Sri Balaji Enterprises	PO/WO amount	1,72,855.
Firm/Company	SSllp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1	124	30/11/20.	1,76,644
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,76,644

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	124	30/11/20.	85833	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,76,644
Amount E – PO / WO value:	1,72,855
Amount F – Difference (A – E): GST-18%	3,789.

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes~~ ☐ ~~No (explained below)~~
Excess / short material received	☐ ~~Approved – within acc~~eptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ /- ☐ No
Payment – due date	19.12.2020

Remarks: Difference in rates in po and bill
Transportation added in the Bill Considered

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	11/12/20	11/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES	Invoice No.	Dated
#14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01	124	30-11-2020
E-mail : seetaram.joshi@yahoo.com	PO / DOC No. 72353	D.C. No. 124
Mob: 9030605690, 9885288441	Vehicle No. TS12UA-4994	Destination
GSTN : 36AEIPJ0494H1ZF		

Billing Address :
Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

4/12/20

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	Masonite 2 pnl door	32mm	82x32	10	2187.00	21870.00
2	4418	Masonite 2 pnl door	32mm	82x26	10	1777.00	17770.00
3	4418	Masonite 2 pnl door	32mm	80x26	20	1734.00	34680.00
4	4418	Masonite 2 pnl door		80x32	10	2133.00	21330.00
5	8301	SS.Cylindre cal lock		24X2	48	516.00	24768.00
6	8302	SS.Hinges 4" HG 1151		40x2	80	201.00	16080.00
7	8302	ss door stopper na		50x2	100	100.00	10000.00
						Cartage	3200.00
					278		149698.00

INWARD
Inward No: 15327 Dt: 30/11/20
MRN No: 85833 Dt: 01/12/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

re Tax : Rs 149698.00 Tax Rs.: 26945.64 Post Tax Rs.: 176643.64 R/o Rs.: 0.36 **Final Rs.: 176644.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	149698	9%	13472.82	9%	13472.8			26945.64
Total	**149698**	**0.09**	**13472.82**	**0.09**	**13472.8**			**26945.64**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 71888 Date 05/12 Sign. Neha

For **SRI BALAJI ENTERPRISES**

SRI BALAJI ENTERPRISES SBE HYD

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

"SHREE GANESHAY NAMAH"

DELIVERY CHALLAN

SRI BALAJI ENTERPRISES
#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

D. C. No. **124**	Dated 30-11-2020
PO / DOC No. **72353**	
Vehicle No. **TS12UA-4994**	Cont. No.

Billing Address :
Sumit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Remark
1	4418	masonite 2pnl door	32mm	82x32	10 no	
2	4418	masonite 2pnl door	32mm	82x26	10 no	
3	4418	masonite 2pnl door	32mm	80x26	20 no	
4	4418	masonite 2pnl door	32MM	80X32	10 no	
5	8301	ss.cylindrical lock		24X2	48 no	
6	8302	ss.hinges 4" hg 1151		40X2	80 no	
7	8302	ss door stopper na		50X2	100 no	
					278	

INWARD No: 30 Date: Sign: PVT. LTD. SEC'BAD

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5. Subject to Hyderabad Jurisdiction.

For SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

 21-Nov-20 11:22:41 AM

Purchase Order

Ori 72353
16.11.20 11:23:59

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	72353	168143
Doc Date	21-11-2020	
Quote No	Nil	
Quote Date	21-11-2020	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	10.00	2,186.00	0.00	18.00	25,794.80
2	2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	10.00	1,777.00	0.00	18.00	20,968.60
3	2360 - Carpentry - doors - Panel Doors - Others - Nos *26"X80"*	20.00	1,734.00	0.00	18.00	40,922.40
4	2340 - Carpentry - doors - Panel Door 30 mm - 32 In x 80 In - Nos	10.00	2,133.00	0.00	18.00	25,169.40
5	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	860.00	40.00	18.00	29,226.24
6	2285 - Carpentry - hardware - SS Hinges - Others - nos *4"*	80.00	335.00	40.00	18.00	18,974.40
7	2092 - Carpentry - hardware - Door Stopper - NA - nos	100.00	100.00	0.00	18.00	11,800.00
					Total Order Value . . .	**172,855.84**

Rupees : One Lakh(s) Seventy Two Thousand Eight Hundred Fifty Five and Paise Eighty Four Only.

Terms and Conditions :-

Specification / Brand	2 Pannel door with masonite skin two sides hard wood filling inside, mango wood frame, rate per sft Rs. 120+ 18% GST, Hardware is Dorset brand
Payment Terms	50% Advance balance after delivery
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacemant warranty on doors, 1 year warranty on henges.
Advance Paid	Rs.86,500-00, by cheque..............., dated...........
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenence purpose
Completion Date	NIL
Measurment	Nil
Security	Nil

APPROVED BY
SOHAM MODI
MANAGING DIRECTOR
23 NOV 2020

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Name : ____________

Date : __/__/____

Purchase Order

 21-Nov-20 11:22:41 AM

Original / Office Copy / Purchase Div.Copy

Remarks Nil

For *Summit Sales LLP*

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	18.11.2020
Site & Phase :	SHLLP	Time:	~~16.00~~
Supplier		Req. No.	168143
Material required before date:		ID No.	61663

No	Description	Size	Quantity	Units	Inward No	Date
1	PANEL DOORS	32"X82"	10	NOS		
2	PANEL DOORS	26"X82"	10	NOS		
3	PANEL DOORS	26"X80"	20	NOS		
4	PANEL DOORS	32"X80"	10	NOS		
5	CYLINDRICAL LOCK		48	NOS		
6	SS HINGES		80	NOS		
7	MAGNETIC DDOR STOPPER		100	NOS		
8						
9						
10						
11						
12						
13						

12359

Remarks:For stock maintenance at ssllp

Prepared By	SOWMYA	Approved by	
Sign.& Date	18.11.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
19 NOV 2020
SOHAM MODI
MANAGING DIRECTOR