

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 11/12/20		Prepared by: D.SOWMYA	
PO/WO no. 72353		PO / WO Date. 21/11/20.	
Supplier Name Sri Balaji Enterprises		PO/WO amount 1,72,855	
Firm/Company 5511p		Project 8hlp.	
Sl. No.	Bill No.	Bill Date	Bill amount
1	124	30/11/20.	1,76,644
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,76,644
Sl. No.	DC No	DC. Date	MRN No.
1.	124	30/11/20.	85833
2.			
3.			
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,76,644
Amount E – PO / WO value:			1,72,855
Amount F – Difference (A – E): GST-18%			3,789.
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		19.12.2020	
Remarks: Difference in rates in po and bill transport charges added in the bill. Computed			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	11/12/20	11/12	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice



SRI BALAJI ENTERPRISES

#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No.

124

Dated

30-11-2020

PO / DOC No.

72353

D.C. No.

124

Vehicle No.

TS12UA-4994

Destination

Billing Address :

Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :

Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

4/12/20

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	Masonite 2 pnl door	32mm	82x32	10	2187.00	21870.00
2	4418	Masonite 2 pnl door	32mm	82x26	10	1777.00	17770.00
3	4418	Masonite 2 pnl door	32mm	80x26	20	1734.00	34680.00
4	4418	Masonite 2 pnl door		80x32	10	2133.00	21330.00
5	8301	SS.Cylindre cal lock		24X2	48	516.00	24768.00
6	8302	SS.Hinges 4" HG 1151		40x2	80	201.00	16080.00
7	8302	ss door stopper na		50x2	100	100.00	10000.00
						278	149698.00

INWARD

Inward No: 15337 Dt: 30/11/20

MRN No: 85833 Dt: 01/12/20

Received By: Sign: 81

SUMMIT SALES LLP

Certified by:

Stores Manager

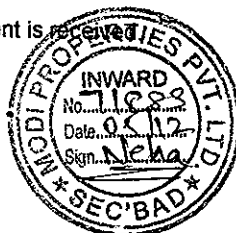
Cartage 3200.00

Pre Tax : Rs 149698.00 Tax Rs.: 26945.64 Post Tax Rs.: 176643.64 R/o Rs.: 0.36 Final Rs.: 176644.00

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	149698	9%	13472.82	9%	13472.8			26945.64
Total	149698	0.09	13472.82	0.09	13472.8			26945.64

TERMS & CONDITIONS :

- Above mentioned goods remain our property until full payment is received.
- Goods once sold can not be taken back or exchanged.
- Our responsibility ceases once the goods leave our premises.
- If the is not paid on presentation interest at 24% per annum
- Subject to Hyderabad Jurisdiction.



For SRI BALAJI ENTERPRISES



Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

DELIVERY CHALLAN



SRI BALAJI ENTERPRISES
#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

D. C. No.

124

Dated

30-11-2020

PO / DOC No.

72353

Vehicle No.

TS12UA-4994

Cont. No.

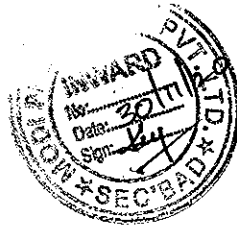
Billing Address :

Sumit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :

Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Remark
1	4418	masonite 2pnl door	32mm	82x32	10 no	
2	4418	masonite 2pnl door	32mm	82x26	10 no	
3	4418	masonite 2pnl door	32mm	80x26	20 no	
4	4418	masonite 2pnl door	32MM	80X32	10 no	
5	8301	ss.cylindrical lock		24X2	48 no	
6	8302	ss.hinges 4" hg 1151		40X2	80 no	
7	8302	ss door stopper na		50X2	100 no	
					278	



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For SRI BALAJI ENTERPRISES



Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order



72353

16.11.20 11:23:59

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21-Nov-20 11:22:41 AM

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H, no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	72353	168143
Doc Date	21-11-2020	
Quote No	Nil	
Quote Date	21-11-2020	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	10.00	2,186.00	0.00	18.00	25,794.80
2 2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	10.00	1,777.00	0.00	18.00	20,968.60
3 2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"	20.00	1,734.00	0.00	18.00	40,922.40
4 2340 - Carpentry - doors - Panel Door 30 mm - 32 In x 80 In - Nos	10.00	2,133.00	0.00	18.00	25,169.40
5 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	860.00	40.00	18.00	29,226.24
6 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	80.00	335.00	40.00	18.00	18,974.40
7 2092 - Carpentry - hardware - Door Stopper - NA - nos	100.00	100.00	0.00	18.00	11,800.00
Total Order Value ...					172,855.84
Rupees : One Lakh(s) Seventy Two Thousand Eight Hundred Fifty Five and Paise Eighty Four Only.					

Terms and Conditions :-

Specification / Brand 2 Pannel door with masonite skin two sides hard wood filling inside, mango wood frame, rate per sft Rs. 120+ 18% GST, Hardware is Dorset brand

Payment Terms 50% Advance balance after delivery

Tax Included in the above prices

Delivery Date With a week

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Extra as per actuals

Warranty One year replacement warranty on doors, 1 year warranty on hinges.

Advance Paid Rs.86,500-00, by cheque....., dated.....

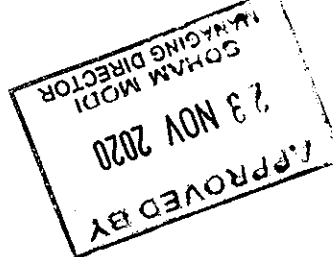
Other Terms We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenance purpose

Completion Date NIL

Measurment Nil

Security Nil

For **Summit Sales LLP**



Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Name : _____

Date : ____/____/____

Purchase Order

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21-Nov-20 11:22:41 AM

Remarks

Nil

Original / Office Copy / Purchase Div.Copy

For **Summit Sales LLP**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions .

For **Sri Balaji Enterprises**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		18.11.2020	
Site & Phase :		SHLLP		Time:		16.00	
Supplier				Req. No.		168143	
Material required before date:				ID No.		61663	
No	Description	Size	Quantity	Units	Inward No	Date	
1	PANEL DOORS	32"X82"	✓ 10	NOS			
2	PANEL DOORS	26"X82"	✓ 10	NOS			
3	PANEL DOORS	26"X80"	✓ 20	NOS			
4	PANEL DOORS	32"X80"	✓ 10	NOS			
5	CYLINDRICAL LOCK		✓ 48	NOS			
6	SS HINGES		✓ 80	NOS			
7	MAGNETIC DDOR STOPPER		✓ 100	NOS			
8							
9							
10							
11							
12							
13							
Remarks: For stock maintenance at sslp							
Prepared By		SOWMYA		Approved by			
Sign. & Date		18.11.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

