PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/12/20.	Prepared by:	D.SOWMYA
PO/WO no.	72402	PO / WO Date.	24/11/20.
Supplier Name	SS llp	PO/WO amount	7,598
Firm/Company	Sov llp	Project	Sov llp.
Sl. No.	Bill No.	Bill Date	Bill amount
1	14447	26/11/20.	7,315
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,315

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12263.	26/11/20.	85690	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,315
Amount E – PO / WO value:	7,598
Amount F – Difference (A – E): GST-18%	283.

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained b~~elow)
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	12.12.2020
Remarks: Short bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	7/12/20	11/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	14447
sy no 291,cherlapally hyd	Invoice Date.	26-11-2020
	PO No.	72402
	PO Date.	24-11-2020
	Req ID	61730
GSTIN : 36ADBFS3288A2Z7	Req Date	20-11-2020
	Loc Req No	156183

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	24	16.00	384.00	0	0.00
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	85.00	425.00	18	76.50
3	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	50.00	300.00	18	54.00
4	7109 - Plumbing - other - Araldite - other - gms	3506	6	577.50	3,465.00	18	623.70
5	4003 - Consumables - Bombay Broom - Big - nos	9603	18	56.00	1,008.00	0	0.00
6	4057 - Consumables - Sponges - NA - nos	3921	100	8.30	830.00	18	149.40
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15							

IGST	CGST	SGST				
	451.80	451.80	Total Taxable Amount	6,412.00		903.60
			Total Invoice Amount	7,315.60		

Rupees : Seven Thousand Three Hundred Fifteen and Paise Sixty Only.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 7185
Date 4/12

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-11-2020 15:24:18

72402
16.11.20 11:25:35

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	72402	156183
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-11-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	24.00	16.00	0.00	0.00	384.00
2	4000 - Consumables - Acid - NA - ltrs	12.00	20.00	0.00	18.00	283.20
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	85.00	0.00	18.00	501.50
4	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	50.00	0.00	18.00	354.00
5	7109 - Plumbing - other - Araldite - other - gms	6.00	577.50	0.00	18.00	4,088.70
6	4003 - Consumables - Bombay Broom - Big - nos	18.00	56.00	0.00	0.00	1,008.00
7	4057 - Consumables - Sponges - NA - nos	100.00	8.30	0.00	18.00	979.40
				Total Order Value . . .		**7,598.80**

Rupees : Seven Thousand Five Hundred Ninty Eight and Paise Eighty Only.

Bill - 14447, 26/11/20.
Amt - 7,315/-
Balance - 283/-

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil

For ***Silver Oak Villas LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________ Name : ____________ Date : __/__/____

Company Name:	Silver Oak Villas LLP	Date:	20-11-2020
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156183
Material required before date:	22-11-2020	ID No.	G1730

No	Description	Size	Quantity	Units	Inward No	Date
1	Granite Adhesive Roff (liquid)		05	Nos		
2	Tile Grout Silk		12	Nos		
3	Tile Grout White		12	Nos		
4	Sponges		100	Nos		
5	Araldite		06	Nos		
6	Bombay brooms		18	Nos		
7	Phenyl		06	Nos		
8	Coconut Brooms		24	Nos		
9	Harpic		05	Nos		
10	Acid		12	Nos		

P.O. 77402

Remarks: For site use purpose

pared By	G.Mona	Approved by	
Sign.& Date	20-11-2020	Sign. & Date	

APPROVED
24 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	12263
sy no 291,cherlapally hyd	DC Date.	26-11-2020
	PO No.	72402
	PO Date.	24-11-2020
	Req ID	61730
GSTIN : 36ADBFS3288A2Z7	Req Date	20-11-2020
	Loc Req No	156183

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	24
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
3	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
4	7109 - Plumbing - other - Araldite - other - gms	3506	6
5	4003 - Consumables - Bombay Broom - Big - nos	9603	18
6	4057 - Consumables - Sponges - NA - nos	3921	100
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24	INWARD WITH TIME:		
25	Inward No. 15148 Dt: 26/11/20		
26	MRN No: 85690 Dt: 26/11/20		
27	Received By: Sign:		
28			
29	SILVER OAK VILLAS LLP		
30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 13284
Date 27/11
Sign Neha

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Silver Oak Villas LLP

sy no 291,cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

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14							
15							

INWARD WITH TIME:
Inward No. 15148 Dt. 26/11/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
			Total Taxable Amount	6,412.00	903.60
	451.80	451.80	Total Invoice Amount	7,315.60	

Rupees : Seven Thousand Three Hundred Fifteen and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction