PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	11/12/2020	Prepared by:	T.D. Murthy
PO/WO no.	71592	PO / WO Date.	24/10/2020
Supplier Name	Sri Balaji Enterprises	PO/WO amount	Rs. 5,805/-
Firm/Company	Modi Properties PVT LTD	Project	Head Office
Sl. No.	Bill No.	Bill Date	Bill amount
1.	103	31/10/2020	Rs. 6,355/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 6,355/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	103	31/10/2020	-	☑ Yes □ No
2.	-	-	-	□ Yes □ No
3.	-	-	-	□ Yes □ No
4.	-	-	-	□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 6,355/-
Amount E – PO / WO value:	Rs. 5,805/-
Amount F – Difference (A – E):	Rs. 550/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	12/12/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 11 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES	Invoice No.	Dated
#14-1-418, Near Rocket Ground,	103	31-10-2020
New Aghapura, Hyderabad - 01	PO / DOC No.	D.C. No.
E-mail : seetaram.joshi@yahoo.com	71592	103
Mob: 9030605690, 9885288441	Vehicle No.	Destination
GSTN : 36AEIPJ0494H1ZF	**TS11UC-0860**	**HEAD OFFICE**

Billing Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

Shipping Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	FLUSH DOOR (STD 75X26)	30MM	74.5X6	2	1084.00	2168.00
2	4418	FLUSH DOOR (STD 75X26)	30MM	74.5X20	2	1084.00	2168.00
3	8302	TOWER BOLT		6"X12MM	4	150.00	600.00
						Cartage	450.00
					8		5386.00

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No: 7187 Date: 05/12 Sign: Neha

re Tax : Rs 5386.00 Tax Rs.: 969.48 Post Tax Rs.: 6355.48 R/o Rs.: -0.48 **Final Rs.: 6355.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
								969.48
4418	5386	9%	484.74	9%	484.74			0
								0
								969.48
Total	**5386**	**0.09**	**484.74**	**0.09**	**484.74**	**0**	**0**	

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

For **SRI BALAJI ENTERPRISES**

SRI BALAJI ENTERPRISES HYD

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

"SHREE GANESHAY NAMAH"

DELIVERY CHALLAN

SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	D. C. No. **103**	Dated	31 October 2020
	PO / DOC No. **71592**		
	Vehicle No. **TS11UC-0860**	Cont. No. HEAD OFFICE	

Billing Address :	**Shipping Address :**
MODI PROPERTIES PVT LTD 5-4-187/3&4, IInd Floor MG Road, Secunderabad - 03 GSTN : 36AABCM4761E1ZM	MODI PROPERTIES PVT LTD 5-4-187/3&4, IInd Floor MG Road, Secunderabad - 03 GSTN : 36AABCM4761E1ZM

S. NO.	HSN	Description	Thickness	Size	Qty	Remark
1	4418	FLUSH DOOR (STD 75X26)	30MM	74:5X6	2 NO	
2	4418	FLUSH DOOR (STD 75X26)	30MM	74:5X20	2 NO	
3	8302	TOWER BOLT 6"X12MM Not received 02/12/20			4 NO	
					8	

INWARD
Inward No: 541 Dt: 02/12/20
MRN No: Dt:
Received By: Sameer Sign:
MODI PROPERTIES

TERMS & CONDITIONS :

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 43586 Date 7/12 Sign.

For SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

 24-Oct-20 11:50:28 AM

71592
20.10.20 3:54:09

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From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc No**	71592	16620
	Doc Date	24-10-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	24-10-2020	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	2007 - Carpentry - doors - Flush Door - 30mm - other - sft *74 1/2"X6"+74 1/2"X20"*	54.00	80.00	0.00	18.00	5,097.60
2	2174 - Carpentry - hardware - Towerbolt - other - nos	4.00	150.00	0.00	18.00	708.00
				Total Order Value . . .		**5,805.60**

Rupees : Five Thousand Eight Hundred Five and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	Flush door Standerd sixe will be 75"x26"x 4 nos Rate per sft is Rs. 80+18% GST
Payment Terms	After delivery and production of bills
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order 2 nd floor toilets purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL		Date:	21-10-2020
Site & Phase :	HEAD OFFICE		Time:	04:30 PM
Supplier			Req. No.	16620
Material required before date:		Urgent	ID No.	61006

No	Description	Size	Quantity	Units	Inward No	Date
1	DOUBLE LEAVING FLUSH DOOR	74 ½ " x 6"+74 ½ " x20"	2	NOS		
	(DOUBLE DOOR)					
2	HINGHES	STD	8	NOS		
3	LACHES	5"	4	NOS		
4	DOOR STOPERS	STD	4	NOS		
5						
6						
7						
8						
9						

Remarks : FOR 2nd toilets

Prepared By	T.Abhinay	Approved by	
Sign.& Date	21- 10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

71592
71594

APPROVED
24 OCT 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE