PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 11/12/2020. | Prepared by: | MINISH. |
| PO/WO no. | 72500 | PO / WO Date. | 27/11/2020 |
| Supplier Name | Prafful Sanitary, | PO/WO amount | 3,071/- |
| Firm/Company | VISTA HOMES. | Project | VH! |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 599. | 30/11/2020. | 3,028/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 3,028/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 85998 | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits :Transportation charges | - |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3,028/- |
| Amount E – PO / WO value: | 3071/- |
| Amount F – Difference (A – E): GST-18% | 43/- |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | □ ~~Approved – within acceptable limits~~ □ No (explained below) |
| Close PO / W?O | □ Yes ☑ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- ☑ No |
| Payment – due date | 12/12/2020 |

Remarks: Part Quantity Recieved Balance Recievable.

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | | MANAGER PROCUREMENT MINISH PARIKH 11 DEC 2020 APPROVED | | | | |
| Date | 3-12-20 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## GST INVOICE

*(ORIGINAL FOR RECIPIENT)*

**Praful Sanitary**
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer
**Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road
Secunderabad
GSTIN/UIN : 36AAGFV2068P1ZJ
State Name : Telangana, Code : 36

| | |
|---|---|
| Invoice No. **PS/20-21/ 599** | Dated **30-Nov-2020** |
| Delivery Note **Invoice** | |
| Supplier's Ref. | Other Reference(s) **Credit** |
| Buyer's Order No. **72500** | Dated **27-Nov-2020** |
| Despatch Document No. **Invoice** | Delivery Note Date **30-Nov-2020** |
| Despatched through **Self** | Destination **Kushaiguda** |

| Sl No. | Description of Goods and Services | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **15mm Brass Ball Valve** | 8481 | 18 % | **10 No:** | 355.00 | No: | 35 % | **2,307.50** |
| 2 | **15x100mm G I Nipple** | 7307 | 18 % | **20 No:** | 17.25 | No: | 25 % | **258.75** |
| | | | | | | | | 2,566.25 |
| | ***Output CGST*** | | | | | | | **230.97** |
| | ***Output SGST*** | | | | | | | **230.97** |
| | *Less :* ***ROUNDING OFF*** | | | | | | | **(-)0.19** |
| | Total | | | **30 No:** | | | | **₹ 3,028.00** |

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 71981 Date 08/12 Sign. Neha

71981

INWARD
Inward No: 25413 Dt: 04/12/20
MRN No: 85998 Dt:
Received By: Sign: Nikhil
Vista Homes

Amount Chargeable (in words) *E. & O.E*

**Indian Rupees Three Thousand Twenty Eight Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 8481 | 2,307.50 | 9% | 207.68 | 9% | 207.68 | 415.36 |
| 7307 | 258.75 | 9% | 23.29 | 9% | 23.29 | 46.58 |
| 99 | | 9% | | 9% | | |
| **Total** | **2,566.25** | | **230.97** | | **230.97** | **461.94** |

Tax Amount (in words) : **Indian Rupees Four Hundred Sixty One and Ninety Four paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for Praful Sanitary**

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

# Purchase Order

 27-11-2020 3:33:47 PM

72500
16.11.20 11:25:36

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

| **Supplier Details** | | | |
|---|---|---|---|
| Praful Sanitary | **Doc No** | 72500 | 99964 |
| 3-6-138/5, Himayat Nagar, Hyderabad. | **Doc Date** | 27-11-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACWPG864A1ZG    40077300 | **Quote Date** | 27-11-2020 | |
| 65526886.    9849624797 | **SupplyType** | Supply | |

**Kind Attn : Mr. Ashish Gupta**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7417 - Plumbing - CPVC - Elbow - Others - nos<br>*1/2" UPVC* | 5.00 | 12.00 | 40.00 | 18.00 | 42.48 |
| 2 | 10006 - Plumbing - GI - Ball Valve - 1/2 In - nos | 10.00 | 355.00 | 35.00 | 18.00 | 2,722.85 |
| 3 | 7069 - Plumbing - GI - Nipple - other - nos<br>*1/2" x 4"* | 20.00 | 17.25 | 25.00 | 18.00 | 305.33 |
| | | | | **Total Order Value . . .** | | **3,070.66** |

Rupees : Three Thousand Seventy and Paise Sixty Five Only.

Part Quantity Recieved Balance Recievable
Bill No:- 599 Dt/- 30/11/20 Amt/- 3,028/-
3028/-
Balance 43/- & item No:- 1
11/12/2020.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Vista Homes<br>Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school<br>Phone. Contact: 8790166611 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for I & E block curing purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Vista Homes***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________

Date : __/__/____

## Requisition Form

| | | | | | | |
|---|---|---|---|---|---|---|
| Company Name: | Vista Homes | | Date: | | 26.11.2020 | |
| Site & Phase : | Vista Homes | | Time: | | 12:20 | |
| Supplier: | - | | Req. No. | | 99964 | |
| Material required before date: | | 28.11.20 | ID No. | | 61848 | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | **CPVC Pipe** | 3/4" | 15 | Length | | |
| 2 | CPVC Brass Elbow 72496 | 3/4"x 1/2" | 10 | No's | | |
| 3 | CPVC MTA | 3/4"x 12/" | 10 | No's | Balance | |
| 4 | UPVC Brass Elbow | 1/2" | 05 | No's | | |
| 5 | Ball Valve 72500 | 1/2" | 10 | No's | | |
| 6 | GI Nipple | 1/2"x 4" | 20 | No's | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |

Remarks: For I-Block to E-Block curing line purpose.

APPROVED
27 OCT 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

| | | | |
|---|---|---|---|
| Prepared By | T.Madhu | Approved by | |
| Sign.& Date | 26.11.2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

## Requisition Form

| | | | | | |
|---|---|---|---|---|---|
| Company Name: | Vista Homes | | Date: | | 10.11.20 |
| Site & Phase : | Vista Homes | | Time: | | 13:00 |
| Supplier | 12.11.2020 | | Req. No. | | |
| Material required before date: | | 12.11.2020 | ID No. | | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |

Remarks:

| | | | |
|---|---|---|---|
| Prepared By | T.Madhu | Approved by | |
| Sign.& Date | 10.11.2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.