

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 11/12/2020		Prepared by: NEHA .C	
PO/WO no. 72400		PO / WO Date. 24/11/2020	
Supplier Name Ganji Venkanna & Sons		PO/WO amount 15000/-	
Firm/Company Modi realty Mallapur Ho		Project	
Sl. No.	Bill No.	Bill Date	Bill amount
1	2526	28/11/2020	15000/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			15000/-
Sl. No.	DC .No	DC. Date	MRN No. DC matches MRN
1.	1	1	85959 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			15000/-
Amount E – PO / WO value:			15000/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		11/12/2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	Neha		
Date	11/12/20	11/12/20	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

Page(s) 1 Of 1

24-11-2020 15:24:18

Orig



72400

16.11.20 11:24:00

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Ganji Venkannah & sons (Asian Paints)
#5-5-97/2, Ganji chambers, Ranigunj, Secunderabad-500003 A.P. India.

GSTIN 36AABFG9286K1ZT
27710339,27719935,277807357

040-40146505

Doc No	72400	68607
Doc Date	24-11-2020	
Quote No	Nil	
Quote Date	24-11-2020	
SupplyType	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6616 - Paints - silver paints - others - ltrs Spray paints Yellow-30, White-15, Green -15, Blue -15	75.00	200.00	0.00	0.00	15,000.00
Total Order Value . . .					15,000.00

Rupees : Fifteen Thousand Only.

Terms and Conditions :-

Specification / All items shall be of 1st quality.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date next day for PO

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. Next to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Level marking use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Ganji Venkannah & sons (Asian Paints)**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MODI REALTY MALLAPUR LLP		Date:		23-11-2020	
Site & Phase :		GULMOHAR RESIDENCY		Time:		17:10	
Supplier				Req. No.		68607	
Material required before date:		25-11-2020		ID No.		61759	
No	Description	Size	Quantity	Units	Inward No	Date	
1.	Spray Paint (Yellow Colour)	400 ml	30	No's			
2.	Spray Paint (White Colour)	400 ml	15	No's			
3.	Spray Paint (Green Colour)	400 ml	15	No's			
4.	Spray Paint (Blue Colour)	400 ml	15	No's			
5.							
6.							
7.							
8.							
9.							
10.							
Remarks: For Levels Marking work purpose at GMR Site.							
Prepared By		Ram Prasad		Approved by			
Sign. & Date		23-11-2020		Sign. & Date			

Note:

