

**PURCHASE DIVISION,**  
Advice for approval for credit to contractor

Date:	16/12/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Bohini Basappa	WO amount - A	-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Painting work		
Villa/flat/block no.	74,66 & 72, 89, 80, 991A, 994A, 991B, 994B.		
Request for payment date	07/12/2020	Request for payment amount - B	Rs. 57,875/- ✓
GST on bills - C	Rs. 10,418/- ✓	Total D = B + C	Rs. 68,293/- ✓
Work done from	04/10/2020	Work done to	22/11/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	170	16/12/2020	Rs. 68,293/- ✓
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 68,293/- ✓
Amount F - Voucher payment amount F (D-E) - 40% labour charges, 40% allowance for consumables and 20% transport charges - or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			-
Amount J - Difference A-B (should be nil)			Rs. 68,293/- ✓
Amount K - Difference D-E-F (should be nil)			-
Quantity received as per WO	<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input checked="" type="checkbox"/> Explained below		
Difference between A & B acceptable	<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)		
Excess / short material received	<input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below),		
Close WO	<input type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input checked="" type="checkbox"/> No (explained below)		
Advance paid / PDC given (deduct when paying)	<input type="checkbox"/> Yes - Rs. /- <input checked="" type="checkbox"/> No		
Payment - due date	19/12/2020		
Remarks: No work order for above bill. Estimate and measurement sheet is attached. ✓			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager M.D.
Sign:			
Date	16/12/2020	16/12/2020	16/12/2020
		MINISH PARIKH MANAGER PROCUREMENT	

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36ARYPB7461M1Z0

TAX INVOICE

Cell : 9177986028

8328000681

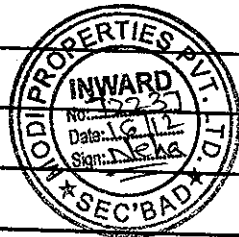


# BOHINI BASAPPA

# 3-1-117/3/A, Chandiya Nagar, Mallapur, Hyderabad - 500 076.

Name : <u>Silver Oak Villas Up</u>	Invoice No. <u>170</u>
Address : _____	Invoice Date : <u>16/12/20</u>
GST IN : <u>36A0BPS3288A2Z7</u> State <u>T.S.</u> Code <u>36</u>	Order No. / D.C. No. _____
	Place of Supply : _____

S. No.	HSN Code	PARTICULARS	Quantity	Rate	Amount Rs.	Ps.
1	9901	Painting work done @ V.no: 89	1100 <del>sq</del>	11.25	12,375	00
2	9901	Painting work done @ V.no: 80	2000 <del>sq</del>	11.25	22,500	00
3	9901	Painting work done @ V.no: 991A,	1	6.5	22500	00
4		991A, 991B, 994B.				
5						
6						
7						
8						
9						
10						
11						



	<b>SUB TOTAL</b>	57,875 00
Total invoice amount in words : <u>Seventy eight thousand</u>	<b>DISCOUNT</b>	—
<u>Two hundred and ninety three only</u>	<b>Net Sale Value</b>	57,875 00
Mode of Payment : Cash / Cheque No. _____	<b>Add : CGST 9 %</b>	5208 75
Bank _____ Date _____	<b>Add : SGST 9 %</b>	5208 75
<b>Bank Details</b>	<b>Add : IGST %</b>	—
BANK NAME : HDFC BANK	<b>GRAND TOTAL</b>	68,292 50
ACCOUNT NO. : 01261530012666		
IFSC CODE : HDFC0000126		
BRANCH NAME : SAINIKPURI		

Interest @ 21% will be charged for the delayed payments  
 Goods once sold cannot be taken back or exchanged.  
 Warranty claims as per company norms.  
 All disputes are subject to Hyderabad Jurisdiction only.

Receiver's Signature &amp; Stamp

For BOHINI BASAPPA

Signature

TR: 9711

Construction division  
 Advice for giving credit to contractors suppliers.

Sl. No. - site bills register: 842  
 Date - site bills Register: 07/12/2020  
 Company Name: SOVLLP  
 Site: SOV  
 Name of Contractor: Basappa  
 Nature of work: Painting work  
 Work done: From Date: 04/10/2020 To Date: 22/11/2020

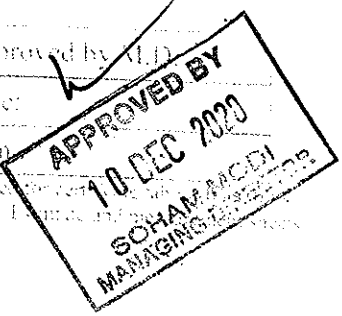
Sl. No.	Villa Flat block no.	Qty	Rate	Units	Amount	Contractors bill no.
1.	Vno: 89 (2BHK)	1100.00	11.25	Sqft	12,375	
2.	Stage - III					
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Grand				12,375/-	

Bill required:  YES  NO  
 GST bill required:  YES  NO  
 Measurement & estimate sheet:  Required  Not required  
 Measurement & estimate sheet:  Enclosed  Not enclosed  
 POWO no: \_\_\_\_\_ POWO date: \_\_\_\_\_

Remarks: \_\_\_\_\_

Approved by Project Manager: \_\_\_\_\_ Approved by Design Team: \_\_\_\_\_ Approved by: H/D  
 Date: \_\_\_\_\_ Date: 08/12/2020 Date: \_\_\_\_\_  
 Sign: \_\_\_\_\_ Sign: Nagulawani Sign: \_\_\_\_\_

Notes: This advice may be used for the purpose of giving credit to contractors suppliers. It is not to be used for any other purpose. The contractor is responsible for the accuracy of the data provided. The contractor is responsible for the accuracy of the data provided. The contractor is responsible for the accuracy of the data provided.



MEASUREMENT SHEET

Company Name: Silver Oak Villas LLP  
 Project: Silver Oak Villas  
 Work Description: Painting Work  
 Contractor Name: Basappa  
 Prepared By: G. Mona  
 Date: 07-12-2020

Approved by:  
 Sign:

S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	Type A2	V NO -89 ( Stage III -30%)	1100.00	1.00	1.00	1.00	1,100.00	sqft	

ESTIMATE SHEET

Company Name:	Silver Oak Villas LLP						
Project:	Silver Oak Villas						
Work Description:	Painting Work						
Name of the Contractor	Basappa						
Prepared By	G.Mona						
Date:	07-12-2020						
S No	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Type A2	V NO -89 ( Stage III -30%)	1,100.00	sf	11.25	12,375.00	12,375.00
Amount in words: Twelve Thousand Three Hundred and Seventy Five Rupees Only/-							

EP: 7673

Construction division.  
Advice for giving credit to contractors suppliers.

Sl. No. - site bills register	828	Date - site bills Register				
Company Name:	SOVLLP	Site:	SOV			
Name of Contractor	Basappa					
Nature of work	Painting work					
Work done	From Date	To Date				
	21/10/2020	23/11/2020				
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Vno: 80 (3BHK)	2040	11.25	sft	22,950/-	
2.	Stage-III					
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				22,950/-	
Bill required	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO.	GST bill required	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO.	
Measurement & estimate sheet:	<input checked="" type="checkbox"/> Required	<input type="checkbox"/> Not required	Measurement & estimate sheet:	<input checked="" type="checkbox"/> Enclosed	<input type="checkbox"/> Not enclosed	
PO/WO no.			PO/WO date:			
Remarks :						

APPROVED BY Approved by Project Manager	Approved by Design Team	Approved by <i>W</i>
Date: 26 NOV 2020	Date: 28/11/2020	Date: 28 NOV 2020
Sign: <i>[Signature]</i> Project Manager K. Purushotham (S.O.V.LLP)	Sign: <i>[Signature]</i> Nagala Gani	Sign: <i>[Signature]</i> SCHAIVE RAO MANAGEMENT DIRECTOR

Notes: 1. This form to be sent within 7 days of completing work. 2. This form can be used for certifying jobs for civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

**MEASUREMENT SHEET**

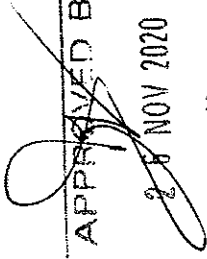
Company Name: Silver Oak Villas LLP  
 Project: Silver Oak Villas  
 Work Description: Painting Work  
 Contractor Name: Basappa  
 Prepared By: G.Mona  
 Date: 27-11-2020

Approved by:  
 Sign:

S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	Type A2	V NO -80 (Stage -30%) Duplex-3bhk	2040.00	1.00	1.00	1.00	2,040.00	sft	

**ESTIMATE SHEET**

Company Name:	Silver Oak Villas LLP						
Project:	Silver Oak Villas						
Work Description:	Painting Work						
Name of the Contractor:	Basappa						
Prepared By:	G.Mona						
Date:	27-11-2020						
S No	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Type A2	V NO -80( Stage -30%)	2,040.00	sf	11.25	22,950.00	
		Duplex-30hk					
Amount in words: Twenty Two Thousand Nine Hundred and Fifty Rupees Only/-							22,950/-

**APPROVED BY**  
  
 28 NOV 2020  
 Project Manager  
 K. Gurusathain (S.O.V.LLP)



7661

Construction division.  
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		837		Date - site bills Register		21/12/2020	
Company Name:		SOV LLP		Site:		SOV	
Name of Contractor B. Basappa							
Nature of work Painting work							
Work done		From Date	20/10/2020	To Date	27/11/2020		
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	F. No. 991A, 994A	}	}				
2.	991B, 994B						
3.							
4.	Balcony painting						
5.	with Balcony						
6.	and 2 seats				22550/-		
7.	painting work						
8.							
9.							
10.							
11.	Total:				22550/-		
Bill required		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO.		GST bill required		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO.	
Measurement & estimate sheet:		<input checked="" type="checkbox"/> Required <input type="checkbox"/> Not required		Measurement & estimate sheet:		<input checked="" type="checkbox"/> Enclosed <input type="checkbox"/> Not enclosed	
PO/WO no.				PO/WO date:			

Remarks :

APPROVED BY		
Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 02 DEC 2020	Date: 02/12/2020	Date:
Sign: [Signature]	Sign: Nagalakshmi	Sign: [Signature]

APPROVED BY  
02 DEC 2020  
SOV  
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.



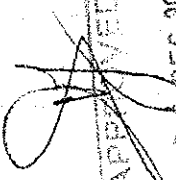
**ESTIMATE SHEET**

Company Name: Silver Oak Villas LLP  
 Project: Silver Oak Villas  
 Work Description: painting work  
 Name of the Contractor: Basappa  
 Prepared By: J.kiran kumar  
 Date: 26-11-2020

Approved by:  
 Sign:

S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	painting work at apartment wallcare putti, primer and 2coats painting With ACE Paint	wallcare putti, primer and 2coats Ace painting work in 991A&994A sit out ceiling and walls	1392.25	Sft	14.50	20187.63	
2	Enamel paints	991B&994B Sit out ceiling for balcony railings	262.50	Sft	9.00	2362.50	
						Total Amt:-	22,550

Total - Twenty Two Thousand Five Hundred Fifty Rupess Only

APPROVED BY  
  
 02 DEC 2020  
 Project Manager  
 K. Purshotam (S.O.V.I.P.)