

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 16/12/2020		Prepared by: NEHA .C	
PO/WO no. 72833		PO / WO Date. 08/12/20	
Supplier Name Sree Venkata durga		PO/WO amount 2,360/-	
Firm/Company MPPL		Project May flower platinum	
Sl. No.	Bill No.	Bill Date	Bill amount
1	3267	09/12/20	2,360/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,360/-
Sl. No.	DC .No	DC. Date	MRN No. DC matches MRN
1.			86172 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,360/-
Amount E – PO / WO value:			2,360/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ____/- ☒ No	
Payment – due date		19/12/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	16/12/20	18/12/20	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



Dealers in : G.I. Slotted Channel, G. I. Bracket, Full Thread Rods, Nuts, Bolts & Washers, Universal Clamps, U-Bolts, Anchor Bolts, Wooden Screws, Bombay Nails etc.

5-5-159, NEAR LALA TEMPLE, RANIGUNJ, SECUNDERABAD - 500 003.

E-mail : svdast@yahoo.com

[illegible]

Purchase Order

Page(s) 1 Of 1

08-12-2020 3:48:18 PM

Orig



72833

05.12.20 12:12:18

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Sri Venkata Durga Anjaneya Steel Tubes
5-5-159,Near:Lala Temple,Ranigunj,Secunderabad-50003

Doc No	72833	177191
Doc Date	08-12-2020	
Quote No	Nil	
Quote Date	08-12-2020	
SupplyType	Supply	

GSTIN 36ABVPS3995A1Z1

040-66568520

9885057887

Kind Attn : Akhil

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7382 - Plumbing - GI - GI Thread Rod - Others - nos 8mm x 6	50.00	40.00	0.00	18.00	2,360.00
Total Order Value . . .					2,360.00

Rupees : Two Thousand Three Hundred Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order forSite use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Venkata Durga Anjaneya Steel Tubes**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		08-12-2020	
Site & Phase :		May Flower Platinum		Time:		11:57	
Supplier				Req.No.		177191	
Material required before date:		11-12-2020		ID No.		62162	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Thread rod 6feet length	8mm	50	Nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: Towards site use purpose							
Prepared By		K.Sravani Reddy		Approved by		S.V.Subba Reddy	
Sign.& Date		08-12-2020		Sign. & Date			

Note:

