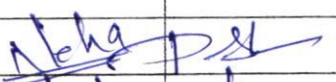


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		17/12/2020		Prepared by:		NEHA .C	
PO/WO no.		71377		PO / WO Date.		22/08/20	
Supplier Name		SSLP		PO/WO amount		7,023.96/-	
Firm/Company		MPPL		Project		Head office	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	14728	10/12/20		7,023.96/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						7,023.96/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	2674	22/09/20		☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						7,023.96/-	
Amount E – PO / WO value:						7,023.96/-	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☒ No				
Payment – due date			19/12/2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	17/12/20 19/12						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 10-12-2020

Supplier / Customer / Transporter - Copy

Customer Details				Invoice No.		14728					
Modi Properties Pvt. Ltd. HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM				Invoice Date.		10-12-2020					
				PO No.		71377					
				PO Date.		22-08-2020					
				Req ID		60038					
				Req Date		19-09-2020					
				Loc Req No		16500					
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt				
1	7560 - Stationery - other - Pen - NA - nos Blue	9608	50	3.50	175.00	12	21.00				
2	7563 - Stationery - other - Pencil - NA - boxes	4421	5	42.00	210.00	12	25.20				
3	7560 - Stationery - other - Pen - NA - nos Red	9608	20	3.50	70.00	12	8.40				
4	7509 - Stationery - other - Calculator - NA - nos		10	155.00	1,550.00	18	279.00				
5	7573 - Stationery - other - Punch - other - nos		10	65.00	650.00	12	78.00				
6	7538 - Stationery - other - L - File Folders - NA - nos		100	8.40	840.00	18	151.20				
7	7512 - Stationery - other - CD Marker - NA - nos	9608	20	18.00	360.00	12	43.20				
8	7583 - Stationery - other - Scale - NA - nos		5	10.00	50.00	18	9.00				
9	7593 - Stationery - other - Stapler - other - nos	9608	15	37.00	555.00	18	99.90				
10	7594 - Stationery - other - Stapler pin - other - boxes	7415	20	6.00	120.00	18	21.60				
11	7593 - Stationery - other - Stapler - other - nos Big	9608	3	199.00	597.00	18	107.46				
12	7594 - Stationery - other - Stapler pin - other - boxes Big	7415	20	15.00	300.00	18	54.00				
13	7530 - Stationery - other - Folder cover - NA - nos		100	5.50	550.00	18	99.00				
14											
15											
IGST					CGST		SGST	Total Taxable Amount	6,027.00		996.96
					498.48		498.48	Total Invoice Amount	7,023.96		
Rupees : Seven Thousand Twenty Three and Paise Ninty Six Only.											

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003

Tel : 040 - 6633 5551

M/s MPPCL

Site: Head office Secunderabad

DC No. : 2674

Date : 22/9/20

Vehicle No. : TS100A0143

P.O. / W.O. No. : Reg-16500

P.O. / W.O. Date :

Sl. No.	PARTICULARS	Quantity
1	Blue Pen	50 Nos
2	Pencil Box	05 Box
3	Red Pen	20 Nos
4	Calculator	10 "
5	Punch Big	10 "
6	L. folder File	100 "
7	CD Marker	20 "
8	Scale	05 "
9	Stapler	15 "
10	Stapler Pin	20 Box
11	Stapler Big	03 Nos
12	Stapler Pin Big	20 Box
13	Folder Cover	100 Nos
14		
15		
16		
17	Smip to HO for office use (NEW)	
18		
19		
20		

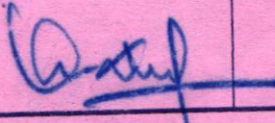
GSTIN :

Received the above materials in good condition.

Received by Ch. Krishna

Date :

Stamp:



For SUMMIT SALES LLP


 Authorized Signatory

Purchase Order

Page(s) 1 Of 2

11-11-2020 10:23:22



71377

10.10.20 12:35:31

From Company : **Modi Properties Pvt.Ltd.**

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No

71377

16500

Doc Date

22-08-2020

Quote No

Nil

Quote Date

22-09-2020

SupplyType

Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7560 - Stationery - other - Pen - NA - nos Blue	✓ 50.00	3.50	0.00	12.00	196.00
2 7563 - Stationery - other - Pencil - NA - boxes	✓ 5.00	42.00	0.00	12.00	235.20
3 7560 - Stationery - other - Pen - NA - nos Red	✓ 20.00	3.50	0.00	12.00	78.40
4 7509 - Stationery - other - Calculator - NA - nos	✓ 10.00	155.00	0.00	18.00	1,829.00
5 7573 - Stationery - other - Punch - other - nos	✓ 10.00	65.00	0.00	12.00	728.00
6 7538 - Stationery - other - L - File Folders - NA - nos	✓ 100.00	8.40	0.00	18.00	991.20
7 7512 - Stationery - other - CD Marker - NA - nos	✓ 20.00	18.00	0.00	12.00	403.20
8 7583 - Stationery - other - Scale - NA - nos	✓ 5.00	10.00	0.00	18.00	59.00
9 7593 - Stationery - other - Stapler - other - nos	✓ 15.00	37.00	0.00	18.00	654.90
10 7594 - Stationery - other - Stapler pin - other - boxes	✓ 20.00	6.00	0.00	18.00	141.60
11 7593 - Stationery - other - Stapler - other - nos Big	✓ 3.00	199.00	0.00	18.00	704.46
12 7594 - Stationery - other - Stapler pin - other - boxes Big	✓ 20.00	15.00	0.00	18.00	354.00
13 7530 - Stationery - other - Folder cover - NA - nos	✓ 100.00	5.50	0.00	18.00	649.00
Total Order Value . . .					7,023.96

Rupees : Seven Thousand Twenty Three and Paise Ninty Six Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Head OfficeFor **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Contact : -

Company Name		Modi Properties Pvt.Ltd			
Site & Phase		Head Office		Requisition No.	16500
Date	22-09-2020	Time	11:30 AM		60038
Supplier					
Material required before				Time:	
Sl. No.	Description	SIZE	QTY	UNITS	
1.	Blue pens	std	50	Nos	
2	Pencil Box	std	05	Box	
3	Red pen	std	20	Nos	
4	Calculator	std	10	Nos	
5	Punch (Big)	std	10	Nos	
6	L Folder file	std	100	Nos	
7	CD Marker	std	20	Nos	
8	Scale	std	05	Nos	
9	Stapler	std	15	Nos	
10	Stapler Pins	std	20	Box	
11	Stapler Big	std	03	Nos	
12	Stapler Pin Big	std	20	Box	
13	Folder cover	std	100	Nos	
Remarks:					
				ID. No:	
Prepared By:	Iqra	Approved By:			
Sign. & Date:	22-09-2020	Sign. & Date:			

APPROVED
 11 NOV 2020
 MINISH PARIKH
 MANAGER PROCUREMENT

DELIVERY CHALLAN

SUMMIT SALES LLP

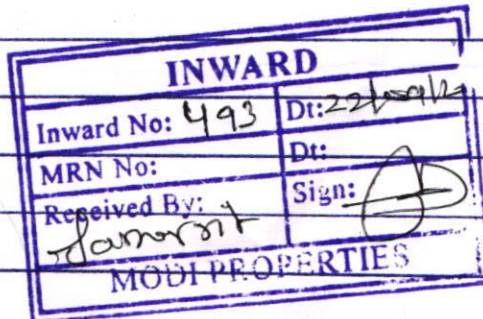
5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s M P P LDC No. : **2674**Date : 22/9/20Site: Head office SecunderabadVehicle No. : TS100A0143P.O. / W.O. No. Reg- 16500

P.O. / W.O. Date :

Sl. No.	PARTICULARS	Quantity
1	Blue Pen	50 Nos
2	Pencil Box	05 Box
3	Red Pen	20 Nos
4	Calculator	10 "
5	Pennen Big	10 "
6	L. folder File	100 "
7	CD Marker	20 "
8	Scale	05 "
9	Stapler	15 "
10	Stapler Pin	20 Box
11	Stapler Big	03 Nos
12	Stapler Pin Big	20 Box
13	Folder Cover	100 Nos
14		
15		
16		
17		
18		
19		
20		



GSTIN :

Received the above materials in good condition.

Received by : Ch. Krishna

Stamp:

Date :

For SUMMIT SALES LLP

Authorised Signatory