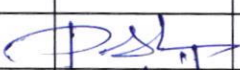


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17-12-20	Prepared by:	Prabhakar.P
PO/WO no.	72768	PO / WO Date.	07-12-20
Supplier Name	Elegant Enterprises	PO/WO amount	1,239-00
Firm/Company	Modi Properties Pvt Ltd	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	EE2021-0308	7-12-20	1,239-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,239-00
Sl. No.	DC .No	DC. Date	MRN No.
1.			86331
2.			
3.			
Amount B –Other Credits :_Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,239-00
Amount E – PO / WO value:			1,239-00
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____ ☒ No	
Payment – due date		21-12-20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	17/12/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

Page(s) 1 Of 1

08-12-2020 10:37:01

Ori:



72768

25.11.20 1:31:18

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	72768	177183
Doc Date	07-12-2020	
Quote No	Nil	
Quote Date	07-12-2020	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4525 - Electrical - other - Ceiling fan - other - nos white	1.00	1,050.00	0.00	18.00	1,239.00
Total Order Value . . .					1,239.00

Rupees : One Thousand Two Hundred Thirty Nine Only.

Terms and Conditions :-**Specification / Brand** All items shall be of 'CG' brand, Seawind model**Payment Terms** After Delivery & Production of bill.**Tax** All taxes included in above price.**Delivery Date** Next day.**Delivery Location** May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not confirming to qty & specs. Above order for main door security purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Date : __/__/__

Contact

Requisition Form

Company Name:		Modi Properties pvt.ltd		Date:		07.12.2020	
Site & Phase :		May Flower Platinum		Time:		11:47	
Supplier				Req.No.		177183	
Material required before date:		10.12.2020		ID No.		G2088	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Ceiling Fan	24"	1	No's			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: Towards Main gate security kiosk use purpose							
Prepared By		B.Nandini		Approved by		S.V.Subba Reddy	
Sign.& Date		07.12.2020		Sign. & Date		07.12.2020	

APPROVED
07 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.