PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/12/2020	Prepared by:	MINISH.
PO/WO no.	72337	PO / WO Date.	20/11/2020
Supplier Name	Maa Sai Seating's.	PO/WO amount	36,344/-
Firm/Company	GVRC.	Project	Innopolis.
Sl. No.	Bill No.	Bill Date	Bill amount
1	197	04/12/2020	36,344/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			36,344/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.		04/12/2020.	86017.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				36,344/-
Amount E – PO / WO value:				36,344/-
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes~~ – Rs. ____/- ☑ No
Payment – due date	19/12/2020 50% Advance Paid Balance to Pay.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 17 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	3-12-20	17/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

MAA SAI SEATINGS 5th Floor ,5-5-33,Plot No.105, To 113/1, RKS ELITE,MYTHRI NAGAR ALLWYN COLONY, KUKATPALLY,HYDERABAD PH NO- 9246243243 , 9246366366 GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail : maasaiseatings@gmail.com	Invoice No. **197**	Dated **4-Dec-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s) **K.V.CHANDRASEKHAR**
Buyer **GV RESEARCH CENTER PVT LTD** 5-4-187/3&4,IIND FLOOR,SOHAM MANSION, MG ROAD,SECUNDERABAD. DELIVERY AT: INNOPOLIS, SY NO-542,GENOME VALLEY, THURKAPALLY, HYDERABAD. GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **72337/163249**	Dated **20-Nov-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**KABIL CHAIR**	9403	**8 nos**	3,850.00	nos	**30,800.00**
	CGST 9%-OUT PUT			9	%	2,772.00
	SGST 9%-OUTPUT			9	%	2,772.00
	Total		**8 nos**			**₹ 36,344.00**

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No. 71882
Date 08/12
Sign. Neha

Amount Chargeable (in words) E. & O.E

INR Thirty Six Thousand Three Hundred Forty Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9403	30,800.00	9%	2,772.00	9%	2,772.00	5,544.00
Total	**30,800.00**		**2,772.00**		**2,772.00**	**5,544.00**

Tax Amount (in words) : **INR Five Thousand Five Hundred Forty Four Only**

Company's Bank Details
Bank Name : **IC ICI BANK**
A/c No. : **631205501075**
Branch & IFS Code: **KUKATPALLY & ICIC0006312**

Company's PAN : **AJZPK4074G**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAA SAI SEATINGS

Authorised Signatory

This is a Computer Generated Invoice

Tax Invoice (TRIPLICATE FOR SUPPLIER)

MAA SAI SEATINGS 5th Floor ,5-5-33,Plot No.105, To 113/1, RKS ELITE,MYTHRI NAGAR ALLWYN COLONY, KUKATPALLY,HYDERABAD PH NO- 9246243243 , 9246366366 GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail : maasaiseatings@gmail.com	Invoice No. **197**	Dated **4-Dec-2020**
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for MAA SAI SEATINGS

Authorised Signatory

9912069084

This is a Computer Generated Invoice

Tax Invoice

(ORIGINAL FOR RECIPIENT)

MAA SAI SEATINGS 5th Floor ,5-5-33,Plot No.105, To 113/1, RKS ELITE,MYTHRI NAGAR ALLWYN COLONY, KUKATPALLY,HYDERABAD PH NO- 9246243243 , 9246366366 GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail : maasaiseatings@gmail.com	Invoice No. **197**	Dated **4-Dec-2020**
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MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 7201
Date 09/12
Sign

INWARD
Inward No: 2183 Dt: 5/12/20
MRN No: 86017 Dt:
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

E. & O.E

Amount Chargeable (in words)

INR Thirty Six Thousand Three Hundred Forty Four Only

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for MAA SAI SEATINGS

Authorised Signatory

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Tax Invoice

(DUPLICATE FOR TRANSPORTER)

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INWARD
Inward No: 2183 Dt: 5/12/20
MRN No Dt:
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

E. & O.E

Amount Chargeable (in words)

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for MAA SAI SEATINGS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 17-Dec-20 12:55:32 PM

72337
16.11.20 11:23:59

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-.
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Maa Sai Seatings	**Doc No**	72337	163249
5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.	**Doc Date**	20-11-2020	
	Quote No	Nil	
GSTIN 36AJZPK4074G1ZO	**Quote Date**	16-05-2019	
9246243243	**SupplyType**	Supply And Installation	

Kind Attn : K.V. Chandra Sekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5502 - Furniture - Chairs - NA - nos *Kabil, with casters*	8.00	3,850.00	0.00	18.00	36,344.00
	Total Order Value . . .					**36,344.00**

Rupees : Thirty Six Thousand Three Hundred Fourty Four Only.

Terms and Conditions :-

Specification / Brand	Specifications and brands as per the quote given on 1.12.20 and MD approved dated 2.12.20
Payment Terms	50 % Advance balance after delivery and instalation
Tax	Included in the above prices
Delivery Date	With in a week
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Included in the above prices
Warranty	One year warranty
Advance Paid	By cheque.............., Rs.2,24,340-00, dated.........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for 2 nd floor office purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Maa Sai Seatings***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	13.11.2020
Site & Phase :	INNOPOLIS	Time:	14:00
Supplier		Req. No.	163249
Material required before date:	urgent	ID No.	61525

No	Description	Size	Quantity	Units	Inward No	Date
1	Chairs with casters	STD	8	No's		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : For site use purpose.

Prepared By	Radhika	Approved by	VENKATESH.G
Sign.& Date	13.11.2020	Sign. & Date	13.11.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
18 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE