

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 16/12/2020		Prepared by: NEHA .C	
PO/WO no. 72471		PO / WO Date. 26/11/20	
Supplier Name Shubham Enterprises		PO/WO amount 5,947.21	
Firm/Company SCLLP		Project SHLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	1947	03/12/20	5,947/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): 5,947/-			
Sl. No.	DC No.	DC. Date	MRN No.
1.			86008
2.			
3.			
DC matches MRN			
☐ Yes ☐ No			
☐ Yes ☐ No			
☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value: 5,947/-			
Amount F – Difference (A – E): GST-18% 5,947/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W/O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		19/12/2020	
Remarks: Two POs			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	16/12/20	16/12/20	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
66568150
66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 1947

Date : 3-Dec-2020

P.O. No. : 72471 // 168153

Date : 3-Dec-2020

Reverse Charge (Y/N) : No

D.C. No. :

Date :

State : Telangana

State Code : 36

Vehicle No. :

E-Way Bill No. :

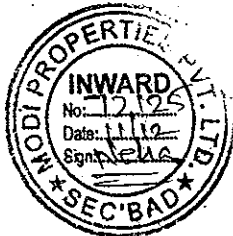
Bill to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 HAVELLS 25 AMPS DP COS	8536	6.00 NOS.	840.00	5,040.00
				5,040.00
				453.60
				453.60
				(-0.20)
				5,947.00

CGST TAX 9 %
SGST TAX 9 %
ROUNDED

INWARD	
Inward No: 15355	Dt: 3/12/20
IRN No: 86008	Dt: 5/12/20
Received By:	Sign: 61
SUMMIT SALES LLP	

Certified by:
Stores Manager

Indian Rupees Five Thousand Nine Hundred Forty Seven Only
Despatched Through :
Destination :SUDHAKAR
PIPES AND FITTINGSHoneywell
THE POWER OF CONNECTED

norisys®

Bharat M.S. Pipes

SUDHAKAR
WIRES AND CABLES

HAVELLS

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For SHUBHAM ENTERPRISES

Purchase Order

Page(s) 1 Of 1

26-11-2020 4:40:43 PM



72471

16.11.20 11:25:36

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Shubham Enterprises
5-2-288/D, Hyderbasti, R.P. Road, Lane Opp. Arya Samaj, sec-bad-500 003

GSTIN 36AMRPG2711M1ZT

6656-8151..

040-66318150/23468151

9849153774

Doc No	72471	168153
Doc Date	26-11-2020	
Quote No	Nil	
Quote Date	26-11-2020	
SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4799 - Electrical - other - Change over - 25 Amps - nos	6.00	840.00	0.00	18.00	5,947.20
Total Order Value ...					5,947.20
Rupees : Five Thousand Nine Hundred Fourty Seven and Paise Twenty Only.					

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Same Day

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above items for Stock purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Shubham Enterprises**

Date : _/_/