PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17-12-20	Prepared by:	Prabhakar.P
PO/WO no.	72097	PO / WO Date.	12-11-20
Supplier Name	Ganesh Tube Traders	PO/WO amount	9,312-00
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	438	07-12-20	8,691-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8,691-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			86099	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,691-00
Amount E – PO / WO value:	9,312-00
Amount F – Difference (A – E): GST-18%	621-00

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	**21-12-20**

Remarks: **Final Bill**, Insted of 25 bgs, supplir delivrd 50 bgs. Can be Considred!

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		17/12/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GANESH TUBE TRADERS

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:

Clair® Too Strong to Resist...

Invoice No. 438

Ref. No 72097

Dated 7-Dec-2020

TAX INVOICE

Party : SUMMIT SALES LLP
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad

GSTIN/UIN : 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

Sl No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc %	Amount
1	WHITE CEMENT 50KG	2523	28 %	7 NO	970.00	NO		6,790.00
	CGST							950.60
	SGST							950.60
	Less ROUND OFF							(-)0.20
	Total			7 NO				₹ 8,691.00

INWARD
Inward No: 15372 Dt: 7/12/20
MRN No: 86099 Dt: 8/12/20.
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words)

INR Eight Thousand Six Hundred Ninety One Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
2523	6,790.00	14%	950.60	14%	950.60	1,901.20
Total	6,790.00		950.60		950.60	1,901.20

Tax Amount (in words) INR One Thousand Nine Hundred One and Twenty paise Only

Company's PAN : ADBPJ8881C

Company's Bank Details

Bank Name : HDFC CA 50200014835551

A/c No. : 50200014835551

Branch & IFS Code: PG ROAD,SEC-BAD & HDFC

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANESH TUBE TRADERS

Authorised Signatory

REVERSE CHARGE: NO

H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtubetraders@gmail.com
www.ganeshtubetraders.com

Purchase Order

 12-11-2020 10:49:43

72097
06.11.20 4:55:09

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc No**	72097	168121
	Doc Date	12-11-2020	
	Quote No	Nil	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote Date**	12-11-2020	
9246330441. 9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6549 - Paints - White Cement - 25kgs - bags	15.00	485.00	0.00	28.00	9,312.00
					Total Order Value . . .	**9,312.00**

Rupees : Nine Thousand Three Hundred Twelve Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For *Ganesh Tube Traders*

Name : ____________________

Date : __/__/____