PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17-12-20	Prepared by:	Prabhakar.P
PO/WO no.	72086	PO / WO Date.	11-11-20
Supplier Name	Cosmo Durables Pvt Ltd	PO/WO amount	25,694-50
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	SIGT 1089	27-11-20	25,695-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			25,695-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			86070	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	25,695-00
Amount E – PO / WO value:	25,694-50
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved –~~ within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**21-12-20**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		17/12					

tes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach litional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see ıchment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to a bills from 10,000/- to 1,00,000/-

COSMO DURABLES PVT LTD

Depot: Warehouse No 1 Kssp Warehousing,Complex ,SanathNagar,Hyderabad-500 018

Ph:040-23813399
Fax:040-23818586
Email:cosmodurables@yahoo,i
CIN:U32106TG1997PTCO27

TAX INVOICE

STIN : 36AABCC5116H1ZZ

Invoice No : SIGT-1089
Date : 27-11-2020
State : TS Code : 36

Salesmen : PRASANTH.B
Bill Ref : PURCHASE ORDER
Transporter :

BANK NAME: THE FEDERAL BANK LTD
BRANCH: LAKDIKAPOOL
A\C NO.:13325500012683
IFSC CODE: FDRL0001332

RECEIVER ADDRESS :

M/s. SUMMIT SALES LLP
-4-187/3 & 4, II ND FLOOR,
M.G.ROAD,
SECUNDERABAD 50003
9618244433
GSTIN : 36ACQFS2044C1Z7 State Name/ Code T.S 36

SHIPMENT ADDRESS :

PO NO 72086 / 168116, DT 11-11-2020 , CHERLAPALL
BEHIND KINGSTON PG COLLEGE, HYD, CON.
MR.HAMENDRACELL:9618244433. /MR.MAHESH,
CELL:9502266233

S.No	Code	DECRIPTION	HSN/SAC	QTY	RATE	Gross	Taxable Value	CGST %	SGST %
1	GPME-G-20X17	GRACE PLAIN MEDIUM (20X17)GLOSSY	73241000	10	3835.00	38350.00	21775.00	9	9
				10		38350.00	21775.00		

(10)

WASTE COUPLING
DELIVERED

INWARD
Inward No: 15362 Dt: 5/12/20
... No: 86070 Dt: 8/11/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

MODI PROPERTIES SEC'BAD
No: 42297
Date: 14/12
Sign:

Basic Value
Add : CGST
Add : SGST
Add: IGST
Tax Amt GST :
P & F Charges
TCS
NET

Rupees : TWENTY FIVE THOUSAND SIX HUNDRED AND NINETY FIVE ONLY

Trade Disc : Proj Trd Disc : 12,655.50
Spl Disc : Cash Disc :

TERMS & CONDITIONS :

1.Goods once sold will not be taken back or exchanged.
2.Payment strictly as per terms & condition agreed otherwise penalty will be charged.

For COSMO DURAB

Purchase Order

 11-11-2020 2:42:34 PM

72086
06.11.20 4:55:09

rom Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Cosmo Durables Pvt. Ltd., H.O. 4-1-369, Abids, Hyderabad - 500 001.	**Doc No**	72086	168116
	Doc Date	11-11-2020	
2381-8586..	**Quote No**	Nil	
GSTIN 36	**Quote Date**	11-11-2020	
2381-3399/2381-6688. 9949118124-Anjaneyulu.	**SupplyType**	Supply	

Kind Attn : Mr. Venkateshwar Rao

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7310 - Plumbing - sanitary - Sink - other - nos 20' x 7"	10.00	3,835.00	33.00	0.00	25,694.50
				Total Order Value . . .		**25,694.50**

Rupees : Twenty Five Thousand Six Hundred Ninty Four and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Nirali" brand, glossy finish.
Payment Terms	Within 30 days of delivery all materials & production of bill.
Tax	VAT included in above price.
Delivery Date	Within 7 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Min. 20 years on glossy finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	