PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/12/2020	Prepared by:	MINISH.
PO/WO no.	72716.	PO / WO Date.	04/12/2020.
Supplier Name	Kaveri Timber Depot	PO/WO amount	49,826/-
Firm/Company	SSLLP.	Project	SHLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1	837	10/12/2020	49,826/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):				49,826/-
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			86248.	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				49,826/-
Amount E – PO / WO value:				49,826/-
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	21/12/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	3-12-20	17/12					

APPROVED
17 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

CASH / CREDIT MEMO

✆ : 040-27157218

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 837

Date : 10.12.2020.

M/s. SUMMIT SALES LLP

GST :- 36ACQFS2044C1Z7.

10/12/20

[P.O :- T2716]

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
	IND WOOD					
	7' - 1½ x ¾ = 300 Nos ✓-	2100 SFT @ 14/-			29,400	00
	3' - 1½ x ¾ = 150 Nos ✓-	450 SFT @ 14/-			6,300	00
	7½ - 3 x 1 = 30 Nos. ✓-	225 SFT @ 29/-			6,525	00
	E. & O.E.		TOTAL		42,225	00
			CGST 9%		3,800	25
			SGST 9%		3,800	25
			IGST %			
			ROFF		(+)	50
			TOTAL AMOUNT GST		49,826	00

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No: 12291 Date: 16/12 Sign: Neha

INWARD
Inward No: 15468 Dt: 10/12/20
MRN No: 86248 Dt: 11/12/20.
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

Party GSTIN No.

Way Bill No. :

Vehicle No. : TS 08 UE 4962.

HDFC Bank
A/c. No. 50200005516244
IFSC Code : HDFC0000081
Branch : Himayathnagar

* Goods once sold will not be taken back.
* No claim will be admitted by us once goods delivered from our premises.
* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

Jagdish

For **Kaveri Timber Depot**

 04-12-2020 14:59:17

Purchase Order

72716
25.11.20 1:31:18

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Kaveri Timber Depot Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076. **GSTIN** 36AAFFK7078K1ZT 9441723939	**Doc No**	72716	168180
	Doc Date	04-12-2020	
	Quote No	Nil	
	Quote Date	23-06-2020	
	SupplyType	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7' x 1.5 x 3/4" - 300 nos*	2,100.00	14.00	0.00	18.00	34,692.00
2	2237 - Carpentry - wood - Sal wood Beading - other - rft *3' x 1.5" x 3/4" - 150 nos*	450.00	14.00	0.00	18.00	7,434.00
3	2237 - Carpentry - wood - Sal wood Beading - other - rft *7' 6" x 3" x 1" - 30 nos*	225.00	29.00	0.00	18.00	7,699.50
					Total Order Value . . .	**49,825.50**
	Rupees : Fourty Nine Thousand Eight Hundred Twenty Five and Paise Fifty Only.					

Terms and Conditions :-

Specification / Brand	Salwood from Malyasia with design.
Payment Terms	Within 10days of delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil.
Transportation Cost	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Above order for Stock Maintananace purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

04/12/2020

Name : ____________________

Accepted the above Terms And Conditions
For *Kaveri Timber Depot*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	2.12.20
Site & Phase :	SHLLP	Time:	10.30
Supplier		Req. No.	168180
Material required before date:		ID No.	62029

No	Description	Size	Quantity	Units	Inward No	Date
1	MAIN DOOR BEADING	7'6"X3"X1"	30	NOS		
2	INTERNAL BEADING	7'X1.5"X3/4"	300	NOS		
3	INTERNAL BEADING	3'X1.5"X3/4"	150	NOS		
4						
5						
6	72716					
7						
8						
9						
10						
11						

Remarks: STOCK MAINTENANCE AND SITE USE

Prepared By	SOWMYA	Approved by	
Sign.& Date	2.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
02 DEC 2020
SOHAM MODI
MANAGING DIRECTOR