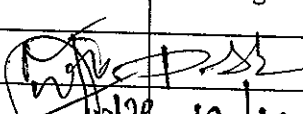


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		16/12/2020		Prepared by:		T.D. Murthy	
PO/WO no.		72771		PO / WO Date.		07/12/2020	
Supplier Name		Summit Sales LLP		PO/WO amount		Rs. 8,477/-	
Firm/Company		Silver Oak Villas LLP		Project		SOV - IX	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	14691	09/12/2020		Rs. 6,932/-			
2.	-	-		-			
3.	-	-		-			
4.	-	-		-			
Amount A – Bills total(Excluding Transport & Hamali Charges):						Rs. 6,932/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	12492	09/12/2020	86149	☒ Yes ☐ No			
2.	-	-	-	☐ Yes ☐ No			
3.	-	-	-	☐ Yes ☐ No			
4.	-	-	-	☐ Yes ☐ No			
Amount B – Other Credits :						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						Rs. 6,932/-	
Amount E – PO / WO value:						Rs. 8,477/-	
Amount F – Difference (A – E):						Rs. -1,545/-	
Quantity received as per PO / WO			☐ Yes ☐ Excess received ☐ Short received ☒ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			19/12/2020				
Remarks: <u>Part bill received.</u>							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	16/12/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-12-2020

Customer Details				Invoice No.		14691	
Silver Oak Villas LLP sy no 291,cherlapally hyd GSTIN : 36ADBFS3288A2Z7				Invoice Date.		09-12-2020	
				PO No.		72771	
				PO Date.		07-12-2020	
				Req ID		62107	
				Req Date		07-12-2020	
				Loc Req No		156225	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	6	230.00	1,380.00	12	165.60
2	7560 - Stationery - other - Pen - NA - nos Blue-24,Black-12,Red-12	9608	48	3.50	168.00	12	20.16
3	4022 - Consumables - Dettol - NA - nos Hand wash	3401	5	65.00	325.00	18	58.50
4	4014 - Consumables - Colin - 500ml - nos	3402	5	77.00	385.00	18	69.30
5	7594 - Stationery - other - Stapler pin - other - boxes Small	7415	24	6.00	144.00	18	25.92
6	7593 - Stationery - other - Stapler - other - nos	9608	4	37.00	148.00	18	26.64
7	7585 - Stationery - other - Sharpner - NA - nos	8214	12	3.00	36.00	12	4.32
8	7523 - Stationery - other - Eraser - NA - nos		12	1.50	18.00	18	3.24
9	7592 - Stationery - other - stamp pad - NA - nos	9612	3	42.00	126.00	18	22.68
10	3502 - Computers and Peripherals - Catridge - NA - Epson ink bottle	37079090	5	600.00	3,000.00	18	540.00
11	7552 - Stationery - other - Note pads - other - nos Finger tips		5	45.00	225.00	18	40.50
12							
13							
14							
15							
IGST					5,955.00		976.86
CGST							
SGST							
Total Taxable Amount							
Total Invoice Amount							6,931.86
Rupees : Six Thousand Nine Hundred Thirty One and Paise Eighty Six Only.							

Rupees : Six Thousand Nine Hundred Thirty One and Paise Eighty Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



[Signature]
Authorised Signatory