

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18-12-20	Prepared by:	Prabhakar.P
PO/WO no.	72765	PO / WO Date.	7-12-20
Supplier Name	Summit Sales LLP	PO/WO amount	1,03,615-00
Firm/Company	Y Pushpalatha	Project	Serene Farms
Sl. No.	Bill No.	Bill Date	Bill amount
1	266	14-12-20	1,12,095-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,12,095-00
Sl. No.	DC .No	DC. Date	MRN No.
1.	37	12-12-20	86276
2.	36	10-12-20	86223
3.			
			DC matches MRN ☒ Yes ☐ No
			☒ Yes ☐ No
			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,12,095-00
Amount E – PO / WO value:			1,03,615-00
Amount F – Difference (A – E): GST-18%			8,480-00
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		21-12-20	
Remarks: Transportation is included in the above prices			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN :36APYPY9568E1ZM

TAX INVOICE

Cell : 8897895924

Composite Scheme

**Y. PUSHPALATHA**

GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist., Hyderabad - 500 049.M/s. Serene Constructions LLP

SI.No. 266

Date: 14/12/2020

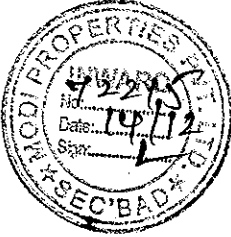
D/C. No. 36, 37

Date: 10/12/20

Party GST No.:

P.O.No. 72765

Date:

S.No.	PARTICULARS	HSN Code	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of plants & - Frisco grass (60 bags)				1,12,095.00	
						

BANK DETAILS:

YESHAMONI PUSHPALATHA

H.D.F.C. Bank, Branch Kondapur, Hyderabad.

A/c.: 50100308647051

IFSC Code: HDFC0002019

TOTAL

1,12,095.00

Rupees inwards: one Lakh twelve thousand
ninety five onlyFor **Y. PUSHPALATHA**


Authorised Signatory

GSTIN :36APYPY9568E1ZM

DELIVERY CHALLAN

Cell : 8897895924

Composite Scheme

**Y. PUSHPALATHA**

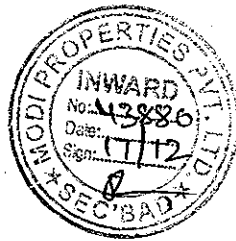
GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist., Hyderabad - 500 049.M/s. Serene Constructions LLPD.C.No. 37Date: 12/12/2020

Party GST No.:

P.O.No. 72765

S.No.	PARTICULARS	Quantity.
1	Frisco grass	60. Bags.
2	Trans port Extra	

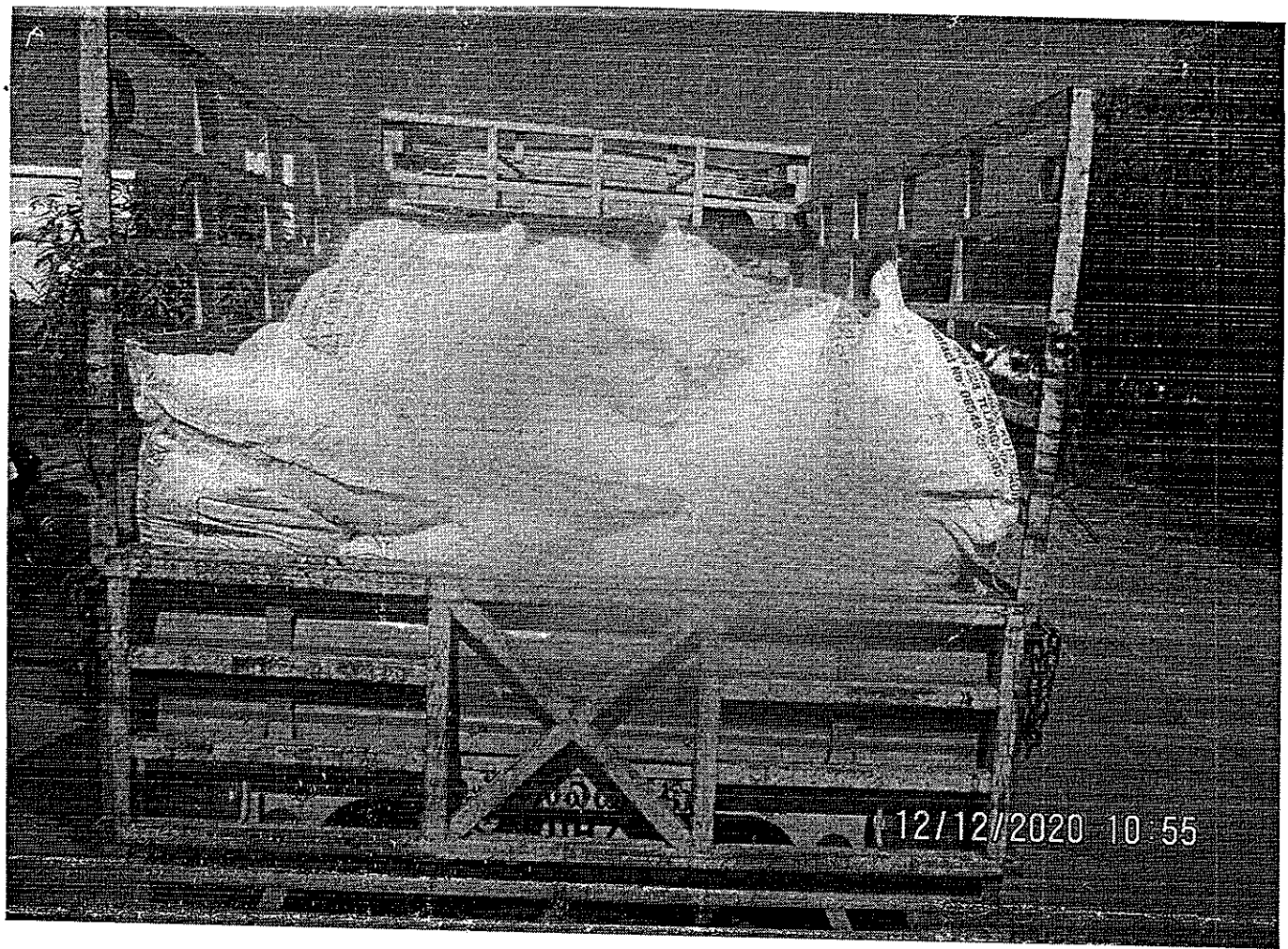


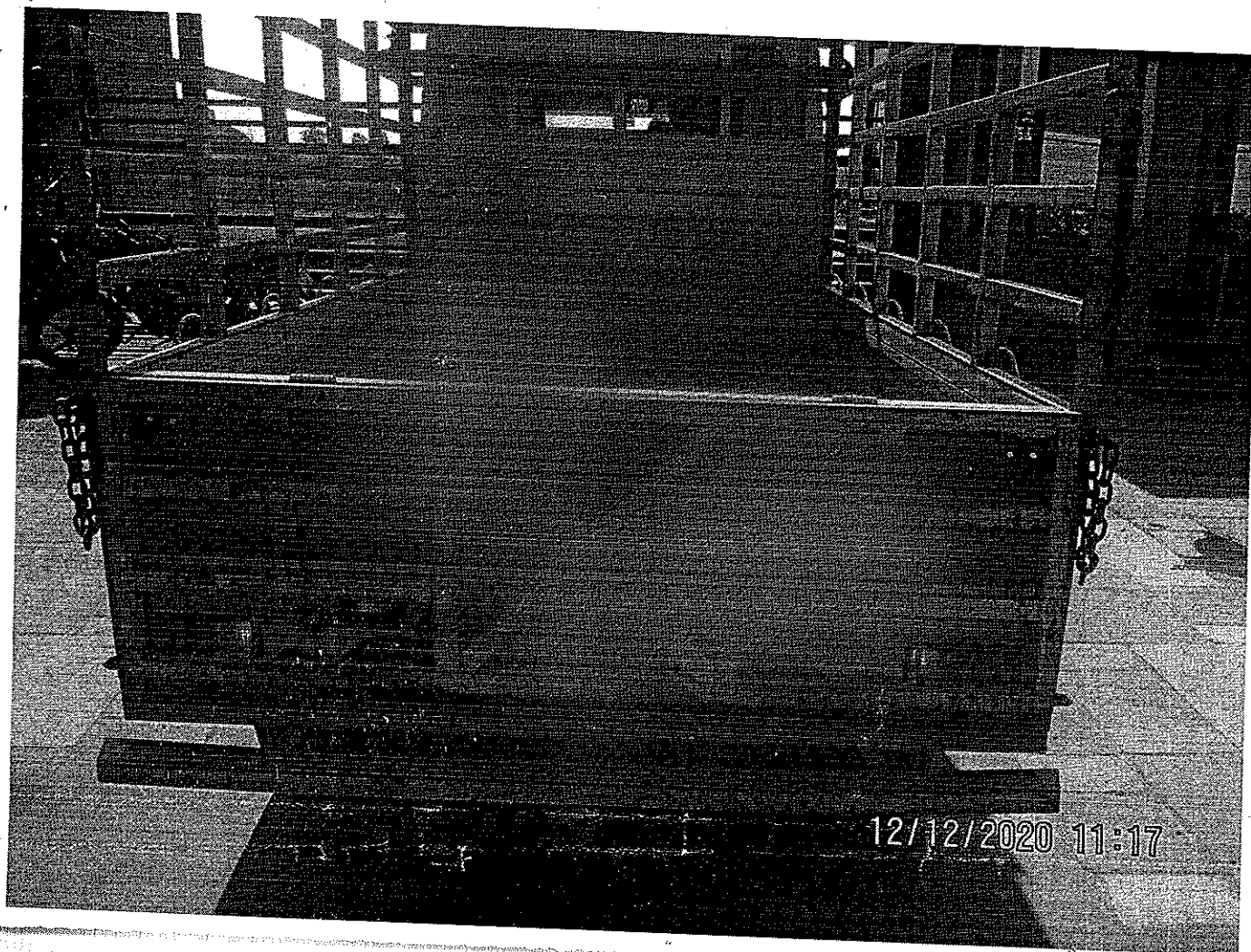
INWARD	
Inward No: 5578	Dt: 12/12/20
MRN No: 86276	Dt: 12/12/20
Received By: N. Yesud Reddy	Sign: [Signature]
Serene Construction (Hyd) LLP	

Reciever's Signature

For **Y. PUSHPALATHA**

Authorised Signatory





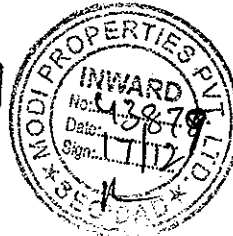
**Y. PUSHPALATHA**

GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist., Hyderabad - 500 049.M/s. Serene Constructions LLP
Y. Venkatesh Reddy Hyd.
Party GST No.:D.C.No. 36
Date: 10/12/2020
P.O.No. 72765

S.No.	PARTICULARS	Quantity.
1	Golden durantha	2500 NO'S
2	Mehandi	720 NO'S
3	Bombay Hedge plants.	1080. NO'S
4	Tecoma	60 NO'S
5	Nerium	60 NO'S
6	Cical pienta	30' NO'S
7	Trans port Extra	

43879

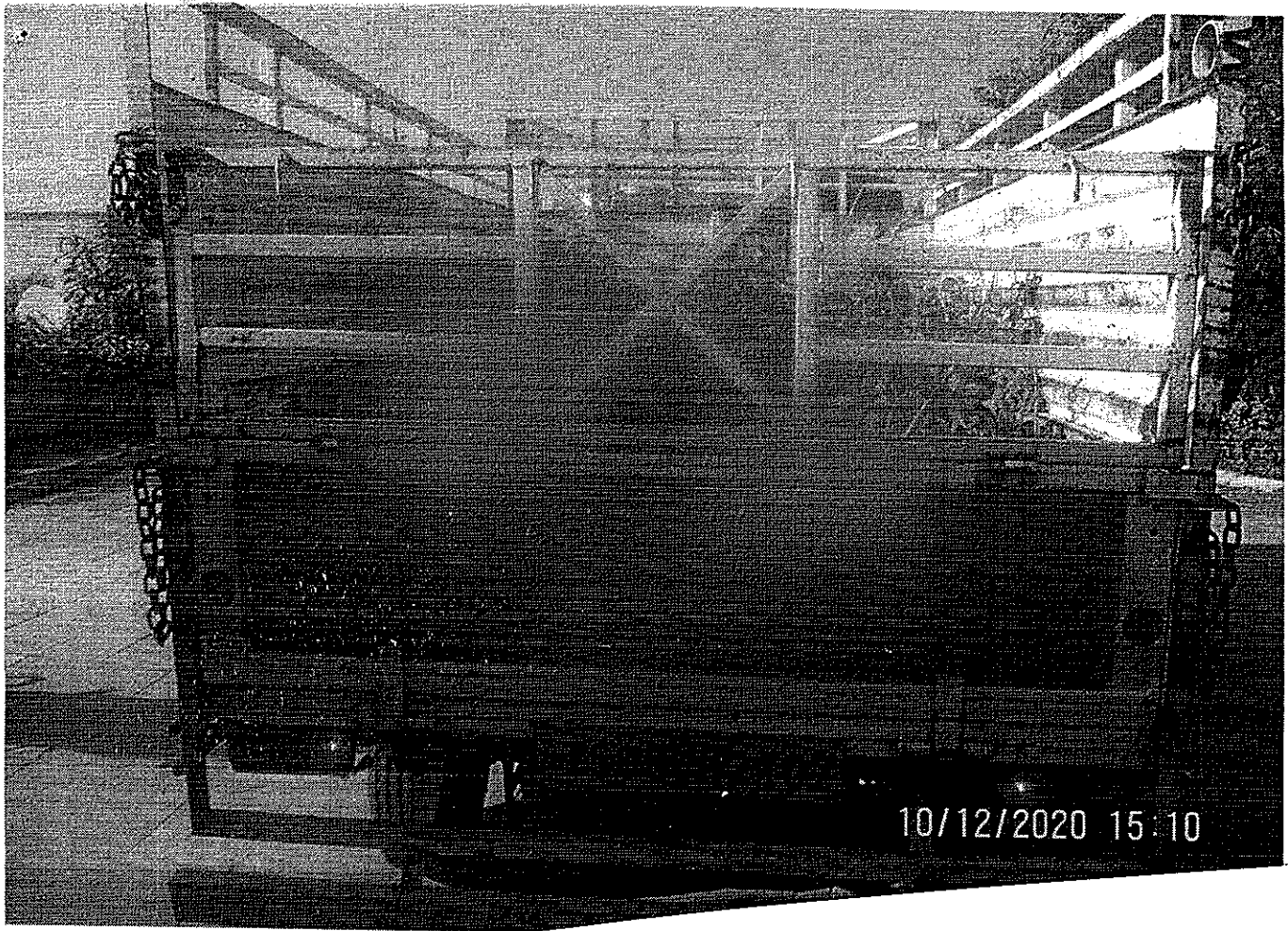


INWARD	
Inward No: 5569	Dt: 10/12/20
MRN No: 86223	Dt: 11/12/20
Received By: Y. Venkatesh Reddy	Sign: [Signature]
Serene Construction (Hyd) LLP	

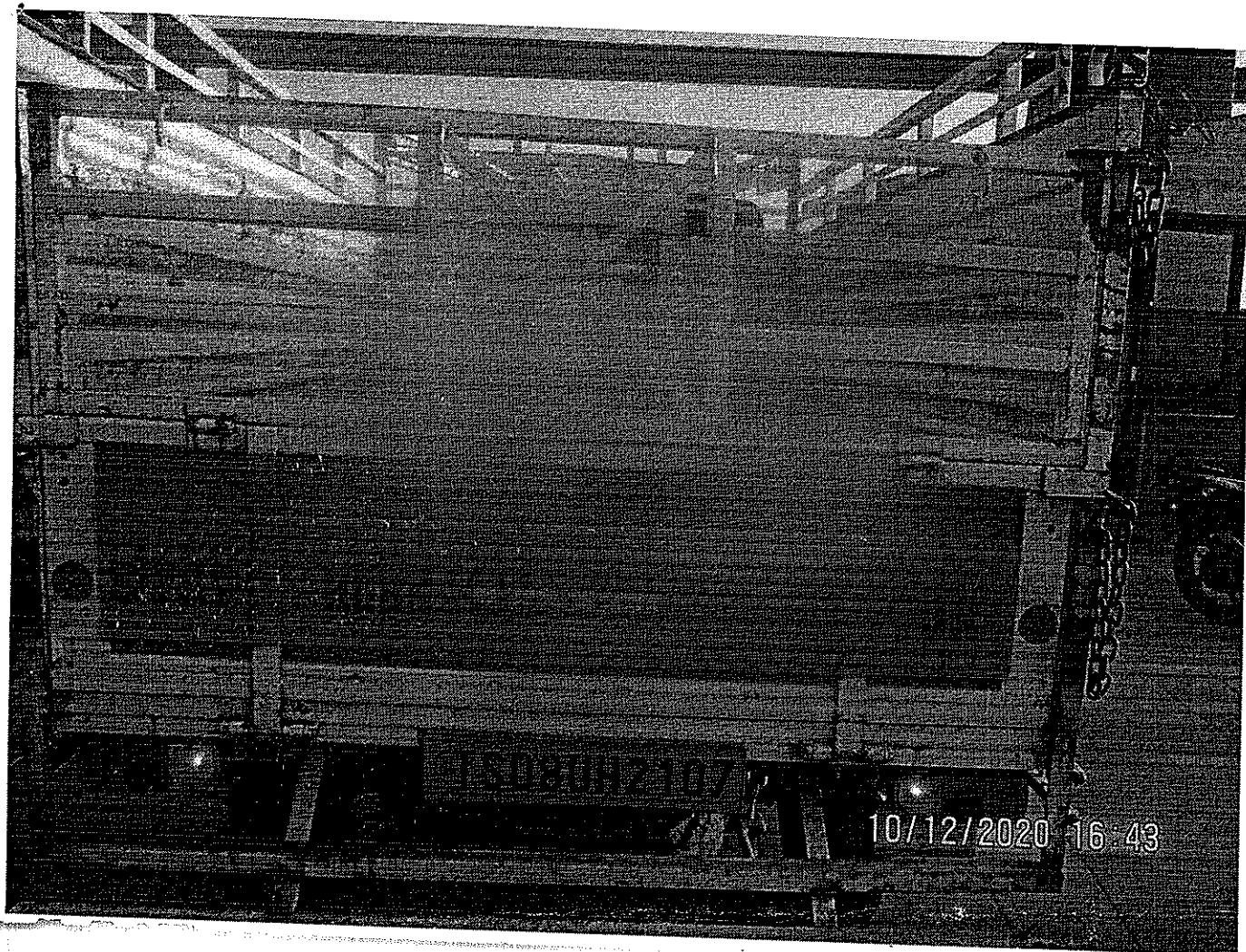
Receiver's Signature

For Y. PUSHPALATHA

Authorised Signatory



10/12/2020 15:10



10/12/2020 16:43

Purchase Order

Page(s) 1 Of 2

08-12-2020 3:48:18 PM

C



72765

25.11.20 1:31:18

From Company : **Serene Constructions LLP**
5-4-187/374, II Floor, M.G. Road, Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Y PUSHPALATHA 4-1270, Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderabad GSTIN 36APYPY9568E1ZM 8897895924	Doc No	72765	150437
	Doc Date	07-12-2020	
	Quote No	Nil	
	Quote Date	07-12-2020	
	SupplyType	Supply	

Kind Attn : Radha Krishna

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6096 - Miscellaneous - Grass - NA - Bags <i>Fescus Grass</i>	60.00	350.00	0.00	6.00	22,260.00
2 6031 - Miscellaneous - Plants - NA - nos <i>Golden Duranta</i>	2,500.00	10.00	0.00	6.00	26,500.00
3 6031 - Miscellaneous - Plants - NA - nos <i>Mehendi Plant</i>	720.00	25.00	0.00	6.00	19,080.00
4 6031 - Miscellaneous - Plants - NA - nos <i>Bombay Hedge plant</i>	1,080.00	25.00	0.00	6.00	28,620.00
5 6031 - Miscellaneous - Plants - NA - nos <i>Tecoma</i>	60.00	45.00	0.00	6.00	2,862.00
6 6031 - Miscellaneous - Plants - NA - nos <i>Nerium</i>	60.00	35.00	0.00	6.00	2,226.00
7 6031 - Miscellaneous - Plants - NA - nos <i>Cicalpientia</i>	30.00	65.00	0.00	6.00	2,067.00
Total Order Value . . .					103,615.00

Rupees : One Lakh(s) Three Thousand Six Hundred Fifteen Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** 50% as advance & balance 50% on delivery of all materials.**Tax** Inclusive of all taxes**Delivery Date** Within 7 days**Delivery Location** Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal, RR. Dist-501 503
Phone. ..**Penalty For Delay** Nil**Transportation Cost** Extra.**Warranty** Nil**Advance Paid** Rs.../- vide cheq**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.38,39,23,08,09 purpose**Completion Date** Nil**Measurment** Nil**Security** NilFor **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Y PUSHPALATHA**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		serene constructions llp		Date:		06-12-2020	
Site & Phase :		serene farms		Time:		11:45	
Supplier				Req. No.		150437	
Material required before date:			asap		ID No.		62094
No	Description	Size	Quantity	Units	Inward No	Date	
1	fescues grass	std	60	bags	800		
2	golden durantha	std	2500	nos	10		
3	mchendi plants	std	720	nos	20		
4	bombay hedge plants	std	1080	nos	20		
5	tecoma	std	60	nos	10		
6	neerium	std	60	nos			
7	cicalpineia	std	30	nos			
8							
9							
10							
Remarks: The above material is required for lawn making in villas-38,39,23,08,09							
Prepared By		siva prasad		Approved by			
Sign. & Date		06-12-2020		Sign. & Date			

APPROVED BY
08 DEC 2020
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Y PUSHPALATHA
4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderabad

GSTIN 36APYPY9568E1ZM

8897895924

Doc No	72765	150437
Doc Date	07-12-2020	
Quote No	Nil	
Quote Date	07-12-2020	
SupplyType	Supply	

Kind Attn : Radha Krishna

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Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms 50% as advance & balance 50% on delivery of all materials.

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Nil

Advance Paid Rs.../- vide cheq

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.38,39,23,08,09 purpose

Completion Date Nil

Measurment Nil

Security Nil

For **Serene Constructions LLP**

Authorised Signatory

APPROVED BY
08 DEC 2020
SOHAM MCDI
MANAGING DIRECTOR

Accepted the above Terms And Conditions

For **Y PUSHPALATHA**

Name : _____

Name : _____

Date : __/__/__