

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		17/12/2020		Prepared by:		NEHA .C	
PO/WO no.		72398		PO / WO Date.		24/11/20	
Supplier Name		SSLP		PO/WO amount		3,260.14	
Firm/Company		ESR Annojiguda Up		Project		ESR	
Sl. No.		Bill No.		Bill Date		Bill amount	
1		14579		04/12/2020		3,260.14/-	
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						3,260.14/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	12387	04/12/2020	86137	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						3,260.14/-	
Amount E – PO / WO value:						3,260.14/-	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			19/12/2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[Signature]		18 DEC 2020				
Date	17/12/20	18/12/20	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 04-12-2020

Customer Details				Invoice No.		14579	
East Side Residency Annojiguda LLP Sy No. 96/97, Annojiguda, Near Pocharam, Hyderabad GSTIN : 36AAHFE3373P1ZX				Invoice Date.		04-12-2020	
				PO No.		72398	
				PO Date.		24-11-2020	
				Req ID		61749	
				Req Date		23-11-2020	
				Loc Req No		130135	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	6	230.00	1,380.00	12	165.60
2	7573 - Stationery - other - Punch - other - nos		2	104.00	208.00	18	37.44
3	7512 - Stationery - other - CD Marker - NA - nos	9608	15	18.00	270.00	12	32.40
4	7544 - Stationery - other - Marker - NA - nos	9608	20	16.00	320.00	12	38.40
5	9561 - Tools - Scissors - other - nos	9018	2	55.00	110.00	18	19.80
6	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	5	115.00	575.00	18	103.50
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13							
14							
15							
IGST				CGST		SGST	
198.57				198.57		Total Taxable Amount	
				2,863.00		397.14	
				Total Invoice Amount		3,260.14	
Rupees : Three Thousand Two Hundred Sixty and Paise Fourteen Only.							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



 Authorised signatory

Purchase Order

Page(s) 1 Of 1

24-11-2020 15:24:18

Original



72398

16.11.20 11:24:00

From Company : **East Side Residency Annojiguda LLP**
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHFE3373P1ZX

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	72398	130135
Doc Date	24-11-2020	
Quote No	Nil	
Quote Date	24-11-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	6.00	230.00	0.00	12.00	1,545.60
2 7573 - Stationery - other - Punch - other - nos	2.00	104.00	0.00	18.00	245.44
3 7512 - Stationery - other - CD Marker - NA - nos	15.00	18.00	0.00	12.00	302.40
4 7544 - Stationery - other - Marker - NA - nos	20.00	16.00	0.00	12.00	358.40
5 9561 - Tools - Scissors - other - nos	2.00	55.00	0.00	18.00	129.80
6 2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	5.00	115.00	0.00	18.00	678.50
Total Order Value . . .					3,260.14
Rupees : Three Thousand Two Hundred Sixty and Paise Fourteen Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day**Delivery Location** East Side Residency
Sy no 96/97, Annojiguda, Near: Pocharam, Hyderabad-501301
Phone. 9121309555**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Site office use purpose.**Completion Date** NA**Measurement** NA**Security** Nil**Remarks**For **East Side Residency Annojiguda LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 

Name : _____

Date : __/__/__

Contact :-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

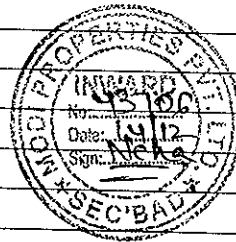
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 04-12-2020

Customer Details		DC No.	12387
East Side Residency Annojiguda LLP		DC Date.	04-12-2020
Sy No. 96/97, Annojiguda, Near Pocharam, Hyderabad		PO No.	72398
		PO Date.	24-11-2020
		Req ID	61749
GSTIN : 36AAHFE3373P1ZX		Req Date.	23-11-2020
		Loc Req No	130135
Description of Goods		HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	6
2	7573 - Stationery - other - Punch - other - nos		2
3	7512 - Stationery - other - CD-Marker - NA - nos	9608	15
4	7544 - Stationery - other - Marker - NA - nos	9608	20
5	9561 - Tools - Scissors - other - nos	9018	2
6	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	9017	5
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INWARD	
Inward No: 1188	Dt: 4/12/20
MRN No: 86132	Dt: 9/12/20
Received By: <i>[Signature]</i>	Sign: <i>[Signature]</i>
EAST SIDE RESIDENCY	

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

 Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

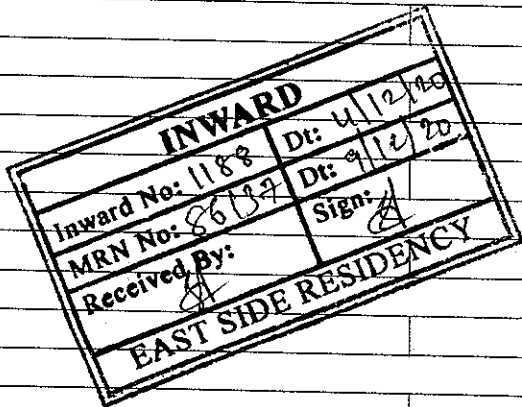
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IGST	CGST	SGST	Total Taxable Amount	2,863.00		397.14	
	198.57	198.57	Total Invoice Amount	3,260.14			

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