PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/12/2020	Prepared by:	MINISH.
PO WO no.	72639.	PO / WO Date.	02/12/2020.
Supplier Name	Naveen Metal Udyog.	PO/WO amount	13,216/-
Firm Company	GVRC	Project	Eanopolis.
Sl. No.	Bill No.	Bill Date	Bill amount
1	205.	10/12/2020	13,216/-
2			
3			
4			

Amount A - Bills total(Excluding Transport & Hamali Charges): 13,216/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			86225.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B -Other Credits :Transportation charges	-
Amount C -Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	13,216/-
Amount E - PO / WO value:	13,216/-
Amount F – Difference (A – E): GST-18%	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W/O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment - due date	21/12/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	3-12-20	18/12					

APPROVED
18 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: 1. In case amount to be credited to supplier and the bill amount does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve bills from 10,000 - to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. ...000/- 7. MD to approve all bills above 1,00,000/-

GST No. : 36AGOPD8982C1Z4

TAX INVOICE
~~CASH~~ / **CREDIT**

Phone : 27712497
40042626

NAVEEN METAL UDYOG

4-5-155, PAN BAZAR, SECUNDERABAD - 500 003.

E-mail : nmuhyd@yahoo.co.in

M/s. G.V. RESERCH CENTERS PVT. LTD.,
M.G. ROAD,
SECUNDERABAD

Phone ____________ Fax ____________

GST No. 36AAHCG4562D1ZP

Invoice No. : 205 Date : 10/12/20

P. O. No. & Date : 72639/163272

D. C. No. : Date :

Desp. Through :

HSN Code	PARTICULARS	Qty.	Unit Price	AMOUNT
7314	Mesh	5 Nos.	2240	11200=00
			SUB TOTAL	11200=00
				—
			SGST @ 9%	1008=00
			CGST @ 9%	1008=00
			IGST @	—
			G. TOTAL	13216=00

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 7222 Date: 14/12 Sign:

INWARD
Inward No: 2208 Dt: 10/12/20
MRN No: 86225 Dt:
Received By: Saddaigov Sign:
G.V. RESEARCH CENTERS PVT. LTD.

BANK : **UNITED BANK OF INDIA** Branch : M. G. Road, Secunderabad.
A/c. No. : 0625210318512 IFSC Code : UTBioSEC813

Rupees Thirteen thousand two hund and Sixteen only

1. Goods once sold will not be taken back and No claim for shortage of damage will be entertained unless lodged within 24 hours.
2. Interest will be charged @ 18% per annum if payment is not made within 30 days.
3. Our responsibility ceases no sooner goods are handed over to the carrying agency.
4. Payment strictly by Account Payees Cheques only.
5. Subject to Secunderabad Jurisdiction only.

E & O. E.

For **NAVEEN METAL UDYOG**

Authorised Signatory

Purchase Order

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72639
25 11 20 1:28:07

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderaba
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Naveen Metal Udyog 4-5-155, Pan Bazar, Sec-bad-03.	**Doc No**	72639	163272
	Doc Date	02-12-2020	
	Quote No	Nil	
GSTIN 36AGOPD8982C1Z4 27712497.	**Quote Date**	02-12-2020	
66382026. 9246297667	**SupplyType**	Supply	

Kind Attn : Mr.Surpat Singh Dugar/ Nikil Dugar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8087 - Steel - other - MS Sheet - NA - sft *8' x 4' x 20 guage(1mm thick) - 05 sheets*	160.00	70.00	0.00	18.00	13,216.00
					Total Order Value . . .	**13,216.00**

Rupees : Thirteen Thousand Two Hundred Sixteen Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 1st quality. 20 guage.
Payment Terms	Within 7days of delivery of all materials & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site entrance flag pole boards purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Naveen Metal Udyog*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	01.12.2020
Site & Phase :	INNOPOLIS	Time:	14:00
Supplier		Req. No.	163272
Material required before date:	urgent	ID No.	61968

No	Description	Size	Quantity	Units	Inward No	Date
1	M.S round pipe (2 mm thick) - 20' length	40mm dia	10	No's	55 + 18%	wt. 15 K
2	M.S round pipe (3 mm thick) - 20' length	25mm dia	10	No's	55 + 18%	wt. 15 Kg
3	M.S sheet (1 mm thick)	8' x 4'	05	No's		
4						
5						
6	72638					
7						
8		72639				
9						
10						

APPROVED
03 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks : For site entrance flag pole boards purpose.

Prepared By	Harini.P	Approved by	VENKATESH.G
Sign.& Date	01.12.2020	Sign. & Date	01.12.2020

Note: On receipt of material at site write inward number and date in last 2 columns.