

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18-12-20	Prepared by:	Prabhakar.P				
PO/WO no.	7849	PO / WO Date.	4-11-20				
Supplier Name	Summit Sales LLP	PO/WO amount	6,726-00				
Firm/Company	G V Discovery Center Pvt Ltd	Project	119,191, synergy square 1				
Sl. No.	Bill No.	Bill Date	Bill amount				
1	14685	9-12-20	2,070.90				
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,070.90				
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	12486	9-12-20	86258	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :_Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,070.90			
Amount E – PO / WO value:				6,726-00			
Amount F – Difference (A – E): GST-18%				4,655.10			
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)					
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)					
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)					
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)					
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No					
Payment – due date		21-12-20					
Remarks: Part material received. ☒ Pending ☒ Pending 18/12/20							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

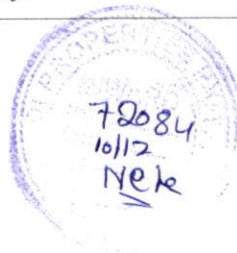
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-12-2020

Customer Details				Invoice No.		14685			
* GV Discovery Center Pvt Ltd sy 119,191 synergy square 1 GSTIN : 36AAHCG4940K1ZC				Invoice Date.		09-12-2020			
				PO No.		71849			
				PO Date.		04-11-2020			
				Req ID		61237			
				Req Date		03-11-2020			
				Loc Req No		13084			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4108 - Consumables - Water Bottle - NA - Nos water bubble-20 lit				9	195.00	1,755.00	18	315.90
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		1,755.00	315.90
		157.95		157.95		Total Invoice Amount		2,070.90	
Rupees : Two Thousand Seventy and Paise Ninty Only.									

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Ky
Authorised signatory

Purchase Order

Page(s) 1 Of 1

05-11-2020 11:36:56

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71849

30.10.20 4:44:39

From Company : **G V Discovery Center Pvt Ltd**

5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-5000

G S T No. : 36AAHCG4940K1ZC

Supplier Details

Summit Sales LLP

5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No

71849

13084

Doc Date

04-11-2020

Quote No

Nil

Quote Date

04-11-2020

SupplyType

Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4108 - Consumables - Water Bottle - NA - Nos water bubble-20 lit	15.00	195.00	0.00	18.00	3,451.50
Total Order Value . . .					3,451.50

Rupees : Three Thousand Four Hundred Fifty One and Paise Fifty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** 119, 191 Synergy Square 1

Phone. .

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**

① Part bill received
Bill no: 14135
Bill date: 07/11/20
Bill amt: 1380/-
Bal amt receivable: 2071/-
Neha
23/11/2020

② Pen 18511
14685
18/12/20

For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ____/____/____

Requisition For

Company Name:		GVDC		Date:		03-11-2020	
Site & Phase :		SYNERGY 119,191		Time:		13.10	
Supplier				Req. No.		13084	
Material required before date:			Urgent		ID No.		61237
No	Description	Size	Quantity	Units	Inward No	Date	
1	Water Bubbles(20lit)	STD	15	No's			
2							
3							
4							
5							
6							
7							
8							
10							
Remarks:FOR SITE USE PURPOSE.							
Prepared By		Nidhi		Approved by			
Sign.& Date		03.11.20		Sign. & Date		03.11.20	

Note: On receipt of material at site write inward number and date in last 2 columns.



Summit Sales LLP

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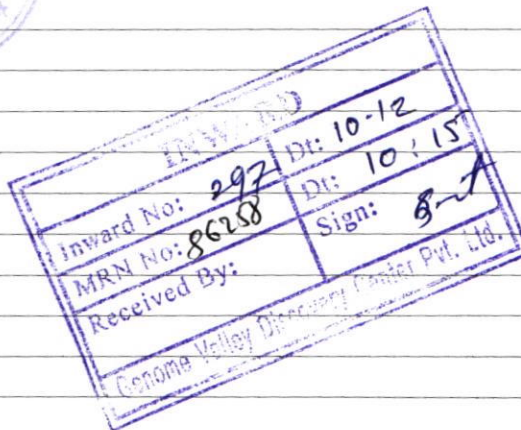
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		PO No.	71849
		PO Date.	04-11-2020
		Req ID	61237
		Req Date	03-11-2020
		Loc Req No	13084
	Description of Goods	HSN/SAC	Qty
1	4108 - Consumables - Water Bottle - NA - Nos		9
2			
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