PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17/12/20.	Prepared by:	D.SOWMYA
PO/WO no.	72351.	PO / WO Date.	21/11/20
Supplier Name	Kaveri timber Depot	PO/WO amount	28,084
Firm/Company	SSllp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1	836	10/12/20.	28,084
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			28,084/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			86249	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :_Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				28,084
Amount E – PO / WO value:				28,084
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs._____/-~~ ☑ No
Payment – due date	**26.12.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED 17 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	17/12/20.	17/12	17/12				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

~~CASH~~ / ~~CREDIT~~ MEMO

✆ : 040-27157218

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 836

Date : 10.12.2020

M/s. SUMMIT SALES LLP

GST :- 36ACQFS2044C1Z7

P.O :- 72351

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
	HOPWOOD					
	7'-1½ x ¾ = 200Nos	1400	SF@14/-		19,600	00
	3'-1½ x ¾ = 100Nos	300	SF@14/-		4,200	00
	E. & O.E.					

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 12242
Date: 16/12
Sign: Neha

INWARD
Inward No: 15409 Dt: 10/12/20
GRN No: 86249 Dt: 11/12/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

TOTAL		23,800	00
CGST	9 %	2,142	00
SGST	9 %	2,142	00
IGST	%		
TOTAL AMOUNT GST		28,084	00

Party GSTIN No.

Way Bill No. :

Vehicle No. : TS 08UE4962

HDFC Bank
A/c. No. 50200005516244
IFSC Code : HDFC0000081
Branch : Himayathnagar

* Goods once sold will not be taken back.
* No claim will be admitted by us once goods delivered from our premises.
* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For **Kaveri Timber Depot**

Purchase Order

 21-11-2020 12:18:50

Origl 72351 16.11.20 11:23:59

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Kaveri Timber Depot
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.

GSTIN 36AAFFK7078K1ZT

9441723939

Doc No	72351	168146
Doc Date	21-11-2020	
Quote No	Nil	
Quote Date	23-06-2020	
SupplyType	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7' x 1.5 x 3/4" - 200 nos*	1,400.00	14.00	0.00	18.00	23,128.00
2	2237 - Carpentry - wood - Sal wood Beading - other - rft *3' x 1.5" x 3/4" - 100 nos*	300.00	14.00	0.00	18.00	4,956.00
					Total Order Value . . .	**28,084.00**

Rupees : Twenty Eight Thousand Eighty Four Only.

Terms and Conditions :-

Specification / Brand	Salwood from Malyasia with design.
Payment Terms	Within 10days of delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil.
Transportation Cost	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Stock Maintananace purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : 21/11/2020

Accepted the above Terms And Conditions
For *Kaveri Timber Depot*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	18.11.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	168146
Material required before date:		ID No.	61664

No	Description	Size	Quantity	Units	Inward No	Date
1	Internal beading	7'x1.5"x3/4"	200	nos		
2	Internal beading	3'x1.5"x3/4"	100	nos		
3						
4						
5						
6						
7	72351					
8						
9						
10						
11						
12						
13						

Remarks:For stock maintenance at ssllp

Prepared By	SOWMYA	Approved by	
Sign.& Date	18.11.2020	Sign. & Date	APPROVED BY 19 NOV 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.