PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/12/20.	Prepared by:	D.SOWMYA
PO/WO no.	72404.	PO / WO Date.	24/11/20
Supplier Name	Ssllp.	PO/WO amount	1,416.
Firm/Company	Mc Modi Educational Trust	Project	Manilal modi memorial hospital
Sl. No.	Bill No.	Bill Date	Bill amount
1	14474	30/11/20.	1,416
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,416

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12290	27/11/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,416.
Amount E – PO / WO value:	1,416
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**5.12.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	DS					
Date	1/12/20	1/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14474
MC Modi Educational Trust	Invoice Date.	30-11-2020
manilal modi memorial hospital	PO No.	72404
	PO Date.	24-11-2020
	Req ID	61773
GSTIN : 36AAATM5488Q2ZO	Req Date	23-11-2020
	Loc Req No	162051

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	15	16.00	240.00	0	0.00
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	5	50.00	250.00	0	0.00
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	20	16.00	320.00	5	16.00
4	9570 - Tools - Spade with handle - NA - nos	7301	5	100.00	500.00	18	90.00
5							
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MODI PROPERTIES PVT LTD INWARD No. 71728 Date 3/12/20 Sign. Nek SEC'BAD

IGST	CGST	SGST	Total Taxable Amount	1,310.00		106.00
	53.00	53.00	Total Invoice Amount	1,416.00		

Rupees : One Thousand Four Hundred Sixteen Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 28-11-2020 10:20:15

72404
16.11.20 11:25:35

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Summit Sales LLP	Doc No	72404	162051
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	Doc Date	24-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	Quote Date	24-11-2020	
040-66335551 9618244433	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	15.00	16.00	0.00	0.00	240.00
2	4080 - Consumables - Bombay Brooms - Other - Nos	5.00	50.00	0.00	0.00	250.00
3	4040 - Consumables - Mopping Cloth - NA - nos	20.00	16.00	0.00	5.00	336.00
4	9570 - Tools - Spade with handle - NA - nos	5.00	100.00	0.00	18.00	590.00
					Total Order Value . . .	**1,416.00**

Rupees : One Thousand Four Hundred Sixteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Manilal Modi Memorial Hospital . Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *MC Modi Educational Trust*
Authorised Signatory

28/11/2020

Name : ______

Contact ..

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	MCMET	Date:	23.11.2020
Site & Phase :	Manilal Modi Memorial Hospital	Time:	11:30AM
Supplier		Req. No.	162051
Material required before date:	25.11.2020	ID No.	G1773

No	Description	Size	Quantity	Units	Inward No	Date
1	**Cocunut Brooms**		15	No's		
2	**Bombay Brooms**		05	No's		
3	White Cloth		20	No's		
4	**Hand Gloves**		20	No's		
5	**Spade with Handle**		05	No's		
6						
7						
8						
9						
10						

P.O. 72404

Remarks: For site use.

Prepared By	Pushpalatha	Approved by	Madhu
Sign.& Date	23.11.2020	Sign. & Date	23.11.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
24 NOV 2020
P. PRABHAKAR
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12290
MC Modi Educational Trust	DC Date.	27-11-2020
manilal modi memorial hospital	PO No.	72404
	PO Date.	24-11-2020
	Req ID	61773
GSTIN : 36AAATM5488Q2ZO	Req Date	23-11-2020
	Loc Req No	162051

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	15
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	5
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	20
4	9570 - Tools - Spade with handle - NA - nos	7301	5
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17			
18	INWARD		
19	Inward No: 10111 Dt: 2/12/20		
20	MRN No: 85959 Dt: 4/12/20		
21	Received By: Sign:		
22	Security		
23	AEDIS DEVELOPERS LLP		
24	MC Modi Educational Trust		
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. SECBAD INWARD No. 43776 Date 17/12 Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
MC Modi Educational Trust	Invoice No.	14474
manilal modi memorial hospital	Invoice Date.	27-11-2020
	PO No.	72404
	PO Date.	24-11-2020
	Req ID	61773
GSTIN : 36AAATM5488Q2ZO	Req Date	23-11-2020
	Loc Req No	162051

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	15	16.00	240.00	0	0.00
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	5	8.30	41.50	0	0.00
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	20	16.00	320.00	5	16.00
4	9570 - Tools - Spade with handle - NA - nos	7301	5	100.00	500.00	18	90.00
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IGST	CGST	SGST	Total Taxable Amount	1,101.50	106.00
	53.00	53.00	Total Invoice Amount	1,207.50	

Rupees : One Thousand Two Hundred Seven and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction