PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/12/2020		
PO WO no.	7/982	Prepared by:	MINISH.
Supplier Name	Comex Sufra.	PO / WO Date.	09/11/2020.
Firm Company	SOV LLP	PO/WO amount	35,000/-
Sl. No.	Bill No.	Project	SOV. Part-VII
		Bill Date	Bill amount
1	135.	10/12/2020.	42,000/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			42,000/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.	Proving Report Enclosed.			□ Yes □ No
3.				□ Yes □ No

Amount B - Other Credits : Transportation charges		—
Amount C - Other Debits :		—
Amount D (D=A+B-C) – Amount to be credited to the supplier:		42,000/-
Amount E – PO / WO value:		35,000/-
Amount F – Difference (A – E): GST-18%		7,000/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)	
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)	
Excess short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)	
Close PO W/O	□ Yes □ No – wait for balance material □ No (explained below)	
Advance paid PDC given (deduct when paying)	□ Yes – Rs. ____/- □ No	
Payment - due date	10/01/2021.	
Remarks:		

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 18 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	3-12-20	18/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. ...000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

CEMEX INFRA Sy No 312 Rampally Vill Keesara Mdl, Medchal Dist-501 301 Phone No:8367099999 GSTIN/UIN: 36AANFC3197R1ZJ State Name : Telangana, Code : 36 E-Mail : cemexinfra9@gmail.com	Invoice No. **135**	Dated **10-Dec-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref. **4272 to 4273**	Other Reference(s)
Buyer **Silver Oak Villas LLP** 5-4-187/3 & 4 , IInd Floor, M.G. Road, Secunderabad-500003 GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36	Buyer's Order No. **71982 15613**	Dated **9-Nov-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**M20 Pump Ready Mix Concrete**		**12.00 cum**	2,966.10	cum	**35,593.22**
	SGST			9	%	**3,203.39**
	CGST			9	%	**3,203.39**
	Total		**12.00 cum**			**Rs 42,000.00**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 72122
Date 11/12
Sign. Neha

Amount Chargeable (in words)

E. & O.E

INR Forty Two Thousand Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
	35,593.22	9%	3,203.39	9%	3,203.39	6,406.78
Total	**35,593.22**		**3,203.39**		**3,203.39**	**6,406.78**

Tax Amount (in words) : **INR Six Thousand Four Hundred Six and Seventy Eight paise Only**

Company's Bank Details
Bank Name : **ANDHRA BANK**
A/c No. : **261611100001529**
Branch & IFS Code : **RAMPALLE & ANDB0002616**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for CEMEX INFRA

Authorised Signatory

This is a Computer Generated Invoice

CEMEX INFRA					
Silver Oka Villas (Cherlapally)					
Ledger Account					
Date	dc no	v.no	Quantity	*Rate*	M20
08-Dec-2020	4272	5548	**6.00 cum**	*3500.00/cum*	21000.00
08-Dec-2020	4273	5547	**6.00 cum**	*3500.00/cum*	21000.00
			12.00 cum		42000.00

Purchase Order

 09-11-2020 2:18:21 PM

Origi 71982

30.10.20 4:46:12

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
CEMEX INFRA Sy. no. 312, Rampally (V111), Kesara (Mandal) Medchal Dist. - 501301 8367099999 9848210686	**Doc No**	71982	156130
	Doc Date	09-11-2020	
	Quote No	NIL	
	Quote Date	09-11-2020	
	SupplyType	Supply	

Kind Attn : G.Surender Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	1013 - Building material - Ready Mix Concrete - NA - cu. mtrs. *M-20*	10.00	3,500.00	0.00	0.00	35,000.00
					Total Order Value . . .	**35,000.00**

Rupees : Thirty Five Thousand Only.

Terms and Conditions :-

Specification / Brand	Concrete mix shall be of 'Cemex' Ready Mix Concrete.
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	Including GST in above prices
Delivery Date	As per request of Project Manager
Delivery Location	Silver Oak Villas Part III Sy.No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Bills must be submitted to H.O. within 30days of suppy of material.10% plty on value of order will be deducted in delay submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Nil
Other Terms	Final payment as per actual qty supplied as per batch sheet. Batch sheet/ report to be sent. Above order for Clubhouse road entrance use Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Contact person Mr.Purshottam - 9502177288

For *Silver Oak Villas LLP*

Authorised Signatory

09/11/2020

Name : ______________________

Accepted the above Terms And Conditions

For *CEMEX INFRA*

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	07-11-2020
Site & Phase :	Silver Oak Villas	Time:	11.00
Supplier		Req. No.	156130
Material required before date:	10-11-2020	ID No.	61362

No	Description	Size	Quantity	Units	Inward No	Date
1	RMC	M20 grade	10	Cu.m	3500	
2						
3						
4						
5	PO 11982					
6			APPROVED			
7			09 NOV 2020			
8						
9			MINISH PARIKH MANAGER PROCUREMENT			
10						

Remarks: -For Clubhouse road entrance purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	07-11-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	05-11-2020
Site & Phase :	Silver Oak Villas	Time:	11.00

Note: On receipt of material at site write inward number and date in last 2 columns.

RMC pour report

Company/ firm:	SOVLLP	Project:	SOV	A. Estimated quantity:	10 Cu Mtrs
Flat / Villa no.:	Club house	Block No.:	Club house	B. Requisition quantity:	10 Cu Mtrs
Slab no.:	Resi villa footings	PO Nos.	71982	C. Actual quantity poured:	12 Cu mtrs
Requisition nos.:	156130	Supplier:	Cemex infra	D. Difference (C-A):	+2 Cu mtrs
Sign of security		Sign of Admin		Sign of Project manager	
Date	10.12.2020	Date	10.12.2020	Date	10.12.2020

Details of RMC pour

Sl. No	Date	Time	Quantity poured	Dc No. / Batch no.	Specified weight (@ 2,400 kgs per meter cube	Measured weight (kgs)	Short fall in weight in kgs	Inward no.	MRN No.
1.	08.12.20	02:35	6 cu mtrs	4272	14,400 Kgs	14,380 Kgs	-	15214	86175
2.	08.12.20	02:50	6 cu mtrs	4273	14,400 Kgs	14,335 Kgs	-	15215	86176
Total:			12 cumtrs		28,800Kgs	28,715 Kgs			
Remarks:									

Note: 1. Report to be sent on completion of each slab or footing for a block or villa. 2. Report must be sent within one working day with relevant documents attached. 3. Weigh all vehicles. 4. 6 m cu vehicles weight less than 14,100 kgs – deduct amount in bill. 5. Calculate short fall in weight as per internal memo no. 912/70/b dated 10.09.2014. If short fall is within permissible limits, write shortfall as Nil. 6. Ensure that relevant totals are entered.