PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/12/2020	Prepared by:	NEHA .C
PO/WO no.	72064	PO / WO Date.	11/11/2020
Supplier Name	SSLLP	PO/WO amount	10,419.59/-
Firm/Company	Modi realty Mallapur LLp	Project	GMR
Sl. No.	Bill No.	Bill Date	Bill amount
1	14699	10/12/2020	1,895.60
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,895.6/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12500	10/12/2020	86310	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,895.6/-
Amount E – PO / WO value:				10,419.59/-
Amount F – Difference (A – E): GST-18%				8523/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)			
Is difference between PO / Bill acceptable?	□ Yes ~~□ No (explained below)~~			
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)			
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)			
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No			
Payment – due date	19/12/2020			
Remarks: Final Bill, Original Po (with barcoded and revision Original) has been sent to accounts. with first invoice Proof attached, Call the vendor				

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	[signature]				
Date	17/12/20	17/12/20					

APPROVED
18 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14699
Modi Reality Mallapur LLP	Invoice Date.	10-12-2020
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	PO No.	72064
	PO Date.	11-11-2020
	Req ID	61420
	Req Date	10-11-2020
GSTIN : 36AAEFM1459R1ZP	Loc Req No	68578

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	20	3.50	70.00	12	8.40
	red-50,Blue-50						
2	7593 - Stationery - other - Stapler - other - nos	9608	20	37.00	740.00	18	133.20
	small						
3	7514 - Stationery - other - Cello Tape - other - nos		20	40.00	800.00	18	144.00
	brown colour						
4							
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IGST	CGST	SGST	Total Taxable Amount	1,610.00		285.60
	142.80	142.80	Total Invoice Amount		1,895.60	

Rupees : One Thousand Eight Hundred Ninty Five and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 72161 Date: 14/12 Sign: Neha

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 2   11-11-2020 12:06:43   Or   72064
06.11.20 4:55:09

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	72064	68578
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	11-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-11-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *red-50,Blue-50*	100.00	3.50	0.00	12.00	392.00
2	7523 - Stationery - other - Eraser - NA - nos	15.00	1.50	0.00	18.00	26.55
3	7585 - Stationery - other - Sharpner - NA - nos	15.00	3.00	0.00	12.00	50.40
4	7594 - Stationery - other - Stapler pin - other - boxes *small*	6.00	6.00	0.00	18.00	42.48
5	7563 - Stationery - other - Pencil - NA - boxes Bal. 2	3.00	42.00	0.00	12.00	141.12
6	7529 - Stationery - other - File Folders - NA - nos Bal. 200 *A3*	500.00	5.50	0.00	18.00	3,245.00
7	7538 - Stationery - other - L - File Folders - NA - nos	50.00	8.40	0.00	18.00	495.60
8	7593 - Stationery - other - Stapler - other - nos Bal. 30 *small*	40.00	37.00	0.00	18.00	1,746.40
9	7509 - Stationery - other - Calculator - NA - nos	6.00	155.00	0.00	18.00	1,097.40
10	7594 - Stationery - other - Stapler pin - other - boxes *big*	4.00	15.00	0.00	18.00	70.80
11	7512 - Stationery - other - CD Marker - NA - nos	20.00	18.00	0.00	12.00	403.20
12	7544 - Stationery - other - Marker - NA - nos ~~Bal. 30~~	40.00	16.00	0.00	12.00	716.80
13	7572 - Stationery - other - Punch - 16mm - nos	4.00	62.00	0.00	18.00	292.64
14	7514 - Stationery - other - Cello Tape - other - nos Bal. 30 *brown colour*	30.00	40.00	0.00	18.00	1,416.00
15	7584 - Stationery - other - Scribbling Pads - other - nos	20.00	12.00	0.00	18.00	283.20
					Total Order Value . . .	**10,419.59**

Rupees : Ten Thousand Four Hundred Ninteen and Paise Fifty Nine Only.

→ Part Bills received of Rs. 651 + 5731 = 6382/-
(B.No: 14235/14201) and Bal. Bill of Rs. 4,036
to be receivable.

Part Bill recieved of Rs. 2142/-
Bill No/- 14382 dt/- 24/11/20 Amt/- 2142/-
Bal/- Amt/- 1,896/- Bal R9
24/11/20

Terms and Conditions :-

Specification / Brand   As per details given in the quotation.

Payment Terms   After Delivery & Production of bill

For ***Modi Reality Mallapur LLP***

Authorised Signatory

11/11/2020

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :   Date :

Purchase Order

 24-11-2020 15:19:32 Original / Office Copy / Purchase Div.Copy

Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	09-11-2020
Site & Phase :	GULMOHAR RESIDENCY	Time:	14:00
Supplier		Req. No.	68578
Material required before date:	11-11-2020	ID No.	G1420

No	Description	Size	Quantity	Units	Inward No	Date
1.	Red pens	Std	50	No's		
2.	pencils	Std	3	Box		
3.	Blue pens	std	50	No's		
4.	eraser	std	15	No's		
5.	Sharpener	std	15	No's		
6.	A3 file folders	Std	500	No's		
7.	L folders	Std	50	No's		
8.	staplers	small	5	Box		
9.	Calculators	Std	6	No's		
10.	Stapler pins	small	6	No's		
11.	Stapler pins	big	4	No's		
12	CD markers	Std	20	No's		
13	Markers	big	40	No's		
14.	Punch machine	Big	4	No's		
15.	Cello tape (brown colour)	Big	30	No's		
16.	Scrippling pads	Std	20	No's		
17.	Clear file	Std	2	No's		

P.O. 72064

Remarks: for site office and sales office purpose at GMR site .

Prepared By	Likhitha	Approved by	APPROVED
Sign.& Date	09-11-2020	Sign. & Date	11 NOV 2020

MINISH PARIKH
MANAGER PROCUREMENT

Note:

12:00

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12500
Modi Reality Mallapur LLP	DC Date.	10-12-2020
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	PO No.	72064
	PO Date.	11-11-2020
	Req ID	61420
GSTIN : 36AAEFM1459R1ZP	Req Date	10-11-2020
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2	7593 - Stationery - other - Stapler - other - nos	9608	20
3	7514 - Stationery - other - Cello Tape - other - nos		20
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MODI PROPERTIES PVT. LTD.
INWARD
No. 4356
Date 17/12
Sign.
SEC'BAD

Subject to Hyderabad Jurisdiction

IN WARD
MODI REALTY MALLAPUR LLP
Ward No. 1477 Dt. 10/12/20
MRN No. 86310 Dt. 12/12/20
Received By. Amit Sign.

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
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IGST	CGST	SGST				
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	142.80	142.80	Total Invoice Amount	1,895.60		

Rupees : One Thousand Eight Hundred Ninty Five and Paise Sixty Only.

INWARD
MODI REALTY MALLAPUR LLP
Ward No 1477 Dt. 10/12/20
MRN No........ Dt........
Received By Amit Sign

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory