## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		Mel	Mehta & Modi Realty kowkur LLP			Date:		19-12-20	19-12-2020	
Site:			GHT			Prepared by:		N CUD AND		
Report From / 13-1 To		13-12	2-2020 to 19-12-2020		020	Approved by:		N.SHRAVYA A.SURESH		
Report Date		19-12-2020								
List of requ	isitions	numbe	rs missir	ig in the	repor	t*:				
List of requ	isitions	where	PO/WO	not prepa	ared	3 working days a	Aer requisition:			
Ked No.	Red Date		Serial no of item in Req.				not preparing PO/WO#			
140288				1-2 Gro		outing machine hand pump]	PO not prepared.			
List of requ	iisitions	where	PO/WO	is prepar	ed an	id items have not	heen received at site	a havend the 1	1.7	
Req No.	Req Date		Serial no of item in Req.		m Description	een received at site beyond the lead time:  Details of discussion with supplier <sup>\$</sup>		d time: upplier\$		
140327	11-12-2020				taff Helmets	PO No. 72911 Partilal delivery. We from SSLLP when stock avail		We will get it		
140328	14-12-2020		1-3			L-Patti	PO No. 72930 Sup:Sri balaji Enterprises, We will get it from supplier on Monday.			
140329	14-12-2020		1		MS L-Angle		PO No.72946, Sup:Dilpreet Tubes, We will get it from supplier on Monday.			
140330	14-12-2020		1-4 W		WP	C Door frames	PO No. 72997, Sup: Adilabad Timber mart, Supplier will deliver the material on 25-12-			
140331	14-12	2-2020 1			Wall cutting blades		PO No.72972, Sup: Shiv shakti, We will get it from them on Tuesday.			
No. of gate passes issued this week:				k:	0	From No.	- Irom	To	у.	
Delivery v							14/12,17/12/202			
Inward rep	ort (MI	RN/othe	r) & stoc	k report	emai	led in pdf format	to purchase?		es	
				From N			0544	To No.	10549	
Items not o	ordered	but rece	eived:	NIL						
Items sent					or re	pair:				
Details		Project Manager			Admin Officer/Manager		Admin Audit			
Sign		1 1								
Date			19-12-20	020		19-	12-2020			
otes: 1. * 5	send a c	opy of t	ne missin	g repusition	ons to	Purchase immediat	ely. 2. Send this repo	ort to purchase@m	- di	

Notes: 1. \* Send a copy of the missing comparison of the missing ashaya@modiproperties.com and aikumar@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO – under fabrication, WO – material for fabrication not received, WO – material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

A SURECH

Certified by:

N. Shravya
Asst. Engineer
MEHTA & MODI REALTY KOWKUR LLP

Reply to rema	rks on requisi	tion by site report.			Water and the second
Prenared by:		MINISH			
Report from/t	0	06-12-20 TO 12-12-20			141.2120
Report Date		18-12-2020		Date	19/12/20
Site:		GHT		Remarks by S	Aliz 20 hiva Krishna
Requisition	Requisition Date	Material Descscription	Purchase Manager - Remarks	Material delivered?	If material is not delivered - is delay justified?
List of requis	tions where P	O/WO not prepared 3 working days after requisitions			
140288	26-09-20	Grouting Machine	Material not avaiable		
140200					
	7				
140317	24-11-20	MS L-Angle	Delivery this Week	VEC	
140317		WPC Door Frames	Delivered Delivered	yes yes	
140325	02-12-20	Pump Starter	Delivered	Yes	
140323	03-12-20	rump states	Denvered	7 = )	
THE PARTY OF					
THE SHARE	Maria Carlo	PROPERTY AND ADDRESS OF THE PROPERTY OF THE PR			
A CONTRACTOR					
Seal Control					
The state of the s					
THE STREET	THE REAL PROPERTY.				
Live the garden					
100		NAME OF THE PERSON OF THE PERS			A REAL PROPERTY AND ADDRESS OF THE PARTY AND A
	+				
	-				
THE PROPERTY OF					
	198 588				
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				
	100000000000000000000000000000000000000				
			M COMPANY OF THE PARTY OF THE P		
	12 / 18 / 18				
SAME DEST	AND THE SECTION				
A STATE OF					
1000					
190100 000					
	S (200 ) (200)				
				MATERIAL DESIGNATION OF THE PERSON NAMED IN COLUMN 1	
The state of the s	1133				
			*		
	THE TELEVISION	he official and the second of			
N. Committee					
The state of the s	19/00				



Certified by:

N. Shravya
Asst. Engineer
MEHTA & MODI REALTY KOWKUR LLP