## PURCHASE DIVISION Advice for approval for credit to supplier

Date:		18/12	2 202	3		Prepared	by:		NEH	A .C		
PO/WO no		729				PO/WC	Date.		10/12/	20		
Supplier Name RNA world			1	PO/WO amount				383.5/-				
Firm/Company SSUP				Project			19	SSLIP				
Sl. No.		Bill No.				Bill Date			Bill amount			
1		192	0		- Application	10/12	120	20	383.	5/-		
2									-			
3												
4								1/				
Amount A	- Bills to	tal(Exclud	ing Transp	ort & Ha	mali Charg	es):			393.51-			
Sl. No. DC .No DC. Dat					e		MRN	No.	DC matches MRN			
1.		V 100				1,7,750.9	Service Parket		□ Yes □ No			
2.			defendence state on decelor of the tr				□ Yes □ No					
3.	3.								□ Yes □ No			
Amount B -Other Credits: Transportation charges												
Amount C	Other D	ebits:							-			
Amount D	(D=A+B	-C) - Amo	unt to be c	redited to	the supplie	or:			383.	58-		
Amount E	PO/W	O value:					***************************************	•	383.	5-		
Amount F -	- Differer	nce (A - E)	): GST-189	V <sub>0</sub>				<sub>2</sub> 11 ·				
Quantity re	ceived as	per PO /W	0		Yes o	Excess rec	eived [	Short received	□ Other (explai	ned below)		
Is difference	e between	n PO / Bill	acceptable	?	a Yes al	No (explai	ned belo	ow.)				
Excess / sho	ort materi	al received	i		☐ Approved – within acceptable limits ☐ No (explained below)							
Close PO/	W70				Yes  No = wait for balance material  No (explained below)							
Advance paid / PDC given (deduct when paying)					□ Yes - Rs.							
Payment - c	Payment - due date											
Remarks:		***************************************			1011121					<del></del>		
Approved		orchase Officer	Purcha Manag		rocurement Manager	М	Đ	Accounts - receiver of bill	Accountant	Accounts Manager		
Sign:	Ne	her	DS	1	***							
Date	18	112/20	[8]	12					Politica and the second	, ,		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# M/s. VIVID WORLD

### A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda, Nagole, Hyderabad – 500 068, Telangana State. Tel: +91-9246215868

GSTIN: 36AVTPS1528D1ZB

72959

		,	TA	X IN	IOVI	CE					
Invoice No.: 1920					Transp	ort Mode :					
Invoice Date : 10/12/2020					Vehicle	e Number :					
Reverse Charge (Y/N):					Date o	of Supply:					
State : TELANGANA Code				6							
Bill to Party		Ship to Party   GATE PASS NO:2524   GSTIN :   Code   de			v s s						
Address: M/S . SUMMIT SALES LLP , 5-4-187/3&4, 2 <sup>ND</sup> FLOOR, SOHAM MAN MG ROAD , SRCBAD-3	ISION,	7			GATE	PASS NO:25	524				
GST: 36ACQFS2044C1Z7.					GSTIN	:					
State : TELANGANA		- 1			State :						Code
Product Description		0		Rate	Amount		CGST	CGST		GGST	TOTAL
							RATE	AMT	RATE	AMT	
RICOH LASER TONER REFILLING	3707		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
INWARI INWARI INWARI MRN No: MRN No: MODI PROPS	t: toli	3	The second control of								
		++			325.00	58.50					383.50
U											325.00
RS.THREE HUNDRED EIGHTY THREE AND F	IFTY PA	ISE	ONL	Y		ADD :CGST 9%	6				29.25
(RS.383.50)		4				ADD: SGST 9%	6				29.25
			Total Amount After Tax					383.50			
						GST on Revers	se Charge				
	ж		n	28 II	17				10 1	195	
Bank Details		5				Cer	tified that t	11.11	15 11		and correct
Bank Name : INDIAN BANk				/				For VI	VID WO	RLD	
Branch : Narayanguda Branch			(	SV				5	de	9	
Bank A/C : 406746378				/ '			11	Authoria	zed Sign	atory	
Bank IFSC : IDIB000N015		C	Commo	on Seal			/	Na Na	05/	/	



### **Purchase Order**

Page(s) 1 Of 1

15-12-2020 10:56:57

From Company: Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7



Supplier Details					
Vivid World		Doc No	Doc No         72959         16743           Doc Date         10-12-2020           Quote No         Nil		
204, Kubera Towers, Narayar	naguda, Hyderabad.	Doc Date			
		Quote No			
GSTIN 36AVTPS1528D1ZB		<b>Quote Date</b>	10-12-2020		
6682-3161/6682-3171 92462-15868		SupplyType	Supply		

Kind Attn: Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	325.00	0.00	18.00	383.50
		Total Or	der Value	e	383.50

#### Terms and Conditions :-

Specification /

As per details given in the quotation

**Payment Terms** 

After Delivery & Production of bill

Tax

All taxes included in above price.

**Delivery Date** 

Same Day

**Delivery Location** 

Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra, 9502266233, Mahesh.

**Penality For Delay** Nil

Transportation

Included in the above price.

Warranty

Nil

Advance Paid

Nil

**Other Terms** 

We reserve the right items not conforming to quality and specifications. Above order for Bhasker

**Completion Date** Measurment

Nil Nil

Security Remarks Nil

For Summit Sales L Authorised Signatory

Name : Contact - Accepted the above Terms And Conditions

For Vivid World

Date : \_\_/\_\_/\_\_

Requisition Form

Company Name:	Date:		10-12-2020			
Site & Phase : SSLLP		Time				
Supplier	Vivid world	Req.	No.	16743		
Material required before	ID No	0.	62259			
No	Description			Units	Inward No	Date
1 Ricoh Toner refillir	Ricoh Toner refilling			No		
2						
3	6					
4	74		1			
5	•		ANTED	7		
6	Q.	A	PROVED			
7		1	5 DEC 2020			
8			NISH PARIK	H		
9		MAN	NISH PARIK	12.7.1		
,10						
Remarks: This is for bhas	kar printer					
Prepared By	Suneel	Appr	oved by			
Sign.& Date 10-12-2020		Sign.	& Date			