

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 21/12/2020		Prepared by: NEHA .C	
PO/WO no. 72680		PO / WO Date. 03/12/20	
Supplier Name Ganesh tube traders		PO/WO amount 14,278/-	
Firm/Company SLLP		Project SLLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	455	12/12/2020	14,278/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			14,278/-
Sl. No.	DC .No	DC. Date	MRN No. DC matches MRN
1.			86425 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits :_Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			14,278/-
Amount E – PO / WO value:			14,278/-
Amount F – Difference (A – E): GST-18%			—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		26/12/2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	21/12/20	21/12	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds 10,000/- 7. MD to approve all bills above 1,00,000/-



GANESH TUBE TRADERS (ORIGINAL FOR RECIPIENT)

Invoice No. 455
Ref. No. 72680

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:



Too Strong to Resist...

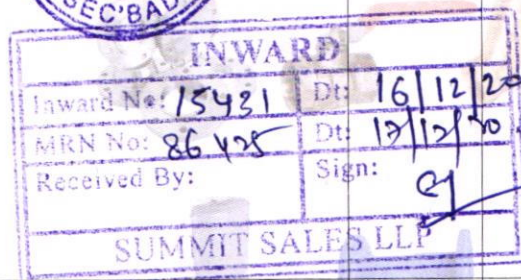
Dated 12-Dec-2020

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	ARALDITE 500GMS ✓	3506	18 %	20 NO	550.00	NO		11,000.00
2	J PASTE ✓	3506	18 %	20 NO	55.00	NO		1,100.00
								12,100.00
								1,089.00
								1,089.00
Total								₹ 14,278.00

CGST
SGST



Amount Chargeable (in words)

INR Fourteen Thousand Two Hundred Seventy Eight Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3506	12,100.00	9%	1,089.00	9%	1,089.00	2,178.00
Total	12,100.00		1,089.00		1,089.00	2,178.00

Tax Amount (in words) : **INR Two Thousand One Hundred Seventy Eight Only**

Company's PAN : ADBPJ8881C

Company's Bank Details

Bank Name : HDFC CA 50200014835551

A/c No. : 50200014835551

Branch & IFS Code: PG ROAD, SEC-BAD & HDFC0000042

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANESH TUBE TRADERS (2018-2019)

Authorised Signatory

REVERSE CHARGE: NO



H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtribetraders@gmail.com
www.ganeshtribetraders.com

Purchase Order



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From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganesh Tube Traders
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

Doc No 72680 168174

Doc Date 03-12-2020

Quote No Nil

Quote Date 03-12-2020

SupplyType Supply

GSTIN 36ADBPJ8881C1ZJ

66568587/ 66384751

9246330441.

9949248666

Kind Attn : **Sandeep Jain**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7109 - Plumbing - other - Araldite - other - gms	20.00	550.00	0.00	18.00	12,980.00
2 6621 - Paints - Janta pasta - NA - Nos	20.00	55.00	0.00	18.00	1,298.00
Total Order Value . . .					14,278.00

Rupees : Fourteen Thousand Two Hundred Seventy Eight Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock maintainance purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		30.11.2020	
Site & Phase :		SHLLP		Time:		11.30	
Supplier				Req. No.		168174	
Material required before date:				ID No.		61959	
No	Description	Size	Quantity	Units	Inward No	Date	
1	ARALDITE		20	NOS			
2	SINK	20"X17"	20	NOS			
3	JANTHA PASTE		20	NOS			
4	GREEN HOSE PIPE		30	BDL			
5							
6							
7							
8							
9							
10							
11							
Remarks: For stock maintenance and site use							
Prepared By		SOWMYA		Approved by			
Sign. & Date		30.11.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
03 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE