PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/12/2020	Prepared by:	NEHA .C
PO/WO no.	72830	PO / WO Date.	08/12/20
Supplier Name	Sri Ambe Electricals	PO/WO amount	28,914/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	961	15/12/20	28,914.14/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			28,914/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			86433	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :_Transportation charges				–
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				28,914/-
Amount E – PO / WO value:				28,914/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	26/12/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	21/12/20	21/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

...ectricals ...4/b, Plot No.97 ...xford Terrace, ..., Opp Gujarati High School, ...rabad. ...UIN: 36AAZPL0425H1ZH ...Name : Telangana, Code : 36 ...l : sriambeelectricals@gmail.com	Invoice No. **961**	Dated **15-Dec-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
...signee **...MMIT SALES LLP** ...4-187/3&4,II ND FLOOR ...M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **72830/168188**	Dated **8-Dec-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
Buyer (if other than consignee) **SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery 18/12/20	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**SHDB M4/ECO DB**	8537	**10 nos**	1,200.00	nos		**12,000.00**
2	**SEN 2P DB ENCLOSURE**	8537	**10 nos**	305.00	nos		**3,050.00**
3	**CPWS2166S**	8536	**50 nos**	81.03	nos		**4,051.50**
4	**Cpw11610 Switch**	8536	**100 nos**	54.02	nos		**5,402.00**
							24,503.50
	CGST						**2,205.32**
	SGST						**2,205.32**
	Total		**170 nos**				**Rs. 28,914.14**

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 72422
Date 19/12
Sign. Neha

Amount Chargeable (in words) *E. & O.E*

INR Twenty Eight Thousand Nine Hundred Fourteen and Fourteen paise Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8537	15,050.00	9%	1,354.50	9%	1,354.50	2,709.00
8536	9,453.50	9%	850.82	9%	850.82	1,701.64
Total	**24,503.50**		**2,205.32**		**2,205.32**	**4,410.64**

Tax Amount (in words) : **INR Four Thousand Four Hundred Ten and Sixty Four paise Only**

Company's Bank Details
Bank Name : **Yes Bank Ltd**
A/c No. : **009786900000484**
Branch & IFS Code : **BEGUMPET & YESB0000097**

for Sri Ambe Electricals

Declaration
(1) Goods once sold will be not returned.
(2) Subjict to Secunderebad jurisdiction

Authorised Signatory

SRI AMBE ELECTRICALS

This is a Computer Generated Invoice

INWARD
Inward No: 15434 Dt: 16/12/20
MRN No 86433 Dt: 17/12/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

Purchase Order

 08-12-2020 3:48:18 PM

72830
05.12.20 12:12:18

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Ambe Electricals	**Doc No**	72830	168188
Plot no-97,Sri Sai Oxford Terrace R.P.Road,Secunderabad-500003	**Doc Date**	08-12-2020	
	Quote No	Nil	
GSTIN 36	**Quote Date**	08-12-2020	
7702963535 7702963535	**SupplyType**	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos	10.00	1,200.00	0.00	18.00	14,160.00
2	4548 - Electrical - other - Distribution Board - Single Phase - nos	10.00	305.00	0.00	18.00	3,599.00
3	4790 - Electrical - other - Modular socket - 15 A - nos	50.00	219.00	63.00	18.00	4,780.77
4	4794 - Electrical - other - Modular switch - 16 A - nos	100.00	146.00	63.00	18.00	6,374.36
					Total Order Value . . .	**28,914.13**

Rupees : Twenty Eight Thousand Nine Hundred Fourteen and Paise Thirteen Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'ABB' brand, Classiq series.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Ambe Electricals***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	7.12.20
Site & Phase :	SHLLP	Time:	11.00
Supplier		Req. No.	168188
Material required before date:		ID No.	G2085

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16A	48	NOS		
2	MCB	6A	96	NOS		
3	CHANGE OVER 72828	25A	24	NOS		
4	LED LIGHTS	4'	20	NOS		
5	DB- 4 WAY	3 PHASE	10	NOS		
6	DB 72830	SINGLE PHASE	10	NOS		
7	SWITCH	6A	600	NOS		
8	SWITCH	16A	100	NOS		
9	SOCKET 72829	16A	100	NOS		
10	FAN DIMMER		100	NOS		
11	BLANK PLATES		900	NOS		

Remarks: Stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	7.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
08 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE