PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/12/2020	Prepared by:	NEHA .C
PO/WO no.	72876	PO / WO Date.	10/12/2020
Supplier Name	Elegant Enterprises	PO/WO amount	1,239/-
Firm/Company	Vista Homes owners Association	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1	315	11/12/2020	1,239/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,239/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			86354	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,239/-
Amount E – PO / WO value:	1,239/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No = wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- □ No
Payment – due date	21/12/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	18/12/20	18/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36AJBPK0412E1ZY	☑ Orignal for Receipient	☐ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

ELEGANT

5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003
Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com
Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge :	Nil	Transportation Mode :	Not Applicable
Invoice Number :	EE2021-0315	Vehicle/LR Number :	Not Applicable
Invoice Date :	11 December 2020	Date of Supply :	11 December 2020
State :	Telangana — State Code : 36	Place of Supply :	Hyderabad

Details of Buyer I Billed to:

Name : M/s Vista Homes Owners Association
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion,
Mahatma Gandhi Road,
Secunderabad - 500003
GSTIN : Non-Regsitered
State : Telangana — State Code : 36

Delivery Challan No. : Not Applicable — Date : - x -
Purchase Order No. : 7 2 8 7 6 — Date : 10.12.2020
Delivery Location : Site: Vista Homes, Sy. No. 193, Kapra, Hyderabad
Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice.

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Crompton 48" (1200mm) Sweep Ceiling Fan	8414	1.00	No's	9.00	9.00	0.00	1050.00	1050.00
	Color White Model Seawind								

INWARD
Inward No: 25457 Dt: 15/12/20
MRN No: 86354 Dt:
Received By: Sign:
Vista Homes

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 12296 Date 17/12 Sign Neha

Elegant Enterprises Secunderabad

Total Invoice Amount in Words:
Rupees: One Thousand Two Hundred Thirty Nine Only.

Total Amount Before Tax:		1,050.00
Add : C G S T	:	94.50
Add : S G S T	:	94.50
Add : I G S T	:	0.00
R/o + Transportation	:	0.00
Total Amount	:	Rs. 1,239.00

Our Bank Details:
Name of the Bank : HDFC Bank — Account No. : 5 0 2 0 0 0 0 9 7 1 9 7 2 5
Branch Address : Paradise, S.D. Road, Sec-Bad-3 — I F S Code : H D F C 0 0 0 0 0 4 2

Receiver's Seal and Signature with Name & Mobile Number

Terms and Conditions :
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter .... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises
Authorised Signatory
E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.
**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr. Salman {Driver}
Eway Bill No. Not Applicable Dated: Not Applicable

minilec | L&T SWITCHGEAR | SIEMENS | GEM | KAYCEE | COOPER Bussmann | dowell's | HMI
PHILIPS | Crompton Greaves | TEKNIC | POLYCAB | Finolex Cables Limited | legrand | Capco

Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 5 0 0 0 0 1 6

Purchase Order

 11-12-2020 11:49:50 AM Origin 72876
05.12.20 12:12:19

From Company : **Vista Homes Owners Association**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : .

Supplier Details			
Elegant Enterprises 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	**Doc No**	72876	99985
	Doc Date	10-12-2020	
	Quote No	Nil	
GSTIN 36AJBPK0412E1ZY	**Quote Date**	10-12-2020	
66385358 9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4525 - Electrical - other - Ceiling fan - other - nos *white*	1.00	1,050.00	0.00	18.00	1,239.00
					Total Order Value . . .	**1,239.00**

Rupees : One Thousand Two Hundred Thirty Nine Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'CG' brand, Seawind model
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Security room purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Vista Homes Owners Association***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Vista Homes Owners association	Date:	10.12.2020
Site & Phase :	Vista Homes	Time:	16:06
Supplier:		Req. No.	99985
Material required before date:	12.12.20	ID No.	62207

No	Description	Size	Quantity	Units	Inward No	Date
1	**Ceiling Fans**		01	No's		
2						
3	72876					
4						
5						
6						
7						
8						
9						

Remarks: For Society room Purpose.

Prepared By	Snehapriya	Approved by	Madhu
Sign.& Date	10.12.2020	Sign. & Date	

APPROVED
11 DEC 2020
PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Vista Homes	Date:	22.07.2020
Site & Phase :	Vista Homes	Time:	12:10
Supplier	-	Req. No.	
Material required before date:	27.07.20	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: For

Prepared By	Madhu	Approved by	Madhu
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.