

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>14/12/20</u> 18/12/20		Prepared by: NEHA .C	
PO/WO no. <u>72895</u>		PO / WO Date. <u>11/12/20</u>	
Supplier Name <u>SSIIP</u>		PO/WO amount <u>2534/-</u>	
Firm/Company <u>Mach. properties Pvt. Ltd</u>		Project <u>May flower platinum</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>14768</u>	<u>14/12/20</u>	<u>2534/-</u>
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>2534/-</u>
Sl. No.	DC No	DC Date	MRN No. DC matches MRN
1.	<u>12556</u>	<u>14/12/20</u>	<u>86338</u> ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			<u>—</u>
Amount C –Other Debits :			<u>—</u>
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>2534/-</u>
Amount E – PO / WO value:			<u>2534/-</u>
Amount F – Difference (A – E): GST-18%			<u>—</u>
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying).		☐ Yes – Rs. <u>—</u> ☒ No	
Payment = due date		<u>25/12/20</u>	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<u>[Signature]</u>		
Date	<u>18/12/20</u>	<u>18/12</u>	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad-500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

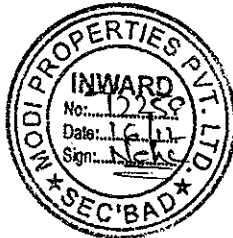
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 14-12-2020

Customer Details				Invoice No.		14768	
Modi Properties Private Limited., Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.		14-12-2020	
				PO No.		72895	
				PO Date.		11-12-2020	
				Req ID		62218	
				Req Date		11-12-2020	
				Loc Req No		177196	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos Blue-Black	9608	60	3.50	210.00	12	25.20
2	7544 - Stationery - other - Marker - NA - nos Blue-Black-Red	9608	60	16.00	960.00	12	115.20
3	7533 - Stationery - other - Highlighter - NA - nos	9608	10	19.00	190.00	18	34.20
4	7528 - Stationery - other - Fevistick - NA - nos	9608	10	20.00	200.00	12	24.00
5	7584 - Stationery - other - Scribbling Pads - other -		10	12.00	120.00	18	21.60
6	7592 - Stationery - other - stamp pad - NA - nos	9612	5	42.00	210.00	18	37.80
7	7505 - Stationery - other - Binder Clips - other - 32 mm	8305	5	40.00	200.00	18	36.00
8	7505 - Stationery - other - Binder Clips - other - 19 mm	8305	5	22.00	110.00	18	19.80
9	7517 - Stationery - other - Colour Pencils - NA - pkts		2	9.00	18.00	12	2.16
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		2,218.00	315.96
		157.98	157.98	Total Invoice Amount		2,533.96	
Rupees : Two Thousand Five Hundred Thirty Three and Paise Ninty Six Only.							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Purchase Order

72895

05.12.20 12:12:19

Orig

From Company : **Modi Properties Pvt.Ltd.**
 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
 G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

Doc No	72895	177196
Doc Date	11-12-2020	
Quote No	Nil	
Quote Date	11-12-2020	
SupplyType	Supply	

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7560 - Stationery - other - Pen - NA - nos Blue-Black	60.00	3.50	0.00	12.00	235.20
2 7544 - Stationery - other - Marker - NA - nos Blue-Black-Red	60.00	16.00	0.00	12.00	1,075.20
3 7533 - Stationery - other - Highlighter - NA - nos	10.00	19.00	0.00	18.00	224.20
4 7528 - Stationery - other - Fevistick - NA - nos	10.00	20.00	0.00	12.00	224.00
5 7584 - Stationery - other - Scribbling Pads - other - nos	10.00	12.00	0.00	18.00	141.60
6 7592 - Stationery - other - stamp pad - NA - nos	5.00	42.00	0.00	18.00	247.80
7 7505 - Stationery - other - Binder Clips - other - boxes 32 mm	5.00	40.00	0.00	18.00	236.00
8 7505 - Stationery - other - Binder Clips - other - boxes 19 mm	5.00	22.00	0.00	18.00	129.80
9 7517 - Stationery - other - Colour Pencils - NA - pkts	2.00	9.00	0.00	12.00	20.16
Total Order Value . . .					2,533.96

Rupees : Two Thousand Five Hundred Thirty Three and Paise Ninty Six Only.

Terms and Conditions :-

Specification / All items shall be of 'NCL' brand.

Payment Terms 100% Advance

Tax All taxes included in above price.

Delivery Date With in 4 days

Delivery Location May Flower Platinum
 Sy 82/1, Mallapur, Nacharam.
 Phone. 7680971999

Penalty For Delay Nil

Transportation Included

Warranty Nil

Advance Paid Rs.31,000/- by RTGS

Other Terms For **Modi Properties Pvt.Ltd.**

We reserve the right to reject items not conforming to quality and specifications. Above order for revision of stock in
 Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 11/12/2020

Name : _____

Date : 11/12/2020

Purchase Order

Original / Office Copy / Purchase Div.Copy

Completion Date Nil
Measurement Nil
Security Nil
Remarks Supplier K. Sreenivas

SSLLP stores purpose.

Nil

Nil

Nil

Supplier K. Sreenivas

For **Modi Properties Pvt. Ltd.**

Authorised Signatory

Name : 11/12/2020

Contact : -

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : / /

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		11-12-2020	
Site & Phase :		May Flower Platinum		Time:		11:11	
Supplier				Req.No.		177196	
Material required before date:		15-12-2020		ID No.		62218	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Blue /black pens	Std	10	boxes			
2	Blue /black /Red markers	Std	10	boxes			
3	Highlaters	Std	10	Nos			
4	Fevisticks	Std	10	Nos			
5	Scrbilling pads	Std	10	Nos			
6	Stamp pads	Std	10	Nos			
7	Binder clips small& Big	Std	05	Nos			
8	Colour pencils	Std	10	Nos			
9	Stamp ink Red& Blue ↗	Std	02	boxes			
10	Binder clips small& big	Std	02	Nos			
		Std	10	boxes			
Remarks: Towards office use purpose							
Prepared By		K.Sravani Reddy		Approved by		S.V.Subba Reddy	
Sign.& Date		11-12-2020		Sign. & Date			
Note:							

30+12-1.

APPROVED
11 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

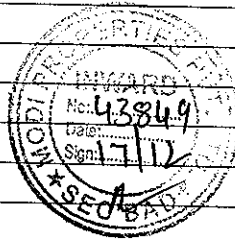
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 14-12-2020

Customer Details		DC No.	12556
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM		DC Date.	14-12-2020
		PO No.	72895
		PO Date.	11-12-2020
		Req ID	62218
		Req Date	11-12-2020
		Loc Req No	177196
	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pcn - NA - nos	9608	60
2	7544 - Stationery - other - Marker - NA - nos	9608	60
3	7533 - Stationery - other - Highlighter - NA - nos	9608	10
4	7528 - Stationery - other - Fevistick - NA - nos	9608	10
5	7584 - Stationery - other - Scribbling Pads - other - nos		10
6	7592 - Stationery - other - stamp pad - NA - nos	9612	5
7	7505 - Stationery - other - Binder Clips - other - boxes	8305	5
8	7505 - Stationery - other - Binder Clips - other - boxes	8305	5
9	7517 - Stationery - other - Colour Pencils - NA - pkts		2
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No. 4967	Date 14/12/20
MRN No. 86238	Ln.
Received By	Sign
Modi Properties Pvt Ltd	
Sy.No.82/1	

for Summit Sales LLP

Authorized signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 14-12-2020

Customer Details				Invoice No.		14768	
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.		14-12-2020	
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10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				157.98		157.98	
Total Taxable Amount				2,218.00		315.96	
Total Invoice Amount				2,533.96			

Rupees : Two Thousand Five Hundred Thirty Three and Paise Ninty Six Only.

Subject to Hyderabad Jurisdiction

INWARD	
Inward No. 14768	Date 14/12/20
MRN No. 86238	Ln.
Received By	Sign
Modi Properties Pvt Ltd	
Sy.No.82/1	

for Summit Sales LLP

Authorised signatory