PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/12/2020	Prepared by:	NEHA .C
PO/WO no.	72767	PO / WO Date.	07/12/2020
Supplier Name	SSLLP	PO/WO amount	3,466.37/-
Firm/Company	MPPL	Project	Head office
Sl. No.	Bill No.	Bill Date	Bill amount
1	14667	08/12/20	3,466.37/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,466.37/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12468	08/12/2020		□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,466.37/-
Amount E – PO / WO value:	3,466.37/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes □ No = wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- □ No
Payment – due date	21/12/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	18/12/20	18/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	14667
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	08-12-2020
	PO No.	72767
	PO Date.	07-12-2020
	Req ID	62087
GSTIN : 36AABCM4761E1ZM	Req Date	07-12-2020
	Loc Req No	16725

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft	3920	1728	1.70	2,937.60	18	528.76
	4 nos						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,937.60		528.76
	264.38	264.38	Total Invoice Amount	3,466.37		

Rupees : Three Thousand Four Hundred Sixty Six and Paise Thirty Seven Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES

72102

11/12

Purchase Order

 08-12-2020 2:00:03 PM

72767
25.11.20 1:31:18

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	72767	16725
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *4 nos*	1,728.00	1.70	0.00	18.00	3,466.37
	Total Order Value . . .					**3,466.37**

Rupees : Three Thousand Four Hundred Sixty Six and Paise Thirty Seven Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for 3RD FLOOR use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	07-11-2020
Site & Phase :	Head Office	Time:	11:30AM
Supplier		Req. No.	16725
Material required before date:	Urgent	ID No.	62087

No	Discription	Size	Quantity	Unibts	Inward No	Date
1	Blue sheet	STD	04	NOS		
2						
3	72767					
4						
5						
6			APPROVED 07 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT			
7						
8						
9						
10						

Remarks :Towards 3nd floor work purpose

Prepared By	Meenakshi.N	Approved by	
Date	07-12-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	DC No.	12468
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	DC Date.	08-12-2020
	PO No.	72767
	PO Date.	07-12-2020
	Req ID	62087
GSTIN : 36AABCM4761E1ZM	Req Date	07-12-2020
	Loc Req No	16725

	Description of Goods	HSN/SAC	Qty
1	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft	3920	1728
2			
3			
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30			

INWARD
Inward No: 572 Dt: 10/12/20
Received By: Sarangi Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 43859
Date: 17/12
Sign:

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.

HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

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IGST	CGST	SGST			
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