

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21-12-20	Prepared by:	Prabhakar.P
PO/WO no.	72821	PO / WO Date.	8-12-20
Supplier Name	Summit Sales LLP	PO/WO amount	3,761-25
Firm/Company	Modi Properties Pvt Ltd	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	14668	8-12-20	3,761-25
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges): 3,761-25

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12469	8-12-20	-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value: 3,761-25

Amount F – Difference (A – E): GST-18% 3,761-25

Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☒ Yes ☐ No (explained below)
Excess / short material received	☒ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☒ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☒ No
Payment – due date	28-12-20

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED				
Date			21 DEC 2020				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 08-12-2020

Customer Details				Invoice No.		14668	
Modi Properties Pvt. Ltd. HEAD OFFICE, 5-4-187/3&4, M.G ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM				Invoice Date.		08-12-2020	
				PO No.		72821	
				PO Date.		08-12-2020	
				Req ID		62157	
				Req Date		08-12-2020	
				Loc Req No		16729	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7109 - Plumbing - other - Araldite - other - gms	3506	5	577.50	2,887.50	18	519.76
2	6621 - Paints - Janta pasta - NA - Nos	3506	5	60.00	300.00	18	54.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		3,187.50	573.76
		286.88	286.88	Total Invoice Amount		3,761.25	
Rupees : Three Thousand Seven Hundred Sixty One and Paise Twenty Five Only.							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Purchase Order

Page(s) 1 Of 1

08-12-2020 15:25:29

Orig



05.12.20 12:12:18

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	72821	16729
Doc Date	08-12-2020	
Quote No	Nil	
Quote Date	08-12-2020	
SupplyType	Supply	

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7109 - Plumbing - other - Araldite - other - gms	5.00	577.50	0.00	18.00	3,407.25
2 6621 - Paints - Janta pasta - NA - Nos	5.00	60.00	0.00	18.00	354.00
Total Order Value . . .					3,761.25

Rupees : Three Thousand Seven Hundred Sixty One and Paise Twenty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use perpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Supplier:

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

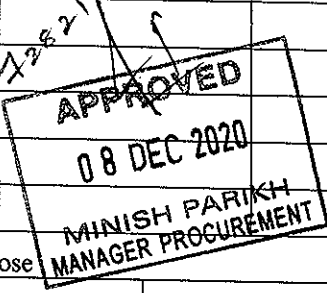
For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MPPL		Date:		05-11-2020	
Site & Phase :		Head Office		Time:		12:30PM	
Supplier				Req. No.		16729	
Material required before date:		Urgent		ID No.		62157	
No	Discription	Size	Quantity	Unibts	Inward No	Date	
1	Janata paste	500gms	05	NOS			
2	Araldite	500gms	05	NOS			
3							
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10							
							
Remarks :Towards head office Renovation work purpose							
Prepared By		Meenakshi.N		Approved by			
Date		05-12-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

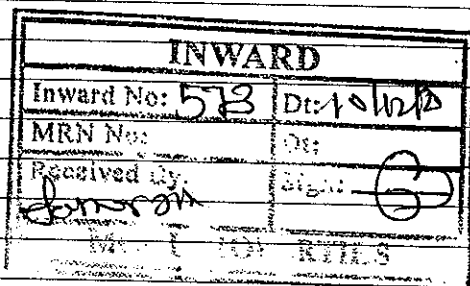
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

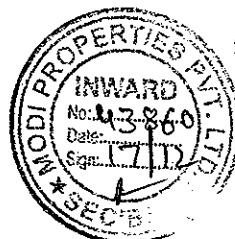
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 08-12-2020

Customer Details		DC No.	12469
Modi Properties Pvt. Ltd.		DC Date.	08-12-2020
HEAD OFFICE, 5-4-187/3&4, M.G. ROAD SEC'BAD		PO No.	72821
		PO Date.	08-12-2020
		Req ID	62157
		Req Date	08-12-2020
		Loc Req No	16729
	Description of Goods	HSN/SAC	Qty
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2	6621 - Paints - Janta pasta - NA - Nos	3506	5
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised Signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 08-12-2020

Customer Details

Modi Properties Pvt. Ltd.
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

Invoice No.

14668

Invoice Date.

08-12-2020

PO No.

72821

PO Date.

08-12-2020

Req ID

62157

Req Date

08-12-2020

Loc Req No

16729

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