3

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21-12-20	Prepared by:	Prabhakar.P
PO/WO no.	72740	PO / WO Date.	5-12-20
Supplier Name	Summit Sales LLP	PO/WO amount	7,292-40
Firm/Company	Modi Properties Pvt Ltd	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	14649	8-12-20	7,292-40
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,292-40

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12450	8-12-20	-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,292-40
Amount E – PO / WO value:	7,292-40
Amount F – Difference (A – E): GST-18%	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved~~ within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**28-12-20**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	[signature] APPROVED 21 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date		21/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	14649
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	08-12-2020
	PO No.	72740
	PO Date.	05-12-2020
	Req ID	62072
GSTIN : 36AABCM4761E1ZM	Req Date	05-12-2020
	Loc Req No	16724

	Description of Goods.	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2	39172310	30	64.00	1,920.00	18	345.60
2	4777 - Electrical - conducting - Junction Box - 25mm	39174000	50	30.00	1,500.00	18	270.00
3	4500 - Electrical - conducting - PVC bend - other -	3917	50	8.00	400.00	18	72.00
4	4616 - Electrical - other - Metal box - 6way - nos	85365020	50	34.00	1,700.00	18	306.00
5	4613 - Electrical - other - Metal box - 2way - nos	85365020	30	18.00	540.00	18	97.20
6	2132 - Carpentry - hardware - MS Nails - 1 1/2 In -		2	60.00	120.00	18	21.60
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	6,180.00	1,112.40
	556.20	556.20	Total Invoice Amount	7,292.40	

Rupees : Seven Thousand Two Hundred Ninty Two and Paise Fourty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 72120
Date. 11/12
Sign. Neha

Authorised signatory

Purchase Order

 05-12-2020 14:27:40

Original

72740
25.11.20 1:31:18

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	72740	16724
	Doc Date	05-12-2020	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
	Quote Date	05-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	30.00	64.00	0.00	18.00	2,265.60
2	4777 - Electrical - conducting - Junction Box - 25mm - nos	50.00	30.00	0.00	18.00	1,770.00
3	4500 - Electrical - conducting - PVC bend - other - nos	50.00	8.00	0.00	18.00	472.00
4	4616 - Electrical - other - Metal box - 6way - nos	50.00	34.00	0.00	18.00	2,006.00
5	4613 - Electrical - other - Metal box - 2way - nos	30.00	18.00	0.00	18.00	637.20
6	2132 - Carpentry - hardware - MS Nails - 1 1/2 In - kgs	2.00	60.00	0.00	18.00	141.60
					Total Order Value . . .	**7,292.40**

Rupees : Seven Thousand Two Hundred Ninty Two and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items forC-2nd floor HO purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______________________

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	04.12.2020
Site & Phase :	HO	Time:	16:00 PM
Supplier		Req. No.	16724
Material required before date: Urgent		ID No.	62072

No	Description	Size	Quantity	Units	Inward No	Date
1	PVC PIPES 1.2MM	1"	30	No's		
2	4 WAY PVC JUNCTION BOX	STD	50	NOS		
3	PVC BENDS	1"	50	NOS		
4	6 WAY MATAL BOX 72740	STD	50	NOS		
5	2 WAY MATAL BOX	STD	30	NOS		
6	12 WAY MATAL BOX	STD	02	NOS		
7	1 ½ NILES M/S	STD	2	KG		
8						
9						
10						

Remarks : FOR ELECTRIACAL WORK PURPOSE AT 2ND FLOOR

Prepared By	Meenakshi	Approved by	APPROVED 05 DEC 2020 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign.& Date	04.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	DC No.	12450
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	DC Date.	08-12-2020
	PO No.	72740
	PO Date.	05-12-2020
	Req ID	62072
GSTIN : 36AABCM4761E1ZM	Req Date	05-12-2020
	Loc Req No	16724

	Description of Goods	HSN/SAC	Qty
1	4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	39172310	30
2	4777 - Electrical - conducting - Junction Box - 25mm - nos	39174000	50
3	4500 - Electrical - conducting - PVC bend - other - nos	3917	50
4	4616 - Electrical - other - Metal box - 6way - nos	85365020	50
5	4613 - Electrical - other - Metal box - 2way - nos	85365020	30
6	2132 - Carpentry - hardware - MS Nails - 1 1/2 In - kgs		2
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INWARD
Inward No: 562 Dt: 08/12/20
MRN No: Dt:
Received By: Sign:
MOD

Received

MODI PROPERTIES PVT LTD SEC'BAD
INWARD
No. 13709
Date: 14.12
Sign: Neha

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

37-21
11-3

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Modi Properties Pvt. Ltd.	Invoice No. 14649
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date. 08-12-2020
	PO No. 72740
	PO Date. 05-12-2020
	Req ID 62072
GSTIN : 36AABCM4761E1ZM	Req Date 05-12-2020
	Loc Req No 16724

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IGST	CGST	SGST			
			Total Taxable Amount	6,180.00	1,112.40
	556.20	556.20	Total Invoice Amount	7,292.40	

Rupees : Seven Thousand Two Hundred Ninty Two and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

HO. 5/12/20

1.2 Pipe – 30 ✓

Faucet Box. 50 ✓

Bend – 50 ✓

6 M. metal Box – 50 ✓

2 M. metal Box 30 ✓

3" ~~2½~~ Nails – 2 kg ✓

~~1½ W metal – 02~~

Received By Dhorstey Narendra

PBS