PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/12/20.	Prepared by:	D.SOWMYA
PO/WO no.	72854	PO / WO Date.	10/12/20.
Supplier Name	SSllp.	PO/WO amount	2,837
Firm/Company	GVRC.	Project	GVRC
Sl. No.	Bill No.	Bill Date	Bill amount
1	14802	15/12/20	2,111
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,111

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12590	15/12/20.	86356	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,111
Amount E – PO / WO value:	2,837
Amount F – Difference (A – E): GST-18%	726.

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**26.12.2020**
Remarks: Short bill.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	21/12/20	21/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14802
GV Research Centre Pvt Ltd	Invoice Date.	15-12-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	72854
	PO Date.	10-12-2020
	Req ID	62166
	Req Date	09-12-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163281

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		2	200.00	400.00	12	48.00
2	4041 - Consumables - Mopping stick - NA - nos	9603	2	125.00	250.00	18	45.00
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	20	16.00	320.00	5	16.00
4	4108 - Consumables - Water Bottle - NA - Nos		6	52.00	312.00	18	56.16
5	4071 - Consumables - Wiper - Other - nos	9603	2	95.00	190.00	18	34.20
6	7594 - Stationery - other - Stapler pin - other - boxes Large	7415	10	15.00	150.00	18	27.00
7	7560 - Stationery - other - Pen - NA - nos blue-black-red	9608	10	3.50	35.00	12	4.20
8	7528 - Stationery - other - Fevistick - NA - nos	9608	10	20.00	200.00	12	24.00
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MODI PROPERTIES PVT. LTD. INWARD No. 72315 Date 17/12 Sign Neha SEC'BAD

IGST	CGST	SGST				
			Total Taxable Amount	1,857.00		254.56
	127.28	127.28	Total Invoice Amount	2,111.56		

Rupees : Two Thousand One Hundred Eleven and Paise Fifty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

72854

 10-12-2020 15:16:17 Origin: 05.12.20 12:12:19

Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	Doc No	72854	163281
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	Doc Date	10-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	Quote Date	10-12-2020	
040-66335551 9618244433	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	85.00	0.00	18.00	501.50
2	4112 - Consumables - Sanitizer - 500 ml - Nos	3.00	200.00	0.00	12.00	672.00
3	4041 - Consumables - Mopping stick - NA - nos	2.00	125.00	0.00	18.00	295.00
4	4040 - Consumables - Mopping Cloth - NA - nos	20.00	16.00	0.00	5.00	336.00
5	4108 - Consumables - Water Bottle - NA - Nos	6.00	52.00	0.00	18.00	368.16
6	4071 - Consumables - Wiper - Other - nos	2.00	95.00	0.00	18.00	224.20
7	7594 - Stationery - other - Stapler pin - other - boxes *Large*	10.00	15.00	0.00	18.00	177.00
8	7560 - Stationery - other - Pen - NA - nos *blue-black-red*	10.00	3.50	0.00	12.00	39.20
9	7528 - Stationery - other - Fevistick - NA - nos	10.00	20.00	0.00	12.00	224.00
					Total Order Value . . .	**2,837.06**

Rupees : Two Thousand Eight Hundred Thirty Seven and Paise Six Only.

Bill - 14802 - 15/12/20, - 2111/-
Balance - 726/-
Gowri

<u>Terms and Conditions :-</u>

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. 9502211011

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

For ***G V Reserch Centers Pvt Ltd*** Accepted the above Terms And Conditions

Authorised Signatory For ***Summit Sales LLP***

11/12/2020

Name : ____________ Name : ____________ Date : __/__/____

Contact ...

Requisition Form

...y Name:	GVRC		Date:		09.12.2020		
...& Phase :	INNOPOLIS		Time:		10:00		
...pplier			Req. No.		163281		
Material required before date:			ID No.		62166		

No	Description	Size	Quantity	Units	Inward No	Date
1	Pens (Blue black & Red)	STD	10	No's		
2	Mopping sticks	STD	2	No's		
3	Bathroom wipers	STD	2	No's		
4	Lizol	STD	5	No's		
5	Sanitizer	STD	3	No's		
6	Water bottles	STD	6	No's	APPROVED	
7	Dustbin covers (Black)	STD	1	Pkt		
8	Glue sticks	STD	10	No's	11 DEC 2020	
9	Staples pins (large)	STD	10	No's	MINISH PARIKH	
10	Cloths	STD	20	No's	MANAGER PROCUREMENT	

P.O. 72854

Remarks : For site office purpose.

Prepared By	D.RADHIKA	Approved by	VENKATESH.G
Sign.& Date	09.12.2020	Sign. & Date	09.12.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12590
GV Research Centre Pvt Ltd	DC Date.	15-12-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	72854
	PO Date.	10-12-2020
	Req ID	62166
GSTIN : 36AAHCG4562D1ZP	Req Date	09-12-2020
	Loc Req No	163281

	Description of Goods	HSN/SAC	Qty
1	4112 - Consumables - Sanitizer - 500 ml - Nos		2
2	4041 - Consumables - Mopping stick - NA - nos	9603	2
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	20
4	4108 - Consumables - Water Bottle - NA - Nos		6
5	4071 - Consumables - Wiper - Other - nos	9603	2
6	7594 - Stationery - other - Stapler pin - other - boxes	7415	10
7	7560 - Stationery - other - Pen - NA - nos	9608	10
8	7528 - Stationery - other - Fevistick - NA - nos	9608	10
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MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 43809 Date 17/12 Sign.

2224
15/12/2020

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 2224 Dt: 15/12/20
MRN No: 86356 Dt:
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14802
GV Research Centre Pvt Ltd	Invoice Date.	15-12-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	72854
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	Req ID	62166
GSTIN : 36AAHCG4562D1ZP	Req Date	09-12-2020
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6	7594 - Stationery - other - Stapler pin - other - boxes Large	7415	10	15.00	150.00	18	27.00
7	7560 - Stationery - other - Pen - NA - nos blue-black-red	9608	10	3.50	35.00	12	4.20
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15							

IGST	CGST	SGST				
			Total Taxable Amount	1,857.00		254.56
	127.28	127.28	Total Invoice Amount	2,111.56		

Rupees : Two Thousand One Hundred Eleven and Paise Fifty Six Only.

INWARD
Inward No: 2229 Dt: 15/12/20
MRN No: 86356 Dt: 4
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised Signatory