

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 21/12/20		Prepared by: NEHA .C	
PO/WO no. 72958		PO / WO Date. 10/12/20	
Supplier Name Vivid work		PO/WO amount 271.40 271/-	
Firm/Company Modi Reality Miyalgarh		Project AVR Gulmohar Homes	
Sl. No.	Bill No.	Bill Date	Bill amount
1	1923	10/12/20	271/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			271/-
Sl. No.	DC .No	DC. Date	MRN No. DC matches MRN
1.			☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B -Other Credits : Transportation charges			-
Amount C -Other Debits :			-
Amount D (D=A+B-C) = Amount to be credited to the supplier:			271/-
Amount E - PO / WO value:			271/-
Amount F - Difference (A - E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No = wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. _____/- ☒ No	
Payment - due date		25/12/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	21/12/20	21/12/20	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill 10,000/- 7. MD to approve all bills above 1,00,000/-

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

72758

Invoice No. : 1923			Transport Mode :
Invoice Date : 10/12/2020			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Ship to Party

GATE PASS NO:2524

GST: 36ABFCM6774G2ZZ.

GSTIN :

State : TELANGANA

State :

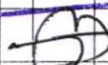
Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
					230.00	41.40					271.40

INWARD

Inward No: 568 Dt: 14/12/20

MRN No: Dt:

Received By: Sign: 

MODI PROPERTIES

MODI PROPERTIES

INWARD

No. 12372

ADD :CGST 9%

ADD: SGST 9%

Total Amount After Tax

GST on Reverse Charge

Bank Details

Bank Name	: INDIAN BANK
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Branch : Narayanguda Branch

Bank A/C : 406746378

Bank IFSC : IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For **VIVID WORLD**

Authorized Signatory

Purchase Order

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15-12-2020 10:56:57



72958

05.12.20 12:14:14

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4, II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/6682-3171

92462-15868

Doc No 72958 16744**Doc Date** 10-12-2020**Quote No** Nil**Quote Date** 10-12-2020**SupplyType** Supply**Kind Attn : Mr. Vishal**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
Total Order Value . . .					271.40

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day**Delivery Location** Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551**Penalty For Delay** Nil**Transportation** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for Lavanya**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**

Accepted the above Terms And Conditions

For **Vivid World**For **Modi Realty (Miryalguda) LLP**

Authorised Signatory

Name : _____

Name : _____

Date : ____/____/____

Contact : _____

Requisition Form

Company Name:	Modi Reality Miryalduda	Date:	10-12-2020
Site & Phase :	Head Office	Time:	
Supplier	Vivid world	Req. No.	16744
Material required before date:		ID No.	62260

No	Description	Size	Quantity	Units	Inward No	Date
1	12A toner refilling		1	No		
2						
3						
4						
5						
6						
7						
8						
9						
10						

P.O. 72958



Remarks: This is for swathi printer

Prepared By	Suneel	Approved by	
Sign. & Date	10-12-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.