

PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	21/12/2020	Prepared by:	T.D. Murthy
WO no.	72029	WO date.	10/11/2020
Contractor Name	Purnima Mosaic Tiles	WO amount – A	Rs. 45,114/-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Paver tiles.		
Villa/flat/block no.	77 to 82		
Request for payment date	24/11/2020	Request for payment amount – B	Rs. 38,258/- ✓
GST on bills – C	Rs. 6,886/- ✓	Total D = B + C	Rs. 45,144/- ✓
Work done from	09/09/2020	Work done to	24/10/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	1596	15/12/2020	Rs. 45,156/- ✓
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 45,156/- ✓
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			Rs. -12/- ✓
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 45,144/- ✓
Amount J – Difference A-B (should be nil)			Rs. 6,856/-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☒ Yes ☐ Excess received ☐ Short received ☐ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☒ Yes ☐ No – wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)	☒ Yes – Rs. 22,557/- ☐ No		
Payment – due date	26/12/2020		
Remarks: Estimate and measurement sheet is attached. ✓			
Approved by	Purchase Officer	Purchase Manager	APPROVED  21 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT
Sign:			
Date			

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

TAX INVOICE
CASH / CREDIT

Mobile : 9849195298

State code, 36

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401.

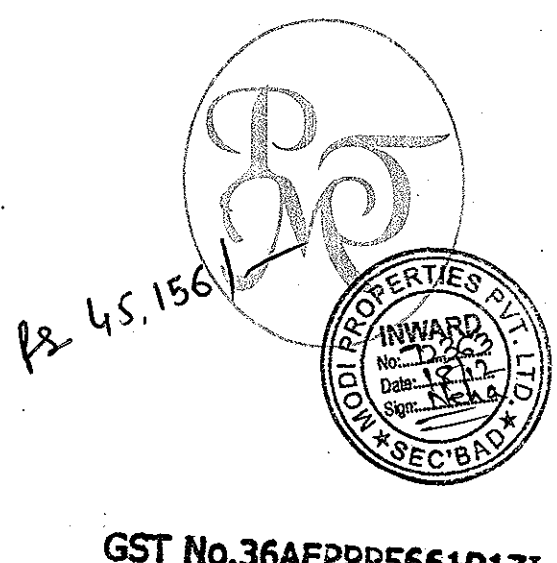
To, SILVER OAK VILLAS LLP.

No. 1596

Cherlapally. P.O.No - 72029

Date 15/12/20

GST No. - 36ADBFS 3288A2Z7.

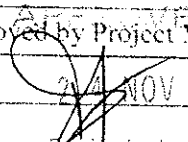
S.No.	PARTICULARS	QTY.	Rate	Amount	
				Rs.	P.
①	Foot Path Pavers. 8'x4' V.No - 77 to 82	1063 SFT	36/-	38,268.00	
				Total	38,268.00
				Total 9%	3444.12
				CGST 9%	3444.12
				G. Total	45,156.24

TIN: 36593591244

Receiver's Signature

For PURNIMA MOSAIC TILES

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register	823.	Date - site bills Register	25/11/20			
Company Name:	SOULLP	Site:	SOV			
Name of Contractor	Pushima mosaic tile.					
Nature of work	Footpath Pavers					
Work done	From Date	To Date				
	09/09/20	24/10/20				
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	PO. NO - 72029					
2.	Foot path Pavers	1063	36/-	sqft	38,258/-	
3.	V NO - 77-82					
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				38,258/-	
Bill required	✓ YES	NO.	GST bill required	✓ YES	NO.	
Measurement & estimate sheet:	✓ Required	Not required	Measurement & estimate sheet:	✓ Enclosed	Not enclosed	
PO/WO no.	72029		PO/WO date:	10/11/20.		
Remarks :						
APPROVED BY  Date: 24 NOV 2020 Sign: Project manager Approved by Design Team Date: 27/11/2020 Sign: Naga Lakshmi Approved by M.D. Date: Sign:						

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earthwork, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
28 NOV 2020
SOHAM MODI
MANAGING DIRECTOR

MEASUREMENT SHEET

[illegible]

ESTIMATE SHEET									
Company Name:		Silver Oak Villas LLP							
Project:		Silver Oak Villas							
Work Description:		Parking Tiles							
Name of the Contractor		Purnima Mosaic Tiles							
Prepared By		B Meenakshi							
Date:		24-11-2020							
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total		
1	PQ NO. 72029 V no 77-82	Laying of Pavers	1,062.72	sq	36.00	38,257.92			
Total Amount in words: Thirty Eight Thousand Two Hundred Fifty Eight Rupees Only							38,257.92		


 APPROVED BY
 24 NOV 2020
 Manager
 Silver Oak Villas LLP

Purchase Order



72029

06.11.20 4:55:09

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10-11-2020 11:02:33

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
GST No. : 36ADBFS3288A2Z7

Supplier Details

Purnima Mosaic Tiles
Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401
GSTIN 36AEPPP5661P1ZI
27531972

NA

9849195298

Doc No	72029	156138
Doc Date	10-11-2020	
Quote No	Nil	
Quote Date	27-09-2019	
SupplyType	Supply	

Kind Attn : Bharat Patel

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8529 - Stone - other - Pavers - Other - Sft. Rectangular - Grey Colour - 8" x 4" x 60mm	1,062.00	36.00	0.00	18.00	45,113.76
Total Order Value . . .					45,113.76

Rupees : Fourty Five Thousand One Hundred Thirteen and Paise Seventy Six Only.

Terms and Conditions :-

Specification / Brand Circular no. 841(E), As per approved guideline rates by MD on dtd. 27/09/2019. Material supply only.

Payment Terms 50% as advance & balance of after delivery of all materials & completion of work.

Tax All taxes included in above price.

Delivery Date Within 4days

Delivery Location Silver Oak Villas Part III
Sy.No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay "Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in the above price

Warranty Nil

Advance Paid Rs. 22,557/- to be pay vide cheque no. , dtd.

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 77 to 82 footpath purpose.

Completion Date Nil

Measurment Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Purnima Mosaic Tiles**

Name : _____

Date : __/__/__