

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

PO No.	21112/20	Prepared by:	NEHA . C
PO / WO no.	73045	PO / WO Date.	12/12/20
Supplier Name	Vivid world	PO/WO amount	271/-
Firm/Company	NE	Project	NE
No.	Bill No.	Bill Date	Bill amount
	1928	14/12/20	271/-
			/

Amount A - Bills total (Excluding Transport & Hamali Charges):

No.	DC No	DC Date	MRN No.	DC matches MRN
1.			86525	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E): GST-18%

Quantity received as per PO / WO	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)
Difference between PO / Bill acceptable?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)
Excess / short material received	<input checked="" type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)
Use PO / W/O	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)
Advance paid / PDC given (deduct when paying)	<input type="checkbox"/> Yes - Rs. <u>1/-</u> <input checked="" type="checkbox"/> No
Payment - due date	25/12/20

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts - receiver of bill	Accountant	Accounts Manager
	<i>[Signature]</i>	<i>[Signature]</i>					
Date:	21/12/20	21/12/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Check and sign.

# M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranya Pallavi Apts., Bandlaguda,  
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

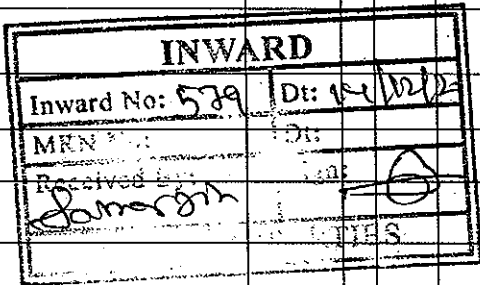
73045

## TAX INVOICE

Invoice No. : 1928			Transport Mode :		
Invoice Date : 14/12/2020			Vehicle Number :		
Invoice Charge (Y/N) :			Date of Supply :		
State : TELANGANA		Code : 36			
Bill to Party			Ship to Party		
Address : M/S . NILGIRI ESTATES , 37/3&4 , 2 <sup>ND</sup> FLOOR, SOHAM MANSION, ROAD , SECBAD.			GATE PASS NO:2526		

GSTIN : 36AAHFN0766F1ZA.			GSTIN :		
State : TELANGANA		Code :	State :		

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
					230.00	41.40					271.40



NO HUNDRED SEVENTY ONE AND FORTY PAISE ONLY.... (1.40)	ADD: CGST 9%	20.70
	ADD: SGST 9%	20.70
	Total Amount After Tax	271.40
	GST on Reverse Charge	

Bank Details		Certified that the particulars given above are true and correct For VIVID WORLD Narayanaguda Authorized Signatory
Name : INDIAN BANK		
Branch : Narayanguda Branch		
IFSC : IDIB000N015		

# Purchase Order



73045  
16.12.20 11:34:54

Original

From Company : **Nilgiri Estates**  
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003.  
G S T No. : 36AAHFN0766F1ZA

## Supplier Details

Vivid World  
204, Kubera Towers, Narayanaguda, Hyderabad.

**GSTIN** 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

<b>Doc No</b>	73045	16750
<b>Doc Date</b>	12-12-2020	
<b>Quote No</b>	Nil	
<b>Quote Date</b>	12-12-2020	
<b>SupplyType</b>	Supply	

**Kind Attn : Mr. Vishal**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
<b>Total Order Value . . .</b>					<b>271.40</b>

Rupees : Two Hundred Seventy One and Paise Fourty Only.

## Terms and Conditions :-

**Specification /** As per details given in the quotation

**Payment Terms** After Delivery & Production of bill

**Tax** All taxes included in above price.

**Delivery Date** Same Day

**Delivery Location** Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

**Penalty For Delay** Nil

**Transportation** Included in the above price.

**Warranty** Nil

**Advance Paid** Nil

**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for Lavanya

**Completion Date** Nil

**Measurment** Nil

**Security** Nil

**Remarks**

## Requisition Form

Company Name:		Nilgiri Estates		Date:		14-12-2020	
Site & Phase:		Head Office		Time:			
Supplier:		Vivid world		Req. No.		16750	
Material required before date:				ID No.		62328	

Sl No	Description	Size	Quantity	Units	Inward No	Date
	12A toner refilling		1	No		

P.O. 73045

**APPROVED**

17 DEC 2020

**MINISH PARIKH**  
MANAGER PROCUREMENT

Remarks: This is for lavanya printer

Prepared By:		Suneel		Approved by:			
Sign. & Date:		14-12-2020		Sign. & Date:			

Note: On receipt of material at site write inward number and date in last 2 columns.