

(BNC) 1/2

From: Ashaiya <ashaiya@modiproperties.com>
Sent: 30 08 2017 15:06
To: bnc@modiproperties.com
Cc: sohammodi@modiproperties.com; kiran@modiproperties.com; subbareddy@modiproperties.com
Subject: Minutes of meeting at BNC

MOM BNC 29-08-17

S.No.	Task	Remark/Status
1	Send picture of broken door glass in flat No. A-307. Send estimate of repair.	
2	Advertise in DC and TOI for creche and cafeteria operator. Send email to Prasad.	
3	Insulation of AC composer unit. Encase copper pipes with flexible PVC pipe and pack hole at customer cost for flat No. A-101, A-005, A-106, A-804, B-704, A-102, A-002, A-107, D-502, D-703, A-506, D-502, A-406, B-305, D-701.	
4	Kiran to provide actual expense for clearing Sy. No. 19.	
5	Kiran to coordinate with acme and purchase and clear their payment by 31-08-2017.	
6	Make requisition for four large utensil.	