Prepared by:	sowmya					
Date:	24.12.20					
Site:	MCMET					
					If material is not	
Requisition	Requisition			Material	delivered - is	
No	Date	Material Desescription	Purchase Manager - Remarks	delivered?	delay justified?	
	List of requisiti	ons where PO/WO not prepard 3 working days after requ	isition			
		nill				
	List of requisitions where PO/WO is prepard and items have not been deliverd at site beyond the lead time					
162040	27.10.20	electric wall chaser	Delivered			
162047	16.11.20	templates	Delivered			
162057	16.12.20	ms l angle brackets	follow up with supplier			
162058	16.12.20	ms l angle	follow up with supplier			