PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	24/12/2020	Prepared by:	T.D. Murthy
PO/WO no.	72228	PO / WO Date.	18/11/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 22,652/-
Firm/Company	GV Reserch Centers PVT LTD	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1.	14632	07/12/2020	Rs. 5,799/-
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 5,799/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12433	07/12/2020	-	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 5,799/-
Amount E – PO / WO value:	Rs. 22,652/-
Amount F – Difference (A – E):	Rs. -16,853/-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.________/- ☑ No
Payment – due date	**26/12/2020**

Remarks: **Final bill received.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 24 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	24/12/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	14632
Sy no. 542, Genome Valley, Turkapally, Hyderabad	Invoice Date.	07-12-2020
	PO No.	72228
	PO Date.	18-11-2020
	Req ID	61611
	Req Date	17-11-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163259

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4746 - Electrical - other - LED Lights - NA - nos	9405	3	1726.00	5,178.00	12	621.36
	50w D915065						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	5,178.00		621.36
	310.68	310.68	Total Invoice Amount	5,799.36		

Rupees : Five Thousand Seven Hundred Ninty Nine and Paise Thirty Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

72035
19/12
Neha

Authorised Signatory

Requisition Form

Company Name:	GVRC	Date:	17.11.20
Site & Phase :	INNOPOLIS	Time:	17:00
Supplier		Req. No.	163259
Material required before date:	urgent	ID No.	61611

No	Description	Size	Quantity	Units	Inward No	Date
1	2 way extension boards 72270	2M	10	No's		
2	DOL starters	-	02	No's		
3	LED lights 72228	50W	10	No's		
4	MCB's	40Amps	6	No's		
5						
6						
7						
8						
9						
10						
11						

Remarks : FOR SITE USE PURPOSE PURPOSE.

Prepared By	P.HARINI	Approved by	VENKATESH.G
Sign.& Date	17.11.2020	Sign. & Date	17.11.2020

APPROVED
19 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12433
GV Research Centre Pvt Ltd	DC Date.	07-12-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	72228
	PO Date.	18-11-2020
	Req ID	61611
	Req Date	17-11-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163259

	Description of Goods	HSN/SAC	Qty
1	4746 - Electrical - other - LED Lights - NA - nos	9405	3
2			
3			
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INWARD
Inward No: 2188 Dt: 7/12/20
MRN No: Dt:
Received By: Siddaiah Sign:
G.V. RESEARCH CENTERS PVT. LTD.

Note: MRN Automatically closed

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES
43634
9/12/20

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	14632
Sy no. 542, Genome Valley, Turkapally, Hyderabad	Invoice Date.	07-12-2020
	PO No.	72228
	PO Date.	18-11-2020
	Req ID	61611
GSTIN : 36AAHCG4562D1ZP	Req Date	17-11-2020
	Loc Req No	163259

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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INWARD
Inward No: 2188 Dt: 9/12/20
MRN No: Dt:
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

IGST	CGST	SGST	Total Taxable Amount	5,178.00		621.36
	310.68	310.68	Total Invoice Amount	5,799.36		

Rupees : Five Thousand Seven Hundred Ninty Nine and Paise Thirty Six Only.

Note MRN Automatically closed.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction