OUTWARD - GATE PASS						No.:	Section 1
		12/20	, Time:			17:50.	
ompany: mon Reath		Maryologue 16					
Project/site: A (0 H) (My) (b)						/ -	-
Destination: Rangunge			() ding via .			Paglin)	
Outward No.: Veh		ehicle type	chicle type Vehicle No			(Yalish disas	
		Gy o		13 1 01/19/58.		Vehicle driver	
Material D	rtion	Quantity Units			alman (Rollmans		
1. Chuppin No	1e pose	Quan		Units	Approx. rate	-Amount	
2.				-			
3.							
4.							
5.				-			
6.							
7.							
8.							
9.							
10.							
Total			0	1	-		
Charges/refund Purpose for tra			nefer	/		04-1-7-6-1	
L an pose for			anstor			Other details (to be filled by Admin – audit)	
□No charge □Return t			o supplier for exchange				
		, , , , , , , , , , , , , , , , , , ,			☐Material received by inward no & date		
☐For refund from supplier ☐Return			ern to supplier for refund				
						Details of credit note from supplier – date & Amount Rs.	
☐Transfer to other		☐On loan to be returned				Return of material - inward no.	
site/project						& date	
☐Transfer to other site/		Cost of material to be collected:				GST bills to be raised	
project		□Collect 100% cost - new material				☐ Yes ☐ No	
21 22 1		☐Collect 60% cost - old material				GST bill no.	
		☐No charges to be collected - value				Amount,	
		deemed to be nil.				date	
☐Transfer to another phase ☐No ch			rges to be collected			NA	
I OI IIIm/company/project							
☐ No charge	for repairs & service				☐Material received by inward		
, ,					no & date		
Other: Details:							
Cother: Details:						Details:	
	-	D		,			
Gate pass approved by:			ect manager Admin in-charge			Security	
Received by other site on:		- Tolk		Ma		Kajest	
received by other site on:		Inward No. Admin sign:			Security sign.		
Approved by		D					
Approved by		Project accounta	ant A	ccoun	ts manager	Admin - Audit	MD
Sign: Note: 1. In case of long list attach a							

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.